

The Shelton Parks and Recreation Commission held a Special Meeting on January 7, 2010 at 7:30 P.M. at the Shelton Community Center.

Members present: Chairman John Papa
Allyson Burke
Joseph DeFilippo
Paul Gabor
Michelle Pagliaro Haywood
Stanley Kudej
Harry LaBonda
David Zamba
Robert Zuraw

Members absent: Gary Cahill

Staff present: Ronald Herrick, Director Parks & Recreation
Ann Marie Boehlert, Aquatic Director
Dean Cawthra, Parks Superintendent (absent)

Staff absent: Jim Mastrony, Recreation Supervisor

Chairman Papa opened the meeting with the Pledge of Allegiance and Roll Call followed.

PUBLIC PORTION:

Joseph Newman from Woodbridge, addressed the Commission. His friend, Al Patuzzi of the Chamber of Commerce of Shelton, suggested he come here. He has a band and would like to participate in the summer concerts. We are an oldie goodies band. Chairman Papa suggested that he give one CD to Dave Zamba. We do the Shelton Car show, we play in Naugatuck, Derby, Seymour and Fairfield. I do have calendars added Joseph Newman. This is the right procedure stated Chairman Papa. David Zamba will contact you, he added.

DECEMBER MINUTES:

On a motion made by Robert Zuraw seconded by Paul Gabor it was unanimously voted to approve the December minutes.

CORRESPONDENCE:

Ronald Herrick read letters starting with a letter he wrote to Peggy Camp thanking the Mohegan School PTO for their generous donation to the Dog Park. The school children raised \$648.00 for the Dog Park. The second letter he read was to the Chief of Police concerning the closing of the Parks for the winter.

He read another letter to Ronald Herrick from Madeline Conti owner of the Conti Building, situated near the Municipal Lot. The tenants have increased and clients use the lot. The lot is at the end of the list to be cleaned after a storm. Ronald Herrick stated that Dean Cawthra knows about this and they did go back, it worked out well, he added. Ronald Herrick read a letter from Little League about the registrations. We are indoors

and I submitted the application to stay inside. It has been denied and I got another letter today and it was denied again.

Ronald Herrick read a letter from Peggy Camp stating that, as you are all aware, she is not well again. She is battling cancer again. She has set up her team again for Relay for Life. If you would like to donate to her team let us know stated both Chairman Papa and Ronald Herrick. We want to donate something for her and show her some support, added Chairman Papa. For next month, we could do that.

STAFF REPORTS:

DIRECTOR'S REPORT:

We still have tickets for the UCONN Men's Game but the Women sold out. Chairman Papa asked if we have received any other donations for the Dog Park. Did we put that ad in the papers? No, answered Ronald Herrick. We mentioned at our last meeting, we will advertise for donations, we have the bricks we will be selling. We have found bricks that everything will be done online and then they will send us a check for what has sold. The bricks will be sold for \$50.00.

AQUATIC DIRECTOR:

Chairman Papa asked Ann Marie Boehlert if she was short on Lifeguards? No, she answered. The pool rentals are listed on Ann Marie's report, added Chairman Papa.

SUPERINTENDENT'S REPORT:

Ronald Herrick reported that they have been busy with clearing snow. As you know they helped Marilyn Gannon with the City's Holiday decorations. There is one person here painting, the lobby and a few rooms, as he can get away. They have cleared some dead trees in the Dog Park. The trees are marked off and they know what to cut, stated Chairman Papa. They do know, the Tree Warden has walked the Park area, stated Ronald Herrick.

On a motion made by Michelle Pagliaro Haywood seconded by Joseph DeFilippo it was unanimously voted to accept all Staff Reports.

COMMITTEE REPORTS:

FINANCE:

Ronald Herrick stated there was a bill for a treadmill and a bill for the two licenses we have in connection with the Concerts.

GAZEBO:

Chairman Papa asked when do we send out requests? David Zamba answered after we have are first meeting.

FIELD MAINTENANCE:

Stanley Kudej stated that Long Hill is at a stand still. There is flooding there now. On a motion made by Robert Zuraw seconded by Michelle Pagliaro Haywood it was unanimously voted to approve all Committee Reports.

OLD BUSINESS: There was none, stated Chairman Papa.

NEW BUSINESS:

THE BUDGET FOR 2010-2011:

Chairman Papa and the members along with Staff went over the budget. The first statement was the mission statement. Number 9 is being developed, that is the Dog Park and Numbers 1,2 and 3 are ongoing.

Stanley Kudej questioned why the Dog Park was not listed as a new Park? We could add the Dog Park as #42. No new fields have been added. The New Intermediate has more fields, stated Robert Zuraw. We are still doing what is listed on page 1 but we do need more bodies, we add more work without adding bodies, he added.

The Staff positions are listed on Page 4. We were cut last year for \$60,000.00. We were not cut a position. We are requesting again the positions as we have in the past. We do have zeros listed that we try to pick up with part time people, stated Ronald Herrick. We don't cut grass right now, stated Chairman Papa. Wage increases are figured into our full time payroll. It looks like a large increase but last years was \$720,000.00, it was cut to \$660,000.00. This years is \$741,000.00. Last years part time was cut, last year we requested \$345,000.00 and we received \$320,000.00. So this year we requested \$345,000.00, again, stated Ronald Herrick.

This year we are closing the pool around the holidays.

The custodial was given to us and Michelline did leave, we talked about this last month, stated Ronald Herrick.

Summer maintenance is where we hire the College kids. The Boat Ramp we added an hour to last year.

In past years in the overtime account, we needed to go in to transfer. We did work at the High School and we were suppose to get paid for the supplies. We don't do that everyday, stated Ronald Herrick. That is reimbursed into our account, he added.

The Police went up alittle bit for our concerts and road races.

The playground equipment, the porto-lets are the biggest expensive. especially when we put them out earlier and keep them in later. Chairman Papa asked about the clay being enough? Yes, stated Ronald Herrick.

We have two lawnmowers that work now, stated Ronald Herrick. Would we be better off trying to get more money to buy better ones, asked Allyson Burke? Not really, stated Ronald Herrick. We usually get one season out of a lawnmower. You do know we have the bigger pieces of equipment, stated Chairman Papa. These are the smaller ones, the push ones, we don't know if we will need 3 next year, stated Ronald

Herrick.

Equipment here at the Community Center - we just ordered a new treadmill for here. They last about 4-5 years.

We had a good year in regard to repairs, stated Ronald Herrick. We pay \$100.00 a month preventive maintenance. We have only spent \$2000.00, this year. The parts are expensive.

Most of the Sports and Leagues have increased and we added American Youth Football. They didn't exist last year. The American Legion Junior, we don't have anymore, stated Ronald Herrick. We received everything from all the leagues. LaCrosse went up slightly, he added. The girls (Little League) are separate, stated Ronald Herrick. Everything comes out of one thing, stated Stanley Kudej. The girls are all included in the Little League. I gave you a completed itemized list of what I spent, stated Stanley Kudej. We had a budget of \$23,000.00, for Little League for the whole town.

Stanley Kudej stated we had a problem with lights up at the high school and we might have been charged for lights. A bill never came here, stated Ronald Herrick. We don't know what the Board of Ed will say this year, he added.

If a neighborhood group wants to play in a Park, stated Ronald Herrick. We want them to use the parks, that is why we are here. What about this Cricket thing, asked Stanley Kudej? They use East Village with lights and they pay for the lights, he added. They do clean up and they are good at it, he added.

80.08 is reimbursable. That is the trip account. I haven't scheduled a lot of trips this year, I have been conservative. You have to pay out first then you put it back when you get the money in.

Our 6 year wish list is attached. We did resurface and with the next two years, we won't need to do that. The resurfacing usually lasts at least 5 years.

There is Dean Cawthra's equipment list attached. The condition of the vehicles is listed, as well. There has been discussions about a new truck.

Allyson Burke questioned where we will hold the programs we are scheduling for this summer, the new programs? Ronald Herrick stated we won't add those into the budget and that will be in next years budget.

On a motion made by Robert Zuraw seconded by Joseph DeFilippo it was unanimously voted to accept the 2010-2011 Parks & Recreation Commission Budget in the amount of \$1,568,587.00.

BOAT RAMP:

Ronald Herrick stated that we have talked about the Boat Ramp several times. The State

did come down and they have been in contact with Bob Kulacz. It seems the rip rak was placed wrong. We are losing shoreline. We have applied for a grant but we can't get it unless we rectify what we have done, stated Chairman Papa. We have to get a surveyor. It will be placed on the Aldermic meeting schedule, stated Ronald Herrick. The water is brackish and if you move the line back it will keep receding. The State feels it has been encroached, stated Chairman Papa. We will dig and move the rocks out. Robert Zuraw asked if we should ask the State about the other material we used once before? Chairman Papa stated we need to tell the State who is doing the work. Ronald Herrick read the letter that stated we have two options, we could use something new or fix what is there now. DEP stated they might not approve what is there now. There will be a fee of \$1840.00. There may additional material needed. There is a third option to move the line. That would mean hiring a surveyor. The third option is what we are looking at, stated Ronald Herrick. We are trying to stablize the bank. 10 years ago we put the envirologs in and used LOCIP money, stated Ronald Herrick. A gentlemen in Massachusetts sold it us.

On a motion made by Robert Zuraw seconded by David Zamba it was unanimously voted to adjourn at 8:35 P.M.

Respectfully submitted,
Diana Barry