



# City of Shelton

Parks & Recreation Department  
41 Church Street, Shelton, CT 06484-0668

☎ (203) 925-8422

☎ Info/Cancellation (203) 331-4120

[www.cityofshelton.org](http://www.cityofshelton.org), Community Services

---

---

## **Parks and Recreation Commission Monthly Meeting Thursday, February 16, 2006**

**Attending:** Chairman John Papa  
Dee Carey  
Joseph DeFilippo  
Paul Gabor  
Stanley Kudej  
Harry LaBonda  
Carey Moran  
Michelle Pagliaro-Haywood  
David Zamba  
Robert Zuraw

Also Attending: Ronald Herrick, Jr., Director  
Ann Marie Boehlert, Aquatic Director  
Jim Mastrony, Supervisor

Absent: John Browne, Jr.  
Gary Cahill

### **PUBLIC PORTION:**

There was no one present for the Public Portion.

### **ACCEPTANCE OF JANUARY MINUTES**

**On a motion made by Robert Zuraw seconded by Stanley Kudej it was unanimously voted to approve the January meeting minutes.**

### **CORRESPONDENCE:**

The first letter was from Attorney Thomas J. Welch to Mr. George Zambelli, President of Zambelli Fireworks International. The letter indicated that the City of Shelton received the invoice relation to the Fireworks Shells for 2005. Payment was forwarded without prejudice to the City's rights pursuant to the contract.

The second and third letters were to John Niski, Athletic Director from Ron Herrick Jr., Parks and Recreation Director. The letter was confirming that the Shelton Recreation Girls and Boys Basketball Leagues would like to participate in "special nights" at High School basketball games.

The proposed date for the Girls was Friday, February 3<sup>rd</sup> versus Lyman Hall. The basketball night for the Boys was Tuesday, January 31<sup>st</sup> versus Amity.

The fourth letter was e-mail from Ann Watkins, Director of Programs of the Greater Bridgeport Area Foundation. She thanked Ron Herrick for submitting a Letter of Inquiry on behalf of the Shelton Parks and Recreation Department. Unfortunately, due to the large number of submissions, the Foundation is unable to invite Shelton Parks and Recreation to submit a full application at this time.

The fifth letter was from Board of Education Member Jim Oraziotti to Ron Herrick. Mr. Oraziotti indicated that Recreation Department would not be losing a gymnasium.

The sixth piece of correspondence highlighted the Funding Increase portion of the Board of Aldermen Regular Meeting minutes. The revenue and expenditure accounts were changed by \$14,000.

The last letter was a Thank You from the Birmingham Group to the Community Center for participating in the Under-the-tree Holiday Project benefiting the families serviced by the Umbrella domestic violence program, The Ryan White HIV/Aids program and the Valley Mental Health Center.

### **STAFF REPORTS:**

#### **DIRECTOR'S REPORT**

Ron Herrick reported that the hours of the Skate Park would be changed a bit this year. The fees will remain the same for Shelton residents, Derby residents and members of the YMCA. The non-resident fee will be \$65.00. There will be a \$4.00 walk-in fee.

Softball leagues are underway.

The Yankee bus trip has been scheduled for June 11<sup>th</sup> against Oakland.

Many areas of the Community Center have been painted. In most area, paint was applied over the existing wallpaper.

The Board of Education will be using the Old Intermediate School Cafeteria for Advanced Placement Testing in May. They will be in there for about six days.

A new bike will be added to the weight room at the Community Center.

A trainer has been helping patron out in the weight room for an hour in the morning and hour in the afternoon a few days a week.

Spring supplies are being ordered. Boat stickers will be ordered. The Port-O-Let people will be contacted shortly.

It does not look like any Big East tickets will be available this year.

As of today, the Community Center is \$21,000 behind in deposits from last year at this time. The weight room is down \$5,000 programs are down \$6,000 rentals are down \$12,000 and the pool is up \$2,000.

#### **AQUATIC DIRECTOR'S REPORT**

Ann Marie Boehlert reported that the Shelton/Monroe Rapids have requested new hours that they would like to use the pool. There will have to be a fee to use the pool during new hours that they have requested.

The team has never used the pool before at this time of the year during the hours proposed. The team would like to use the pool at the end of March.

**Robert Zuraw made a motion to allow the Shelton/Monroe Swim Team to use the pool on Mondays, Wednesdays, and Fridays between the hours of 7-9P.M. at \$10.00 per lane per hour at a total cost of \$720.00. This will be done on a one-year trial basis.**

Much discussion followed on the use of the pool regarding patrons and the Swim Team.

**Superintendent's Report:**

Dean Cawthra reported that parking lots have been plowed and walkways cleared after the blizzard. Trees and brush on the trails need to be cut. The gymnasiums in building 22 need to be cleaned. The Community Center is currently being painted.

**On a motion made by Robert Zuraw seconded by David Zamba it was unanimously voted to accept all Staff Reports.**

**COMMITTEE REPORTS:**

**Finance Comm.**

There are very few bills at this time.

**Gazebo Comm.**

The bills will be going out next week for the fireworks. There are many bands that would like to perform during the Music Under the Stars Concert Series.

**Field Maintenance:**

The snow is disappearing quickly. The environmental logs are gone at the boat ramp. The neighbors are complaining about erosion. Dean Cawthra will be contacted regarding this matter. Other options will be explored to solve the problem. The windows of the White Hills Civic Club are being replaced. A walk-about will take place on April 1, 2006 to assess the City's fields. The walk-about will begin at Sunnyside School.

**Open Space**

There was nothing to note for Open Space at this time.

**AD COMM.**

The Ad Committee will meet at 6:30 P.M. on Thursday, April 20, 2006.

**On a motion made by Joseph DeFilippo seconded by David Zamba it was unanimously voted to approve all Committee Reports.**

**CHAIRMAN'S REPORT**

Chairman Papa asked about the status of the dock at the Boat Ramp. Things are on hold at the moment.

There will be a shower installed on the pool deck at the Community Center. Prices for the work to be done are being gathered at the moment.

The steel beams and ceiling of the pool may need to be sandblasted or power washed before being painted. The work is going out to bid. A dehumidifier will also be installed. The control system went out to bid. The cost will be \$275,000.

Chairman Papa and Ron Herrick spoke with Joe Sewack regarding custodial staff at the Community Center. The Mayor is aware of the situation and Ron is looking into hiring out for a better job for the same amount of money. Much discussion followed. The Budget Hearing will be announced in the near future.

**A motion to accept the Chairman's report was made by Robert Zuraw. David Zamba seconded the motion. All were in favor.**

**OLD BUSINESS:**

There was no old business to report.

**A motion was made by Dee Carey to adjourn the meeting at 8:15 P.M. The motion was seconded by Michelle Pagliaro-Haywood. All were in favor.**

Respectfully submitted,

Debra McGlone  
Secretary

These minutes were submitted and taken while the Clerk Diana Barry was out on medical leave. These are being reproduced to update the City website.