

## **The Shelton Parks and Recreation Commission October 16<sup>th</sup>, 2008 Page 1 of 2**

The Shelton Parks and Recreation Commission held a regular meeting on Thursday, October 16<sup>th</sup>, 2008 at 7:30 PM in the Shelton Community Center 54 Hill Street Shelton Ct 06484.

Commission Members:

- John Papa, Chairman
- Diana Barry (excused)
- Gary Cahill
- Dee Carey (absent)
- Joseph DeFilippo
- Paul Gabor
- Stanley Kudej
- Harry Labonda
- Carey Moran
- Michelle Pagliaro Haywood
- David Zamba (excused)
- Robert Zuraw(excused)
- Allyson Burke

Staff Members:

- Ronald Herrick, Director of Parks & Recreation
- AnnMarie Boehlert, Aquatic Director (excused)
- Dean Cawthra, Parks Superintendent
- Jim Mastrony, Recreation Supervisor (excused)

Chairman Papa opened the meeting with the Pledge of Allegiance.

### **PUBLIC PORTION:**

No one from the public. .

### **ACCEPTANCE OF MINUTES:**

Chairman Papa asked everyone to review the minutes of the September meeting. .

**On a motion made by Michelle Haywood to accept the September minutes, seconded by Joe Deflippo, all were in favor. The motion carried.**

### **CORRESPONDENCE:**

Mr. Herrick read a letter from SYSO regarding the approval of use of the generator with lights at Capewell beginning October 2 ending November 15.

Mr. Herrick read a letter from himself to Joe Laucella thanking him and Mike Chaffe in securing the AED for the building. .

A letter was read from Mr. Herrick to Chief Hurilman regarding the closing of the Skate Park for the season. .

A letter from James Linden was read regarding his objection of using the Wiacek property as a location for the dog park.

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### **STAFF REPORTS:**

#### **DIRECTORS REPORT:**

Mr. Herrick reported on the financial report and that the contract was signed for the dehumidifiers for the pools. He stated that we have been working on OSHA and the Anne Marie has done a fantastic job putting the program together. 60 employees have been trained. Dean Cawthra has taken care of things. City Hall is very appreciative. The Senior Center is now holding programs here. There are new applications regarding the use of alcohol and renting recreation buildings.

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#### **PARKS SUPERINTENDENT:**

Mr. Cawthra reported was looked at and discussed.

**AQUATIC DIRECTOR:**

Programs have slowed down. We are need of life guards in the AM.

**RECREATION SUPERVISOR:**

Biddy Basketball programs are starting, cheerleading has started. All calendars are out.

**On a motion made by Gary Cahill to accept all Staff Reports, seconded by Paul Gabor, all were in favor. The motion carried.**

**COMMITTEE REPORTS:**

**FINANCE:**

Mr. Gabor reported that the bills are okay.

**GAZEBO:**

Mrs. Moran reported that calls will start being made in December. Ms. Burke will be helping out with the Gazebo Committee.

**FIELD MAINTENANCE:**

Mr. Kudej asked about waiting until the end of the month on the sprinklers at Sunnyside. Long Hill Building Committee is going out to bid shortly.

**PARK IMPROVEMENT COMMITTEE:**

No report.

**CONSERVATION COMMITTEE:**

No report.

**A motion was made by Harry Labonda accept all Committee Reports, seconded by Joe DeFlippo, all were in favor. The motion carried.**

**OLD BUSINESS:**

Mr. Herrick reported that he is still receiving call regarding Capewell. They are raising money for new lights.

**NEW BUSINESS**

No report.

**CHAIRMAN'S REPORT**

Chairman Papa asked about the pole at the Nike Site and the removal of it. He also asked about the Skate Park usage and would like a final report. He asked about an update on the Boat ramp. A new permit process is beginning in November and a new one needs to be filled out. The budget process is coming up Chairman Papa reminded everyone that a letter is sent to every league that we sponsor financially. We reimburse them they show us paid receipts. We have a 6 year outlay of capital projects that we want to do. Chairman Papa asked the committee to think about things that they might want to add to this list.

**A motion to adjourn the meeting at 8:00 was made by Paul Gabor seconded by Carey Moran, all were in favor. The motion carried.**

Respectfully submitted by,

*Peggy Camp*

Clerk