

**\*REVISED\***

**PLAN UPDATE ADVISORY COMMITTEE**

*Minutes*

*Room 104, Shelton City Hall*

*Shelton, CT*

*Monday, November 1, 2004*

**I. Call to Order**

Chairman Frank Osak called the meeting to order at approximately 4:45 P.M.

**Members Present:**

**Frank Osak, Chairman  
Anthony Pogoda  
Jim Tate**

**Peter DiCarlo, Vice Chairman  
Tom Harbinson  
Michael Adanti**

**Also Present:**

**Richard Schultz  
Marianne Chaya**

**II. Pledge of Allegiance**

All in attendance pledged allegiance to the flag.

**III. Approval of Minutes**

Anthony Pogoda MOVED to approve the minutes from the October 25, 2004 meeting. Tom Harbinson SECONDED the motion. All were in favor, MOTION PASSED.

**IV. Other Business**

Frank Osak asked to move up this agenda item to discuss the meeting he and Peter DiCarlo had with the Mayor last Tuesday regarding the traffic study. First off, the Mayor said that the \$15K that is needed is there and will be allocated. The Mayor thought that they need to go out for bid for the traffic study and Peter and Frank stated that it has already been done. The Mayor asked Sandy Nesteriak to find out how it was handled when they went out to bid for Planimetrics and it has been already taken care of. If so, he will get back to Frank and Peter and let them know if Barkan & Mess can do it. Peter noted that if it goes out to bid then the \$15,000 that is earmarked in the contract for this service would probably bid out for more like \$25K. Frank stated that in the discussion with the Mayor, the Mayor had been corresponding with the State and

told Frank and Peter, in so many words that he felt that most of the traffic problems have to do with the way our local roads go into State Highways, 110, 108, etc. If we do get Barkan & Mess to do the study, we will tie it into the State Department of Transportation. It was asked if it was necessary to have someone on board before the next workshop and Planimetrics said it would have been nice but they would do ok without it at that point. Frank said that he would follow up on Wednesday with the Mayor.

The committee members discussed the memo from Eric Barz to them. The committee members feel that they have been meeting for a long time and yes, they have had a lot of data supplied to them but what has been supplied from Planimetrics that we can start dissecting and having something to work on. Maybe we need to determine what is deliverable early on. Frank Osak said that in the memo Eric said that we could expect the draft plan by January, February at the latest. He is going to have to interact with us between now and then. The committee members asked each other what they thought the draft data is made up from. What needs to happen to all the facets to get to the 50K build-out? How is that presented? Jim Tate discussed using the GIS system to graphically map the data that has been provided and to have them interpret the layers. Frank Osak said, what you are saying is that if they come to us in January or February with something for us to look at but most of our resources still intact, we are still ok. If he comes to us in February with a lot of work done and he has consumed the resources, then we have nothing. We need an insight to what is coming. What tool will be the most helpful for Planning & Zoning to use? One tool would be when you come in with a project, you look at the mapping and you can determine if it fits in with the program or not and why. Jim Tate discussed how GIS is used and different types of examples of what can be input to make your layers. Frank Osak suggested that the committee talk to Planimetrics after the workshop so they are aware of the direction that we think it should be moving in and express the concerns. What we don't want is for them to expend all the resources without our input. Jim Tate suggested Tony Panico coming to the meeting and they all decided they should but it is a bit too early in the game right now.

Peter DiCarlo stated that he feels we have a good sense of where we've been, where we are and what is left to do. There is nothing better than a graphic presentation to show you that. What drove me to them was the build-out that they can do with GIS and the **fiscal** build-out associated with each physical build-out. It is there you can put before P&Z at least 2 scenarios. That way you give them a perspective. Where they are going with what we present them is beyond us. What they are going to do what they chose anyway. I fear that the tool that I thought had great potential is going to be where you said it is, it is not at the capability it could be at and it might not be at the capability that we need to do this job.

It was discussed and asked what are the layers that we should expect to have in our GIS. We should know from Planimetrics what layers are essential in getting

the good physical build-out. It was stated that the State has GIS services as well but it may not be to the level of detail that will help us in our planning efforts.

## **V. Infrastructure Workshop Discussion**

Rick Schultz said that he put it on the agenda more as a reminder that it is coming up next Monday, 7PM at the new Intermediate School. Rick explained that the infrastructure workshop would deal with roads, bridges, pipe utilities, wired utilities and level of service. The Superintendent of Highways & Bridges has been invited.

There was a question regarding the research on the infrastructure portion, how much is going to come from the workshop and how much is done? What is our participation?

We need to know where we are because people are starting to ask.

## **VI. Review Department's Input**

The committee members said that they would put together a list of questions for the BOE to discuss when they come back to this committee later this month. They reviewed the dialog from the last BOE meeting regarding the proposed redistricting plan. For the most part they recognize that most of what that is about is not this committee's issues to deal with but it was good to see the direction of the proposal. The thing this committee is interested in is where are the school age kids now and where are they going to be when things are tampered with, such as closing a school and revising where the kids will be because of that. They made some suggestions of the questions that they would be asking the BOE and the discussion they would like to have at that meeting.

## **VII. Adjournment**

Anthony Pogoda MOVED to adjourn SECONDED by Tom Harbinson. All were in favor, MEETING ADJOURNED at 6:05 P.M.

Respectfully submitted,

Marianne Chaya  
Clerk, Plan Update Advisory Committee  
1 tape is on file in the City/Town Clerk's Office