

City of Shelton
Shelton Senior Center
81 Wheeler Street
Shelton, CT 06484
(203) 924-9324

**Minutes
Shelton Senior Commission
January 8, 2008**

The January 8, 2008 meeting of the Shelton Senior Commission was called to order by William Smarz at 4:10 p.m., in the conference room of the Shelton Senior Center. The pledge was recited by all present.

Commissioners in Attendance:

William Smarz
Joseph Coleman
Shirley Keller
Barbara Arsenault
Susan DiCariano
Roger J. Spinelli
James Martin

Also Attending:

Ellen Shaw
Kathy Ramia

Absent:

Jill Bruno

PUBLIC PORTION:

None

PREVIOUS MINUTES:

A MOTION WAS MADE BY JOE COLEMAN TO ACCEPT THE DECEMBER MINUTES AS WRITTEN. BARBARA ARSENAULT SECONDED. MOTION PASSED.
Mr. Coleman questioned the comment in the minutes "devoted to budget"
Mr. Smarz explained that the major part of the January meeting will discuss the budget proposal.

TREASURER'S REPORT:

The Treasurer's report for the month end December 31, 2007 was read by Kathy Ramia, reporting a balance forward of \$8974.66, receipts \$3.29, disbursements \$1575.67 leaving ending cash balance of \$7402.28. Five \$10,000.00 CD's totaling \$51,772.45 maturing on different dates. The next CD will mature on 1/18/08. **MOTION WAS MADE BY JIM MARTIN TO ACCEPT THE DECEMBER TREASURER'S REPORT AS READ. SUSAN DICARIANO SECONDED. MOTION PASSED.**

Joe Coleman questioned the funds from the Christmas Fair not being reflected in Commission's report. Kathy Ramia explained the funds are not given to the Commission they are the Membership Council's funds and are reflected on their report.

A MOTION WAS MADE BY BARBARA ARSENAULT TO ACCEPT THE DECEMBER MEMBERSHIP COUNCIL'S TREASURER'S REPORT AS WELL AS THEIR CHRISTMAS FAIR REPORT AS PRESENTED. ROGER SPINELLI SECONDED. MOTION PASSED.

DIRECTOR'S REPORT:

Ellen Shaw reported that everyone enjoyed the Christmas party, 148 people attended. She stated the Christmas concert was wonderful they really did a great job. 120 people attended the New Years Party. Ellen stated that the center slowed a little due to the Holidays but many activities were still going on. Ellen asked the Commission if the Valley Interfaith Caregivers could still hold their meeting for next month at the center. Kathy Ramia agreed to stay. The Commission agreed that the group follows the charter of the Commission serving seniors and their caregivers.

A MOTION WAS MADE BY BARBARA ARSENAULT TO ALLOW THE VALLEY INTERFAITH CAREGIVERS TO HOLD THEIR MEETING AT THE SENIOR CENTER NEXT MONTH. JOE COLEMAN SECONDED. MOTION PASSED.

A MOTION WAS MADE BY JOE COLEMAN TO ACCEPT THE DECEMBER DIRECTOR'S REPORT. SHIRLEY KELLER SECONDED. MOTION PASSED.

OUTSTANDING BILLS:

REPORTS OF COMMITTEES:

OLD BUSINESS:

NEW BUSINESS:

Ellen Shaw reviewed the 2008 budget proposal with the Commission. Ellen explained the figures for the clerk and director and assistant director aren't correct because they are in negotiations. She explained that the difference in funds will come from the general fund and not hurt the Commission's budget.

She made the following changes:

Page 3 – added Kitchen Helper

Page 6 – added 1 hr. to the Arts & Crafts Instructor - \$2,340.00

Page 8 – mileage \$300.00 from \$150.00

Page 10 – postage \$ 6,820.00 from \$6,775.00

Page 16 – building maintenance \$8657.00 from \$7,325.00

Page 20 – outreach van – Ellen stated it is in fair condition. The Commission will need to look at replacing it in the future.

Page 23 – Flickering Lights Program from \$887.00 to \$450 Joe Coleman stated that if these funds ran short they could ask the emergency personnel to help out. He feels the center has sufficient lights available.

Page 24 – Capital Outlay Request – Carpet Replacement \$7,093.00 Van (outreach Program) \$28,000.00 and Vinyl Floor Tiles

The total budget request for 2008 is \$300,902.00. An increase of \$17,788 from the \$283,114 budget from 2007. Jim Martin commented on the low percentage of increase in this year's budget. The budget will be sent to the finance office by January 15, 2008. It then goes to the Mayor. From the mayor to the Board of A & T and then to the Alderman. In March the Director will meet with the boards. The final budget will be passed on May 15th. Mr. Smarz thanked Ellen for her final directors and budget reports.

A MOTION WAS MADE BY JIM MARTIN TO ACCEPPT THE PROPOSED BUDGET AS PRESENTED. ROGER SPINELLI SECONDED. MOTION PASSED.

A MOTION WAS MADE BY BARBARA ARSENAULT TO ADJOURN THE MEETING AT 5:20 P.M. SHIRLEY KELLER SECONDED. MOTION PASSED.

Attested to: _____ Date: _____