

**CITY OF SHELTON**  
**UPPER ELEMENTARY SCHOOL BUILDING COMMITTEE**  
**\*\* MOTIONS ONLY \*\***  
**REGULAR MEETING OF MARCH 20, 2007**  
**BOARD OF EDUCATION ADMINISTRATIVE OFFICES**  
**382 LONG HILL AVENUE**  
**CONFERENCE ROOM A**

**Agenda Items 1 and 2: Call To Order and Pledge of Allegiance:** Chairman Sullivan called the Regular Meeting of the Upper Elementary School Building Committee to order at 7:02 p.m. and led the salute to the flag.

**Agenda Item #3: Roll Call:** Eileen Victoria took attendance: Stephen Chuckta, John Fitzgerald, Madeline Schmitt, Donald Sheehy, Raymond Sullivan, Sean Sullivan and Gary Will were present. James Oraziotti was Excused. There was a quorum of 7 present and 1 absent. Also present were: Board of Education: Timothy Walsh, Chairman of the Board, Robin Willink, Superintendent of Schools, Allan Cameron, Director of Finance, and William Banfe, Operations Manager; Fletcher-Thompson, Inc.: Daniel Casinelli, Jeff Sells, and Barry Blades from Blades and Goven Landscape Architects; Fusco Corporation: Donald Ouimette and Seth Shepard.

**Agenda Item #4: Public Session:** Chairman Sullivan asked twice if there was anyone present from the public who wished to address the Building Committee. There being no-one, the Chairman closed the Public Portion of the meeting.

**Agenda Item #5: Approval of Minutes:** Gary Will MOVED to approve the minutes of the Special Meeting of February 28, 2007; SECONDED by Ray Sullivan. Vote 6-0 and 1 abstention (Schmitt). Motion carried.

John Fitzgerald MOVED to approve the minutes of the Regular Meeting of March 6, 2007; SECONDED by Gary Will. Vote 6-0 and 1 abstention (Schmitt). Motion carried.

**Agenda Item #6: Communications:** There were no motions taken.

**Agenda Item #7: Work Session:**

a. Technology Update: No motions taken.

b. Discussion facilitated by Fletcher-Thompson and Fusco Corporation.

Ray Sullivan MOVED to authorize the not-to-exceed expenditure of \$3,500.00 towards the testing of the exterior masonry wall system through G&L Capasso Restoration, Inc. pending Chairman Sullivan's review of the specifications. Motion was SECONDED by Don Sheehy. Vote 6-0 and 1 abstention (Chuckta). Motion carried.

**Agenda Item #8: Report of Special Committees:**

a. Finance Committee: Ray Sullivan MOVED to approve payment of the following invoices: Eileen Victoria for the Special Meeting Minutes of 2/13/07 in the amount of \$195.68 and Regular Meeting Minutes of 3/6/07 in the amount of \$107.96; Patricia Lilling for the Special Meeting Minutes of 2/28/07 in the amount of \$124.68; Langan Engineering for Invoice #0118767 for geotechnical engineering services (all work completed with the exception of the five additional borings that was added to the scope of work) in the amount of \$23,360.67; Nafis & Young for Invoice #661-06-completion of the balance of the Land Survey in the amount of \$2,000.00; and Winnick, Vine, Welch & Teodosio for Fusco and AMC

Technology contract services in the amount of \$479.14. Motion was SECONDED by both Madeline Schmitt and Gary Will. Vote 7-0. Motion carried.

Discussion ensued regarding the three invoices submitted by Fletcher-Thompson, Inc. Ray Sullivan is not clear as to what is represented in 75% completion of the Design Development phase. Dan Casinelli stated that the Schematic Design phase is completed. Some of the systems in Design Development still need to be identified. A progress print will be delivered next week to the Chairman for his review.

Ray Sullivan MOVED to approve payment of Application #8, Design Development Phase at 75% completion in the amount of \$111,750.00; Application #10 for the balance of the Schematic Design phase in the amount of \$13,420.00; and Application #9, Reimbursable Expenses in the amount of \$4,707.80, with comments regarding the total amount of \$100,000 for Reimbursables (as stated on the AIA document). He feels that this is a high amount considering that bidding is not a part of this figure. Dan Casinelli said this is a placeholder amount because the Committee did not decide on the total of Reimbursables that will be spent. Gary Will SECONDED the motion. Discussion continued. Ray Sullivan rescinded the motion and Gary Will rescinded his SECOND.

Ray Sullivan made a new motion to approve Application #10 for the balance of the Schematic Design Phase in the amount of \$13,420.00 and Application #9, Reimbursable Expenses in the amount of \$4,707.80, with a recommendation that the Committee controls the cost of reimbursable expenses. Gary Will SECONDED the motion. Motion carried.

Ray Sullivan discussed Application #8, Design Development Phase at 75% completion in the amount of \$111,750.00. Ray Sullivan MOVED to approve payment of this invoice, pending an assemblage of documents that represents 75% completion and review and approval of the documents by Chairman Sullivan. Gary Will SECONDED the motion. Further discussion ensued. Chairman Sullivan called for a vote. Motion carried with 4 in favor; 3 opposed (Chuckta, Fitzgerald, Sheehy); 0 abstentions.

b. Negotiating Committee: No motions taken.

**Agenda Item #9: Adjournment:** Madeline Schmitt MOVED to adjourn, SECONDED by Ray Sullivan. Vote 7-0. Motion carried. Chairman Sullivan adjourned the meeting at 9:51 p.m.

**Motions** Respectfully Submitted,

Eileen Victoria  
Clerk, Upper Elementary School Building Committee  
March 22, 2007