

**CITY OF SHELTON
UPPER ELEMENTARY SCHOOL BUILDING COMMITTEE
MEETING MINUTES
SPECIAL MEETING OF JANUARY 29, 2008
BOARD OF EDUCATION ADMINISTRATIVE OFFICES
382 LONG HILL AVENUE
CONFERENCE ROOM A**

Agenda Items 1 and 2: Call To Order and Pledge of Allegiance:

Chairman Sullivan called the Special Meeting of the Upper Elementary School Building Committee to order at 7:03 p.m. and led the salute to the flag.

Agenda Item #3: Roll Call:

Eileen Victoria took attendance: Stephen Chuckta, John Fitzgerald, James Orazietti, Donald Sheehy, Raymond Sullivan, Sean Sullivan, and Gary Will were present at roll call to constitute a quorum of 7 present. Madeline Schmitt and Schuyler Wells were excused.

Also present were: Board of Education: Superintendent of Schools Robin Willink and Operations Manager Bill Banfe; and Clerk of the Works: Bob Shuby.

Agenda Item #4: Approval of Minutes:

Gary Will MOVED to approve the Regular Meeting Minutes of January 8, 2008; SECONDED by Donald Sheehy; Vote 7-0. Motion carried.

Raymond Sullivan MOVED to approve the Special Meeting Minutes of January 15, 2008; SECONDED by James Orazietti; Vote 7-0. Motion carried.

Gary Will MOVED to approve the Special Meeting Minutes of January 22, 2008; SECONDED by James Orazietti; Vote 7-0. Motion carried.

Agenda Item #5: Communications: There were no motions taken.

Chairman Sullivan asked Robin Willink to briefly summarize her discussion with the Region 15 consultant. She thought he was very knowledgeable about school building projects and felt he could be a resource for the building committee.

Agenda Item #6: Work Session:

6a. Update from Fletcher-Thompson, Inc.: There were no motions taken.

Chairman Sullivan said he spoke with Dan Casinelli. Dan will be preparing updated drawing boards for the Chairman's presentation at tomorrow night's Board of Education meeting. The Chairman noted that there is no update regarding the construction document review, but he is hopeful that Pierz is on schedule.

6b. Update regarding status of Manafort Contract: There were no motions taken.

Chairman Sullivan stated that the Mayor would be signing the Manafort contract soon. The Chairman communicated with Mike DaVersa from Manafort regarding the temperature for the building. Corporation Counsel is revising the contract to include the temperature. The intention is to get Manafort started as soon as possible.

Agenda Item #7: Report of Special Committees:

7a. Finance Committee: Raymond Sullivan MOVED to approve the following invoices payable to Eileen Victoria for meeting minutes: Minutes for the Regular Meeting of January 8, 2008 in the amount of \$62.55; Minutes for the Special Meeting of January 15, 2008 in the amount of \$83.40; Minutes for the Special Meeting of January 22, 2008 in the amount of \$125.10; SECONDED by Gary Will. Vote 7-0. Motion carried.

7b. Negotiating Committee: Executive Session: Donald Sheehy MOVED to enter into Executive Session for the purpose of discussing the construction management firm bids; SECONDED by John Fitzgerald. Vote 7-0. Motion carried. Robin Willink, Bill Banfe, and Bob Shuby remained in the room with the committee. Executive Session began at 7:10 p.m.

Raymond Sullivan MOVED to return to Regular Session; SECONDED by Gary Will. Vote 7-0. Motion carried. Executive Session ended at 9:30 p.m. Upon return to Regular Session, the following motion was made:

James Oraziatti MOVED to authorize the Chairman to discuss (with Corporation Counsel) the approach of the Committee's strategy with moving forward with selecting a bidder and to request his (Tom Welch's) attendance at next week's regular meeting. Gary Will SECONDED the motion. Vote 7-0. Motion carried.

Chairman Sullivan said he would try to arrange a meeting with both the Mayor and Corporation Counsel for later in the week, and he is making his presentation to the Board of Education tomorrow night.

Agenda Item #8: Adjournment:

The next meeting is the regularly scheduled meeting of February 5, 2008 at 7:00 p.m. in Conference Room A of the Board of Education offices.

Donald Sheehy MOVED to adjourn; SECONDED by Raymond Sullivan. Vote 7-0. Motion carried. Chairman Sullivan adjourned the meeting at 9:32 p.m.

Respectfully Submitted,

Eileen Victoria
Clerk, Upper Elementary School Building Committee
February 1, 2008