

The Plan Update Advisory Committee held a Meeting on June 17, 2004 at 3:30 P.M. in the Shelton City Hall, Room 104, 54 Hill Street, Shelton, CT.

Members present: Chairman Frank Osak
Peter DiCarlo
Tom Harbinson
Anthony Pogoda
Staff present: Richard Schultz, Planning Administrator
Also attending was Glen Chalder.

The Chairman opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no minutes to approve.

SCOPE OF SERVICES: Glen Chalder (Planimetrics)

Glen Chalder went over services to be provided by Planimetrics. We had a long discussion and the Engineer is out this week stated Richard Schultz. GIS is a high priority, he added.

There is mapping on the website shown for Shelton.

Conservation Commission just finished all our maps for Open Space in a GIS format, stated Tom Harbinson. That is the most up to date manner in which to do that. The copy was given to the Engineering Dept. The Engineer has a GIS system and he can use those maps as an overlay.

As we have gone through the bid process we hear that there are elements of Shelton's GIS that are not conclusive stated Peter DiCarlo. We will deal with that this year and to know you have a basic GIS system in place you can collect more data if you want.

What more has to be done, asked Peter DiCarlo? You can answer the question in regard to what depths you have to go to, he added. What is it that we can't do with what exists, asked the Chairman? You need a GIS with more data in it, stated Glen Chalder. It will help you with numbers, he added.

You can even add the permits and the CO's stated Chairman Osak. That is not available to us and I don't think that it should be our responsibility to see that vessel of information is provided for future logging of information.

I want some comfort level in accepting what exists as sufficient to the task we want to do, stated Peter DiCarlo. The statements of the information having gaps and that it is incomplete bothers me, he added. I am sure with the Assessor's information there is no gap, stated Tom Harbinson.

We have worked on land use information; population growth and economic information stated Glen Chalder. We have done a preliminary report and we will use that as a foundation for the work that will follow. We will take the inventory of land use and in the old days we use to drive the streets to get this information. To invest in GIS it is like letting money go out the door but this is when that money comes back.

We have had a Conservation Workshop meeting. We have done our investigation and we know that the strategic direction.

Our Open Space is still being followed and all our Open Space maps have been presented to the Board of Aldermen, stated Tom Harbinson. There are historic resources related to Conservation that were not included but it means less time for Planimetrics to spend on those issues, he added.

The actual hours don't work and for one year we think it will be so many hours of principal time, stated Glen Chalder. The \$8,000 then is to collect and make sure there is no conflict with other information, stated the Chairman. Yes, stated Glen Chalder.

If we accept everything that Conservation did that fieldwork would not be required, stated Chairman Osak. We did some work in Washington, Ct. and they did a report and then said that we had to use what they had done, stated Glen Chalder. There was misinformation in that report, he added. Planimetrics took that heat from work that someone else had done.

The next page shows the build out, residential development and community development. How do we maximize tax dollars and keep a good tax base. The people making decisions care most about the development.

Infrastructure is the next issue. Planimetrics will do this and there will be a significant benefit to the City. With regard to traffic Barkan & Ness can do it or we can do it. We can make sure the information will work for you and right now the budget is to be shared with the both of us, stated Glen Chalder.

The next page shows a draft plan and the document that will need to be reviewed by you. There is an overall of the committee's plan that this will go to P & Z and then back to this Committee with any modifications or revisions.

It is useless unless the people who are charged with structuring a Capital Improvement Plan and actually doing it if they don't adopt it and work with it. Us giving it to them means nothing, stated the Chairman. The City has it in the Charter to give Capital Improvement, that responsibility to the Board of Aldermen, stated the Chairman. We have gone through 3 administrations without it, stated Richard Schultz.

The short paragraph that says if they don't have it, the Charter mandates that if you don't have one that you should have one, stated Glen Chalder.

In this planning process we have to take care of the revenue side of the City as a business, stated the Chairman. The revenue side of the City as a business is the Grand List revenue and its components, as they require services. So if you just do that and someone says if we do that, what is the benefit to us? You would reflect that to the statement as improving the quality of life. You need to have the money to spend on something; I don't know how to make that bridge. It is hard for us to superimpose our activity on top of the Board of Aldermen who fundamentally don't want this or don't understand this, but see it as a waste of money, stated the Chairman.

First of all is take the CID out of this contract and bring the number down to \$1075. I don't think the reimbursement is something that we should be fighting about, stated Glen Chalder. We will do the best and if we don't spend it we won't charge you for it, he added.

It is very difficult to hear Glen Chalder and he is talking low and fast.

We will be doing a phone survey and there are a lot of questions that can be asked. If we ask questions of you then we can qualify them. We have done telephone survey with 2 different types of questions including ones you want answered and ones that don't mean any. The closing question is always if you are in favor or not, stated Glen Chalder.

There is a fee in here for transportation. I think that there is a good circulation plan that has a lot of sediment to it. We need to finish Constitution Blvd. We all have different opinions, stated the Chairman.

The numbers are something that you have to be comfortable with then we can work on the scope of the things to be done, stated Glen Chalder.

The 17 is wrong it should be 32 stated Richard Schultz. It is your call on the options stated Glen Chalder. The total should be 1375, he added. That is with the telephone survey in stated the Chairman. It will be \$122 not \$137 and I know the Mayor will feel more comfortable, stated Richard Schultz.

What is that we have to ask for starting July 1st for this fiscal year, asked the Chairman? O3-04 is 3000 and we will start work on July 1st with an additional public meeting, stated Glen Chalder. We are concerned with the 04-05 stated the Chairman. We waited so long now if it goes another 3-4 months, stated the Chairman.

Start in July 04 through November 05 is 16 months, what are we going to get done, not all of this, stated the Chairman.

End of Side 1A of 1A, Tape 1 of 1 at 4:15 P.M. Side 1B is blank.

On a motion made by Tom Harbinson seconded by Peter DiCarlo it was unanimously voted to adjourn at 4:45 P.M.

Respectfully submitted by,

Diana Barry, Secretary

The Secretary didn't attend the meeting. She had very little notes and worked just from the tape.