



*CITY OF SHELTON  
PARKS & RECREATION COMMISSION  
REGULAR MEETING  
Thursday, September 18, 2008  
7:30 P.M., Shelton Community Center*

**Commission Members:**

John Papa, Chairman  
Diana Barry (excused)  
Gary Cahill (absent)  
Allyson Burke  
Joseph DeFilippo  
Paul Gabor  
Stanley Kudej  
Harry Labonda  
Carey Moran (excused)  
Michelle Pagliaro Haywood  
David Zamba (excused)  
Robert Zuraw

**Staff Members:**

Ronald Herrick, Director of Parks & Recreation  
AnneMarie Boehlert, Aquatic Director  
Dean Cawthra, Parks Superintendent  
Jim Mastrony, Recreation Supervisor (absent)

Chairman Papa called the regular meeting of the Parks & Recreation Commission to order at 7:30 p.m.

**1. Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

**2. Roll Call**

Attendance taken.

**3. Public Portion**

Livia Draper questioned the Committee about their voting process. She was wondering if the decisions were based on unanimous vote. Chairman Papa answered that the voting is based upon the majority vote.

#### **4. Acceptance of July minutes**

Chairman Papa asked everyone to review the minutes of the July meeting. **On a motion made by Robert Zuraw to accept the July minutes, seconded by Joe DeFilippo. The motion carried.**

#### **5. Correspondence**

Mr. Herrick read a letter from Janet Kramer upset about the concerts on the Huntington Green.

Mr. Herrick read a letter from Robin Willink and Win Oppel regarding the school usage for activities.

Mr. Herrick read a contract signed with the Shelton Monroe Rapids Swim Team.

Mr. Herrick read an e-mail from Tracey Dolbier regarding her three children and how much they all enjoyed the playground program over the summer.

Mr. Herrick read a letter to John Anglace from Rick Schultz concerning a floating dock proposal.

Mr. Herrick read a letter from McCallum Enterprises regarding filing in the canal.

A letter was read about the staff hours of work, lunch, and absences.

Mr. Herrick read a letter written by Zack O'Connell wants to have a concert in honor of his deceased brother at East Village Park.

Mr. Herrick discussion about the summer playground program.

A letter written by Alexandra Symmonds was read, about how she registered for the Pilates class, she was unable to attend the classes and wants a refund.

#### **6. Staff Reports**

##### ***Directors Report***

Mr. Herrick first introduced Allyson Burke to the commission. Then briefly mentioned the playground report and discussed the falls sports registration being held the next two weeks. Mr. Herrick finished the gym schedules now the Chief has to sign it along with the Fire Marshal. Yoga is very popular offering thirteen different classes having 150 enrolled. The DEP did go down to the boat ramp and seems to think things will go smoothly. Part-time help is starting to slow down. The rentals for the past two months memberships are down. He discussed the Parade on Shelton Day. Conversation about the damage at East Village. The Parks & Recreation is donating \$900 dollars towards the new Tennis courts at the High School. Concert sponsored by HSBC there were a few inquires about lawn chairs. But later found out that wine and cheese was handed out and this can't happen no alcoholic beverages are allowed. Mr. Herrick ended his report with the discussion on the Dog Park.

##### ***Parks Superintendent***

Discussed gate at Nike Site.

***Aquatic Director***

Chairman Papa questioned life guard status.

***Recreation Supervisor***

No report.

**On a motion made by Michelle Pagliaro Haywood to accept all Staff Reports, seconded by Paul Gabor, all in favor. The motion carried.**

**7. Committee Report*****Finance***

Mr. Gabor reported that all the bills are in order.

***Gazebo***

No report.

***Field Maintenance***

Stanley Kudej reported at the SIS field his guys want to cut the fields due to the loss of baseballs. The commission gave Stanley Kudej the permission to cut the fields. Also Mr. Kudej doesn't agree with the Board of Education locking the gates so that the public can't access the fields on the weekends. Mr. Herrick went to a meeting at the Board of Education; the plan is to limit vandalism by having the custodian open and close the gates. When there are no school activities on the weekend the gates will be locked however, now the Board of Education is not going to follow through with locking the gates. Mr. Kudej brought up another issue of extending the hours of the guard for next year. Discussion about the Long Hill School approval of another \$51,000 for the engineering costs for more fields.

***Park Improvement Committee***

No report.

***Conservation Committee***

No report.

**A motion was made by Robert Zuraw to accept all the Committee Reports, seconded by Stan Kudej, all were in favor. The motion was carried.**

**8. Chairman's Report**

Chairman Papa discussed the parking at Lafayette School for Pop Warner. Chairman Papa's discussion about the amendment to Ordinance 835 passed on September 11, 2008. Anyone who wants to rent a City building and have alcoholic beverages must have a Certificate of Insurance naming the City of Shelton as additional insured. This will also need to be approved by the Mayor and Police. If they want to rent the buildings

and there is not going to be any alcoholic beverages they still need to go through Mr. Herrick. Chairman Papa discussed the formation of a Dog Park Committee. Chairman Papa questioned Mr. Herrick about the dehumidifiers. Mr. Herrick told the committee that the bids were approved. Chairman Papa discussed about buying containers and leaving them at the ballparks plus the Huntington green and having perhaps the Scouts to collect the cans for use as a fundraiser.

### **9. Old Business**

None.

### **10. New Business**

None.

Chairman Papa asked if anyone had any questions for the committee; Michelle Pagliaro Haywood asked about the cracks at the Sunnyside School and Nike Site. Mr. Herrick said that the Highways Department would be taking care of the problem. Joseph DeFilippo brought to the committee's attention that the gate at the Nike Site needs to be replaced.

**A motion to adjourn the meeting at 8:20 was made by Joseph DeFilippo and seconded by Robert Zuraw, all were in favor. The motion carried.**

**MEETING ADJOURNED at 8:20 PM.**

Respectfully submitted,

*Melissa A. Anglace*

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Clerk

ALL TAPES ARE AVAILABLE IN THE TOWN CLERKS OFFICE.