

**CITY OF SHELTON
LONG HILL SCHOOL ROOF REPLACEMENT BUILDING COMMITTEE
MEETING MINUTES
SPECIAL MEETING OF SEPTEMBER 8, 2008
BOARD OF EDUCATION ADMINISTRATIVE OFFICES
382 LONG HILL AVENUE
CONFERENCE ROOM A**

Agenda Items 1 and 2: Call to Order and Pledge of Allegiance:

Chairman Sullivan called the Special Meeting of the Long Hill School Roof Replacement Building Committee to order at 8:20 p.m. and led the salute to the flag.

Agenda Item #3: Roll Call:

Stephen Chuckta, John Fitzgerald, James Oraziotti, Donald Sheehy, Don Stanziale, Raymond Sullivan, Sean Sullivan, and Gary Will were present at roll call to constitute a quorum of 8 present.

Also present were: Board of Education: Robin Willink and William Banfe; Meeting Clerk: Eileen Victoria; Perry Hill School Project Clerk of the Works: Bob Shuby.

Agenda Item #4: Approval of Meeting Minutes:

Donald Sheehy MOVED to approve the Regular Meeting Minutes of July 15, 2008; SECONDED by John Fitzgerald. Vote 7-0-1 abstention (Stanziale). Motion carried.

Agenda Item #5: Report of Special Committees:

Chairman Sullivan stated that the roof design bids will be opened on Thursday. He noted that a second school's roof was added to the RFQ.

After a review of invoices, Raymond Sullivan MOVED to approve payment of the following invoices received for expenses incurred by this committee: Eileen Victoria for meeting minutes of July 15, 2008 in the amount of \$44.33; and to the Connecticut Post for advertisement of RFP #29-16 in the amount of \$356.02; SECONDED by Gary Will. Vote 8-0. Motion carried.

Agenda Item #6: Motions to Dissolve Current Building Committee and Establish New Building Committee:

Chairman Sullivan stated that after a discussion with the Superintendent of Schools and the Mayor, it was decided that it makes sense to dissolve this committee and form a new one to oversee various ongoing capital improvement projects. There will be a lot of maintenance items at all of the schools, as well as boiler and roof replacements, chillers, etc. Mayor Lauretti thought it proper to have a separate committee to oversee these projects. He added that the Mayor has several members of the committee in mind, and he suggested to Don Stanziale that Don contact the Mayor if he would like to participate.

James Oraziotti MOVED to authorize Chairman Sullivan to write a letter to the Board of Aldermen to request they appoint a new building committee to replace the Long Hill School Building Committee as soon as practical to oversee multiple elementary school roof replacements and other projects as necessary and remove the Long Hill School Roof Replacement Project as part of the scope of this building committee; SECONDED by Raymond Sullivan. Vote 8-0. Motion carried.

James Oraziotti MOVED to authorize the Chairman to write a letter to the Board of Aldermen requesting they dissolve the currently appointed Long Hill School Roof Replacement Building Committee; SECONDED by Raymond Sullivan. Vote 8-0. Motion carried.

Agenda Item #7: Adjournment:

James Oraziatti MOVED to adjourn, SECONDED by Donald Sheehy. Vote 8-0. Motion carried. Chairman Sullivan adjourned the final meeting of the Long Hill School Roof Replacement Building Committee at 8:25 p.m.

Respectfully Submitted,

Eileen Victoria

Eileen Victoria, Clerk

Long Hill School Roof Replacement Building Committee

September 10, 2008