

**PLAN UPDATE ADVISORY COMMITTEE**

*Minutes*

*Room 104, Shelton City Hall*

*Shelton, CT*

*Monday, August 15, 2005*

**I. Call to Order**

Chairman Frank Osak called the meeting to order at approximately 4:30 P.M.

**Members Present:**

Frank Osak, Chairman	Peter DiCarlo, Co-Chairman
Tom Harbinson	Fred Musante
Jim Tate	Anthony Pogoda

Also in attendance:

Rick Schultz, P&Z Administrator

Marianne Chaya, Clerk (arrived at 5:30PM)

**II. Pledge of Allegiance**

All in attendance pledged allegiance to the flag.

Frank Osak asked for a moment of silence to remember Mike Adanti, one of our members, who we lost recently, and spend that time out of respect for him.

**III. Minutes for Approval**

Fred Musante MOVED to approve the minutes from the July 25, 2005 meeting. SECONDED by Tom Harbinson. All were in favor, MOTION PASSED.

**IV. Discussion on Booklet #7**

Rick Schultz noted that he does remind the P&Z members to read the booklets and especially the last booklet (#7). This book deals with the fiscal impact and how it impacts the grand list.

The information received thus far is coming together but there isn't the complete package, which they know will be coming soon.

The committee decided they would take each section to make sure they are all under the same understanding of the data.

There was discussion of the talk about potential changes at the Board of Education and how it may have an impact on the numbers reflected in the report.

They also discussed the Old Intermediate School and what came out of the committee meetings held to try and determine what to do with the school now that it was turned back over to the City. Would any of this discussion of the

recent Board of Education changes, such as closing Ripton, have any impact on this committee?

Changes in emergency personnel, if significant, would also have an impact. In the Residential Expenditures section the discussion of the 2260 potential housing units and that they would like further discussion with Planimetrics on how it was derived.

It was noted that they are still waiting for the GIS overlay that would identify where are the school age children reside.

The discussion centered around projection of the capital expenditures and the understanding of what the capacities are in the future, what your minimal needs are and what your optimum needs are. There will be the need to make recommendations based on the projections. To do this you need the projection of the rise in the grand list and project it at least for a period of six years.

They discussed how planning for the expenditures so that when questions come up the data is there on the fiscal impacts.

The question came up about the last increase to the grand list of \$58M, what is it and what is the quality of that increase. How much is in residential, etc. What does the increase yield?

It would be a victory if Planning & Zoning would adopt land use plans that maximize the growth in the grand list and a bigger victory if the Board of Aldermen would sit there and come up with a real capital improvement program six years out.

They also had concerns of whether Planning & Zoning is keeping up with reading and absorbing the information that has been coming so far. There will be the need for some serious dialog soon with the P&Z members and this committee. It was suggested to have a professional dog and pony type show for not only P&Z but to the public, the Board of Aldermen and any other Commission as needed. With the money held in reserve from the cost of this plan we may use some it for presentations as needed. The huge focus will be to recommending how to maximize the limited resources that are left.

## **V. Schedule Next Meeting**

The next meeting will be Monday, August 22, 2005 with Planimetrics.

## **VI. Adjournment**

Peter DiCarlo MOVED to adjourn. SECONDED by Jim Tate. All were in favor, MEETING ADJOURNED at 5:50 P.M.

Respectfully submitted,

Marianne Chaya  
Clerk, Plan Update Advisory Committee  
1 tape is on file in the City/Town Clerk's office