

**The Shelton Parks and Recreation Commission held a regular meeting on
Thursday; May 17, 2007 at 7:30 PM in the Shelton Community Center, 54
Church Street, Shelton, Connecticut 06484**

Commission Members : John Papa, Chairman
Diana Barry (excused)
Gary Cahill
Dee Carey
Joseph DeFilippo
Paul Gabor
Stanley Kudej
Harry Labonda
Carey Moran (excused)
Michelle Pagliaro Haywood
David Zamba
Robert Zuraw

Staff Members: Ronald Herrick, Director of Parks & Recreation
Ann Marie Boehlert, Aquatic Director
Dean Cawthra
Jim Mastrony, Recreation Supervisor (absent)

**Tape #1 (sides A & B) on file in the Town Clerk's Office. Attachments are not
available on the website.**

John Papa opened the meeting with the Pledge of Allegiance.

PUBLIC PORTION:

There was no public portion.

ACCEPTANCE OF APRIL MINUTES:

On a motion made by Robert Zuraw seconded by Stanley Kudej it was unanimously voted to approve the April minutes.

CORRESPONDENCE:

- **Michele Gordon, Wachovia Bank**
Dated: April 30, 2007
Requesting a refund for half of the year on her membership to the Community Center due to a job transfer, denied due to policy regulations.
- **Bill Banfe, Operations Manager, Shelton Board of Education**
Dated: May 10, 2007
Request of the current recreational programs and the age range of the participants for the former Intermediate School located at 60 Perry Hill Road.
- **Ron Herrick, Director of Parks & Recreation, City of Shelton**
Dated: May 15, 2007
In response to the request from Bill Banfe of May 10, 2007, the activities and schedules are consistent with that of the years previous. The classes are as follows: youth basketball, youth lacrosse, youth league registrations and tryouts, scouting events, practices for the majority of the High School spring athletic teams, city meetings, testing, union meetings, dog obedience classes, along with adult volleyball, and adult basketball. The ages range from 8 to 77. Both the gymnasiums and the cafeterias are used year round, seven days a week and then cut back in the summer months to three to four days a week. Noting that it would severely limit our ability to offer many of our programs to the residents of Shelton, if we were unable to utilize the gymnasiums in the fall and winter months.
- **Mary Grant**
A letter addressed to Mayor Mark Laretti, Police Chief Hurliman and Department of Parks & Recreation
This is a letter of complaint in regards to the continuous vandalism of the River Walk Park on Canal Street, i.e. the spray painted sidewalks with vulgar messages and pictures, and the broken street lamps. While there is a Skateboard Park just down the road, they continue to use this prohibited area to ride their skateboards. She continues on to say that she would like to see a stronger police presence, in hope of discouraging the destruction any further.

- **Bill Bardin, President SYSO**

Email dated: May 4, 2007

A notice was posted and also sent out to everyone in SYSO regarding keeping the fields clean, especially the Abby Road area around the Nike Site.

CORRESPONDENCE:

Continued....

- **John Simko, Exalted Ruler Derby Elks Lodge No. 571**

Dated: May 15, 2007

A letter of interest in participating in the "Music Under The Stars" program

for the evenings of August 1 and August 8, 2007. They would like to be allowed to sell refreshments and also set up a table providing drug awareness information.

- **Bill Bardin, President SYSO**

Dated: May 4, 2007

Due to the relationship with Victory Soccer, the SYSO is requesting that daily charges of \$100.00 for the field be waived. The policy stands, request denied.

- **Mr. R. Moyher, resident of Shelton and member of Community Center**

Dated: May 10, 2007

A letter of complaint regarding the night before of a young mother standing in the doorway of the men's pool locker room addressing her son while Mr. Moyher was using the facilities of the locker room. He then lists suggestions for the use of the pool locker rooms:

1. Adult of same sex to accompany underage child when using locker room.
2. Life Guards to accompany underage children to their proper locker areas and remain with them as to cut down on the vandalism.
3. The need of door signs stating the rules of entrance.
4. No soft drinks to be allowed in locker rooms.
5. Consequences for both children and adults posted and enforced.
6. Encourage healthier life choices eliminate soda and snack machines.

Ron Herrick will be making a return phone call and addressing the situation.

- **A letter from a concerned resident**

The park in East Village is not being opened on time. The patrol officer should be opening the park prior to dawn. This has been forwarded to Chief Hurliman.

STAFF REPORTS:

DIRECTOR'S REPORTS:

Programs go year round. If anyone is interested, we still have openings for our trips. The Board of Education activities, graduation and field days are upcoming.

STAFF REPORTS:

DIRECTOR'S REPORTS:

continued ...

A memo from Sean Sullivan, Committee Chairman advising Ron Herrick of the schedule to remove asbestos from 60 Perry Hill Road, Old Intermediate School by the Fusco Corporation with a tentative date of August 10th with a duration of up to 80 days. By August 15th there will be a gate installed at the entrance, severely limiting access to the facility once the construction starts. We will have to make certain cut backs and/or adjustments for the leagues due to this demolition process.

Gazebo donations are up to \$1,500.00 – eight different groups donated.

There was a question regarding a new sign for the top of the backstop at the new Shelton Intermediate School Baseball field. Stanley Kudej will be checking with the Board of Education.

AQUATIC DIRECTOR:

A proposal has been made for an increase of \$5.00 in the charge for swimming lessons. This increase is to be effective for first registration which begins June 4th, 2007.

A motion has been made by David Zamba and seconded by Michelle Pagliaro Haywood that we raise the aquatic program fees in accordance with the May proposal recommendations and it was unanimously voted for approval.

RECREATION SUPERVISOR:

Jim Mastrony was absent. No report.

SUPERINTENDENT'S REPORTS:

The Boat Ramp looks good but needs about four more loads of stone, the purchase request should be put in before the new budget.

Repaired the septic pump at the Nike Site.

Cut down a lot of brush behind the backstop at the Nike Site to make room for a possible refreshment area in the future.

A question was raised by Dee Carey, should a protective cushion be placed on the top of all the fences at the baseball fields? Ron Herrick will check into a padding cost.

On a motion made by Gary Cahill seconded by Robert Zuraw it was unanimously voted to accept all Staff Reports.

COMMITTEE REPORTS:

FINANCE:

No reports.

GAZEBO:

David Zamba passed out schedules of the concerts.

A & T accepted the recommendations for Bay Fireworks, same company we had last year, they did a great job. The permit process is started, the press release is written, and all bands are booked.

Echo Hose is also having a parade the same day of the fireworks, some concerns to be addressed. Sergeant Mark Ptak is our contact now due to Lieutenant Kudrak retiring.

AD COMMITTEE:

\$1,500.00 donated.

FIELD MAINTENANCE:

The results of the walk around – some things have been addressed and some still need to be worked on:

- Sunnyside needs clay for field three
- The city will renovate the baseball field of Long Hill; currently looking for bids.

- The city has provided clay for Shelton Intermediate School, but the cost is a problem, Mayor Lauretti advised us to send the bills to the Board Of Education.
- The fences are in need of repair at the Nike Site.
- The concern of the garbage at the High School and the Intermediate School has been addressed. Diamond three needs clay.

CONSERVATION COMMITTEE:

David Zamba will be talking to the Mayor to be on the committee.

A new committee forming on recreational evaluation which David Zamba was asked to be a part of.

On a motion made by Joseph DeFilippo seconded by Paul Gabor it was unanimously voted to accept all Committee Reports.

CHAIRMAN'S REPORT:

Money has been transferred from the Community Center Custodial funds to the Parks & Recreation Offices for both full time and part time custodians to fall under the supervision of a designee of Parks & Recreation. There are still some details which need to be worked out.

New shower stalls for the Ladies locker room upcoming in July under the new budget.

John Papa discussed a new committee for Field Maintenance and Improvement on projects which need to be addressed in an effort to help Ron Herrick. It was suggested that possibly Diana Barry would be interested.

Carey Moran's brother passed away, money was collected and a check will be issued from Parks and Recreation made payable to the fund of "Serino Children's Educational Fund c/o Citizen's Bank".

OLD BUSINESS:

On a motion made by David Zamba and seconded by Stanley Kudej it was voted that we do not allow "for profit vendors" on the green during the concerts. This was unanimously approved by all members present.

NEW BUSINESS:

In a letter of request sent by SYSO, dated May 7th, 2007 they are requesting that there be no smoking on the soccer fields.

On a motion made by Joseph DeFilippo and seconded by David Zamba it was voted that SYSO has permission to post no smoking signs on all their fields, with the understanding that this is not enforced by Parks & Recreation nor is it under any city ordinance. This was unanimously approved by all members present.

On a motion made by Robert Zuraw seconded by Gary Cahill it was unanimously voted to adjourn at 8:35PM.

Respectfully submitted by,

**Janice Heusser
Clerk**