

**CITY OF SHELTON
UPPER ELEMENTARY SCHOOL BUILDING COMMITTEE
MEETING MINUTES
SPECIAL MEETING OF FEBRUARY 7, 2008
BOARD OF EDUCATION ADMINISTRATIVE OFFICES
382 LONG HILL AVENUE
CONFERENCE ROOM A**

Agenda Items 1 and 2: Call To Order and Pledge of Allegiance:

Chairman Sullivan called the Special Meeting of the Upper Elementary School Building Committee to order at 7:05 p.m. and led the salute to the flag.

Agenda Item #3: Roll Call:

The Committee's Clerk, Eileen Victoria, was excused. Chairman Sullivan asked Bill Banfe to call the roll and record the motions from the meeting. Eileen Victoria will type and submit the minutes.

Stephen Chuckta, John Fitzgerald, James Oraziotti, Donald Sheehy, Sean Sullivan, Schuyler Wells, and Gary Will were present at roll call to constitute a quorum of 7 present. Madeline Schmitt and Raymond Sullivan were excused.

Also present were: Board of Education: Chairman Win Oppel, Superintendent of Schools Robin Willink and Operations Manager Bill Banfe; Clerk of the Works Bob Shuby; and Corporation Counsel Thomas Welch.

Agenda Item #4: Report of Special Committees:

Negotiating Committee: Executive Session for Construction Management Firm Bid Reviews:

James Oraziotti MOVED to enter into Executive Session for the purpose of discussing the construction management firm bids; SECONDED by Donald Sheehy. Vote 7-0. Motion carried. Win Oppel, Robin Willink, Bill Banfe, Bob Shuby, and Thomas Welch remained in the room with the committee. Executive Session began at 7:08 p.m.

James Oraziotti MOVED to return to Regular Session; SECONDED by Stephen Chuckta. Vote 7-0. Motion carried. Executive Session ended at 8:43 p.m. Upon return to Regular Session, the following motion was made:

Schuyler Wells MOVED to authorize the Chairman to call Mike Kolakowski from Konover Construction Corporation and invite him to a meeting of the Negotiating Subcommittee to discuss questions about qualifications, schedule, manpower, experience with like jobs, specific staffing for this project; time and location to be set as soon as possible. Motion SECONDED by Donald Sheehy. Vote 7-0. Motion carried.

Agenda Item #5: Adjournment:

The next meeting is being tentatively scheduled for February 19, 2008 at 7:00 p.m. in Conference Room A of the Board of Education offices.

Stephen Chuckta MOVED to adjourn; SECONDED by James Oraziotti. Vote 7-0. Motion carried. Chairman Sullivan adjourned the meeting at 8:45 p.m.

Respectfully Submitted,

Eileen Victoria
Clerk, Upper Elementary School Building Committee
February 11, 2008