



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

September 4, 2007
Room 204

Commissioners present: Robert Araujo, Chairman
David Sekelsky
Merle Chase
Justin Sabatino

Absent: Bruce Kosowsky

Also Present: Chief John Milo
Tim Hongo

A. CALL TO ORDER

Chairman Araujo called the Meeting of the Board of Fire Commissioners to order at 7:38 P.M.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

C. PUBLIC PORTION

There was no one from the public wishing to address the Commission.

D. APPROVAL OF MINUTES

1. Minutes of Meeting of July 17, 2007

Commissioner Sekelsky motioned approve the minutes of July 17, 2007. Commissioner Sabatino seconded the motion. Motion passed unanimously.

E. COMMUNICATIONS

Attachments of communications are included in the minutes.

The Board discussed the training data and website. Also included are the minutes from the last meeting of the Board of Aldermen regarding bid cost sharing.

F. REPORTS

1. Fire Chief John Milo

Per Chief Milo, the hydrant on Booth Hill Road was not on the agenda for this evening's meeting. This will be added to this evening's agenda, #5 under New Business.

Chief Milo continued with the repairs to the console and the repeaters. He has not seen the purchase orders for the portables. Chief Milo will follow up.

According to Chief Milo, the completion date will be the beginning of October of 2007 for the installation of the console at the Police Department and the repeaters and also the portables.

At the last meeting of Public Health and Safety, the Chief motioned that Oliver & Associates be retained pending approval of the Mayor for acquiring 450 bands. This will be for City-wide frequency with Fire, EMS, Police, Public Works, OEM and Board of Education. This will be roughly between 5-6 million. We are moving forward, the motion was passed unanimously by the Board. Oliver & Associates is working on this piece and the report will go back to Chief Milo and Chief Hurliman.

Chief Milo discussed the directives for apparatus as well as radio repairs. He also stated that he would take over the pager repairs. Per Chief Milo there are no records so moving forward written records can be controlled of the portables, the mobiles and the bases. Hopefully this will lessen any confusion in the future. Some of the UHF portables were not serviceable. Once there is a handle on the department's radios then we can concentrate on the personal radios.

As side jobs, in the months of July and August, Shelton Intermediate School was covered by all four fire companies and no issues have been brought up regarding the stand by.

2. Fire Marshal James Tortora

No Report

Commissioner Sekelsky motioned to send a letter to Sandy Nesteriak and the Mayor as to why there have been no reports from the Fire Marshall. Commissioner Sabatino seconded the motion. Motion passed unanimously.

3. Training Coordinator Francis Jones

The web site is moving along. If there are problems with the equipments, according to Chief Milo, fill out the form and we have a time frame to establish this. Some computers are working and some are not. We need to track these so that we can accomplish the goal of every computer working properly.

4. Quartermaster Report Jack Brand Jr.

The Officers’ Council is starting to do a gear study regarding sample boots and gear. They have met with a few vendors already. Things are starting to progress.

5. Commissioner Sekelsky

No Report

6. Commissioner Chase

Received the billing for the facility maintenance. Wanted to thank the Mayor for taking on the hat of Building Supervisor and to Dean Cawthra for helping Co 3 remove an oil tank and brush around the area. Commissioner Chase will now be working on Co5.

7. Commissioner Sabatino

No Report

8. Commissioner Kosowsky

Absent

9. Commissioner Araujo – Chairman’s Report

No Report

ADDITIONS TO THE AGENDA

Commissioner Sekelsky motioned to add to Old Business:

2. Status of FOI request – Public Health & Safety Council

and add to New Business:

5. Booth Hill hydrant

6. Communications equipment

7. FOI request

8. Fire alarm systems

9. Garage Co 4

Commissioner Chase seconded the motion. Motion passed unanimously.

G. OLD BUSINESS

1. Begin Chief Search Plan

Chairman Araujo suggested the Board delay this until Commissioner Kosowsky arrives.

2. Status of FOI request – Public Safety Council

Per Commissioner Sekelsky, a request was made two months ago for three years worth of Public Health & Safety minutes under FOI. Chairman Araujo to check with the interim secretary.

H. NEW BUSINESS

1. Chief Assignments/Duties/Memos/Status

Per Chief Milo, he received two copies. The revisions were that one was to assign and one was to order. The motion made was to change the verbiage to order. There is no problem by the Chief to get work done but it is hard due to having no clerical support. Chairman Araujo to send a note to Sandy Nesteriak for some assistance on finding some clerical help. Regarding Blue Lights, they have been signed off on.

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2. Medicals–Status – Fran Jones

Commissioner Sabatino motioned to table this item until next meeting. Commissioner Sekelsky seconded the motion. Motion passed unanimously.

3. Radio Policy – Present Officers’ Council Radio Policy for Review and Amendments

Commissioner Sabatino motioned to table this item until next meeting. Commissioner Chase seconded the motion. Motion passed unanimously.

4. Ivybrook Building

Chief Milo to address this issue.

5. Booth Hill Hydrant

This is for a new hydrant to be installed in front of Booth Hill School.

Commissioner Sabatino motioned to accept the installation of a new hydrant. Commissioner Chase seconded the motion. Motion passed unanimously.

6. Communications Equipment

Repair of the portables.

Commissioner Sabatino motioned to spend up to \$3200 for repair of the portables from Communications Maintenance 240051230-11 provided proper procedures are followed. Commissioner Sekelsky seconded the motion. Motion passed unanimously.

7. FOI Request

Regarding the administrative process, waiting on final signatures from Attorney Sous.

Commissioner Sabatino motioned to table this item until next meeting. Commissioner Sekelsky seconded the motion. Motion passed unanimously.

8. Fire Alarm Systems

Commissioner Sabatino motioned to have Chairman Araujo assume control over the Fire alarm systems with the help of Commissioner Sekelsky. Commissioner Sekelsky seconded the motion. Vote passed 3-1.

9. Garage Co 4

Plans to build facility behind building. In talks with the Mayor and the Board of Aldermen. Needs permission from the Board of Fire Commissioners that Co 4 be allowed to move forward with building a facility.

Commissioner Sekelsky motioned that Co 4 be allowed to build a facility behind the building. Commissioner Chase seconded the motion. Motion passed unanimously.

I. EXECUTIVE SESSION – Homeland Security

None

ADJOURNMENT

Commissioner Sekelsky motioned to adjourn. Seconded by Commissioner Chase. Motion passed unanimously.

Chairman Araujo adjourned the Meeting of the Board of Fire Commissioner at 9:13 P.M.

Respectfully submitted

Sophia V. Belade

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