

CITY OF SHELTON
SHELTON INTERMEDIATE SCHOOL BUILDING COMMITTEE II
Also Committee for: Lafayette School Roof Replacement, Sunnyside School Roof and Chimney Repair,
And Elizabeth Shelton School Boiler Renovation

Minutes of Special Meeting held on Friday, January 12, 2007

Agenda Item #1 – Call to Order: Chairman Sullivan convened the meeting at 10:18 a.m.

Agenda Item #2 – Roll Call: Eileen Victoria called the roll. Bill Banfe (left at 10:30 a.m.), Michelle Kawalautzki (arrived at 10:30 a.m.), Ken LaCroix, Anthony Savignano, and Sean Sullivan were present. There was a quorum of four for each motion.

Agenda Item #3a – Approval of Minutes: Ken LaCroix made a motion to approve the Special Meeting Minutes of November 21, 2006. Anthony Savignano seconded the motion. Motion carried.

Agenda Item #4 – Report of Special Committees

4a. Finance Committee – Shelton Intermediate School Remediation: Upon a review of three invoices submitted to the Finance Committee, Anthony Savignano made a motion to pay the following: Alice Taylor, Clerk, for the notes taken at the Special Meeting of November 21, 2006 in the amount of \$54.00; Diversified Technology Consultants' Invoice No. 20146 dated December 15, 2006 for professional services relative to the Remediation from 11/9/06 to 11/25/06 in the amount of \$279.67; and Alliance Energy Solutions, Inc.'s Invoice #07-48 dated 1/9/2007 for the lighting project in the SIS gymnasium in the amount of \$4,630.00, with the caveat that the Alliance Energy check is sent to the Office of Operations and held pending actual measurement of the foot candles on the gym floor. Mr. LaCroix stated that if the lighting doesn't measure up to where it's supposed to be, fixtures would have to be added within the space to increase the lighting (at an additional cost). He noted that six more fixtures may have to be added or additional rows put in the center court area. Mr. Savignano noted that Mr. Banfe has furnished the Committee with a detailed ledger confirming that there are sufficient funds to cover these expenses. Michelle Kawalautzki seconded the motion. Motion carried. Mrs. Kawalautzki wanted to know why there was a big discount from Alliance Energy. Mr. Savignano responded that there are significant energy savings.

Agenda Item #5 – Work Session

5a. SIS Remediation Project – Additional items to consider from SIS II punchlist:

Chairman Sullivan commended Bill Banfe and Ken LaCroix on the gymnasium lights at SIS. Mr. Savignano added that he received comments out of the blue while attending a game at another district's school. The Chairman noted that he walked inside the gym with Robin Willink, Superintendent of Schools, and noted that the lighting was like night and day in comparison to the way it was in the past. He feels the job was done efficiently and timely and thanked Mr. Banfe and Mr. LaCroix. Chairman Sullivan stated that he asked Eileen Victoria to pull a copy of the punchlist items that went to arbitration so that he could review what has been accomplished and what is left to do, potentially redeploying the remaining funds to work on the outstanding items. He informed the Committee that the following problems had been rectified: A. insufficient outside air in the computer rooms, B. excessive sound levels in the computer rooms, H. inadequate lighting in the gymnasium (again thanks to Mr. Banfe and Mr. LaCroix; he noted that Mr. LaCroix will follow up with some testing and actual readings), and J. insufficient cooling capacity for the auditorium. He noted that a lot of items were taken off the list. The Chairman then discussed the outstanding items: C. insufficient outside air in the classrooms; D. insufficient outside air control on VAV boxes; E. combustion air intake deficiency in the boiler room resulting in pipe freeze-ups; F. return air duct for the air handling unit for the gymnasium that improperly terminates in the vestibule outside of the gymnasium; G. excessive sound levels in the gymnasium; and I. temperature control problems in the open lobby area of the building. Discussion took place regarding each of the items. There may have been some rebalancing done for the insufficient outside air in the classrooms (item C). Mr. LaCroix and Mr. Banfe have not yet seen the final balancing report from M & O Corporation. Mr. Savignano added that DTC has to verify that the balancing is done. This item is outstanding pending review of the final balancing report. Mr. Banfe stated that the last time Steve Ciaffaglione from DTC was on-site was in November. Chairman Sullivan requested that Mr. Banfe send a letter to M & O Corporation from the Office of Operations requesting the final balancing report. Mr. Savignano stated that his

recollection was that those items were minor. Mr. LaCroix added that some parts had to be repaired and the balancer could not finish, and he added that the balancer needs to come back. Mr. LaCroix stated that the next outstanding item – insufficient outside air control on VAV boxes (D) – should be part of the balancing issue. Chairman Sullivan stated that these two items will be lumped together and remain pending. He noted the balancing should be both quantity and quality. He stated that based on conversation with Mr. Banfe and Mr. Savignano, Item F (return air duct) should be the next item to be addressed, if possible. Mr. LaCroix agreed. The Chairman requested that Mr. LaCroix obtain pricing on what the costs will be and the time it will take to get the job done. He noted that there is approximately \$11,000 remaining to cover some of the items, and he is hopeful that the estimate will come in under that amount. Mr. LaCroix stated James Kay gave a price for the ductwork of approximately \$1,500-\$1,600. There is a piece that has to be made that will take where it is now and put it up against the wall and the rest is masonry and putting the support over the top. The Chairman noted that it will go from the entry into the auditorium. Mr. LaCroix added that right now it's up over the doorway and does not go into the gym itself. The ductwork has to be put in to get to the wall and a grill and a block will be put in. Mr. Savignano wanted to know if we could get somebody to do the masonry work. Mr. LaCroix answered that it is possible, and noted that the approximate cost could be in the range of \$4,000 to \$5,000. Chairman Sullivan inquired which item would be next on the list. Mr. Savignano suggested that the air issue in the lobby should be the next item. Mr. LaCroix stated that this would be a monumental task involving a significant amount of money. Mr. Savignano said that we should look at the impact of how much of a difference there will be when the return is put where it is supposed to be, and said he wasn't sure how much it would cost to move the thermostat. He also mentioned that based on prior discussions, it might not be that easy to move the thermostat. Mr. LaCroix confirmed that it is not an easy task. Mr. Banfe added that the reason is because it is underneath the overhang that goes into the hallway. Mr. LaCroix stated that there is a stratification issue in that area because there should be a low wall return. Mr. Banfe inquired about the pipe freeze-up. Mr. LaCroix stated that the pipe was pipe-wrapped and thermostatically heated as a maintenance item. Michelle Kawalautzki arrived and Mr. Banfe left. Chairman Sullivan recapped the previous discussion to bring Mrs. Kawalautzki up to speed on the progress. Mr. Savignano MOVED to authorize Ken LaCroix to proceed in obtaining estimates for corrective action for the return air duct for the air handling unit for the gymnasium that improperly terminates in the vestibule outside of the gymnasium, and proceeding with the implementation, with the caveat that the costs do not exceed \$6,000. Michelle Kawalautzki seconded the motion. Motion carried.

Agenda Item #6 – Adjournment

Michelle Kawalautzki made a motion to adjourn. Ken LaCroix seconded the motion. Motion carried.
Chairman Sullivan adjourned the meeting at 10:45 a.m.