



# City of Shelton

Parks & Recreation Department  
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[www.cityofshelton.org](http://www.cityofshelton.org), Community Services

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The Shelton Parks and Recreation Commission held a meeting on January 18, 2007, at 7:30 P.M. in the Shelton Community Center, 54 Church Street, Shelton, CT.

Members present: Chairman John Papa  
Comm. Gary Cahill  
Comm. Joseph DeFillippo  
Comm. Paul Gabor  
Comm. Stanley Kudej  
Comm. Harry LaBonda  
Comm. Carey Moran  
Comm. Michelle Haywood Pagliaro  
Comm. David Zamba

Staff present: Ronald Herrick, Parks & Recreation Director  
Jim Mastrony, Supervisor  
Dean Cawthra, Parks Superintendent  
Diana Barry, Clerk

Members absent: Comm. John Browne, Jr, excused  
Comm. Dee Carey, excused  
Comm. Robert Zuraw excused

Tape (1) and correspondence on file in the City/Town Clerks Office and the Parks & Recreation Office.\*  
The attachments are not available on the website.

Chairman Papa opened the meeting with the Pledge of Allegiance.

## **PUBLIC PORTION**

There was no one from the Public wishing to address the Commission.

## **APPROVAL OF DECEMBER MINUTES**

Chairman Papa questioned Dean Cawthra about the stones for the Boat Ramp. There was pricing submitted once and Dean Cawthra will get back to the Commission with pricing again. Chairman Papa also questioned the stairs at East Village and pricing to fix that.

Chairman Papa corrected the size of the addition put on the building at Sunnyside to read 35 feet by 24 feet.

**On a motion made by David Zamba seconded by Joseph DeFillippo it was unanimously voted to approve the minutes with corrections as noted.**

## **CORRESPONDENCE:**

Ronald Herrick read letters from the Library Director to Ronald Herrick concerning the Christmas decorations, from the Goal Club/High School Boys Soccer a letter concerning the car wash held in September, and a letter from Ronald Herrick to George Robinson concerning the Nike Site.

## **STAFF REPORTS:**

### **DIRECTOR'S**

Ronald Herrick stated that we have a project list that shows projects that have been done that include the shower in the pool decking area.

\* There is a problem with the tape.

We have Broadway tickers available. We will be getting a new tractor within the next two weeks.

Lacrosse has had their registration.

### **AQUATIC DIRECTOR**

Ann Marie Boehelert had surgery and she will be back on the 29<sup>th</sup>.

### **JIM MASTRONY, SUPERVISOR**

We hope to add new flooring in the weight room. I did talk with a Staff member and want to do some BMX Clinics at the Skateboard Park during the summer, stated Jim Mastrony.

Carey Moran questioned the supervision on the Ski Bus Trips? Anyone under the age of 12 can go on the trip but needs a parent with them, stated Jim Mastrony. He tells the children involved that they can reach him in the cafeteria at lunchtime. If the children are over 12 they are on their own but must have a parents permission slip signed, he added. Carey Moran questioned if we are exempt even with the parent's signature? Ski Patrol does monitor them, stated Ronald Herrick. The children are well behaved, stated Jim Mastrony.

### **PARKS SUPERINTENDENT SEE ATTACHED**

**On a motion made by David Zamba seconded by Paul Gabor it was unanimously voted to approve all Staff Reports.**

### **COMMITTEE REPORTS:**

#### **FINANCE**

Paul Gabor stated that they looked at the bills.

#### **GAZEBO**

They have been looking at bands and Ronald Herrick had a demo tape. A new bank in town wants to invest about \$2,500. David Zamba explained that they could run an ad in the paper and put a banner up with the name of the Bank on it at the Concert and they could pass out information, also. The fireworks are scheduled for July 3<sup>rd</sup> with a rain date of the 5<sup>th</sup>. Derby has been told, stated Ronald Herrick. I did send Derby a bill for one of the State Police.

#### **FIELD MAINTENANCE**

Carey Moran stated that she got a call over the Xmas Holiday concerning East Village. They are using quads all over the East Village Park. The concerned party did call the Police. Dean Cawthra stated that we got them. One of the workers was up there and they followed the quad riders to their home. They were on their way to the park.

Dean Cawthra asked if the box at the new Intermediate School would be painted? Ronald Herrick stated that the Football Team (High School) is looking for a project to do as volunteer work.

#### **OPEN SPACE**

David Zamba stated that the developer for the downtown project is working with different Commissions and seems to be listening to their concerns.

**On a motion made by Gary Cahill seconded by Joseph DeFillippo it was unanimously voted to accept all Committee Reports.**

### **CHAIRMAN'S REPORT**

Chairman Papa stated that his report would be the 2007-2008 Budget.

### **NEW BUSINESS**

Carey Moran questioned a place and need for street hockey? We have talked about that in the past, stated Chairman Papa. There is an area at the Nike Site.

**2007-2008 BUDGET**

Ronald Herrick passed out the budget and reviewed it with the Commissioners and Staff. There is no change to salary because all the salaries go by contracts and those are all being negotiated. The Klapik Property and Wiacek Property were added this year and the functions on Page 2 show the new people the responsibility of the parks that we have.

**End of Side 1A of 1B, tape 1 of 1 at 8:20 P.M.**

Ronald Herrick continued to go over the budget page by page. There were changes made to Page 23 with regard to fees that made the total change to \$1,325,285.00

**On a motion made by Gary Cahill seconded by Paul Gabor it was unanimously voted to approve the 2007-2008 Budget in the amount of \$1,325,285.00**

**On a motion made by David Zamba seconded by Joseph DeFillippo it was unanimously voted to adjourn at 8:32 P.M.**

Respectfully submitted by,

Diana Barry,  
Clerk