

City of Shelton Fire Department
Board of Fire Commissioners
Minutes of Regular Meeting
May 16, 2006

Commissioners Present

Robert J. Araujo, Chairman
David Sekelsky
Merle Chase
Justin Sabatino
Bruce Kosowsky

Also Present

Captain Tim Hongo
Captain Nick Verdicchio
Shaun Wheeler

Chairman Araujo called the meeting of the Board of Fire Commissioners to order at 7:40 P.M. All those present rose for the pledge of allegiance.

Public Participation – None

Approval of Minutes

MOTION made by Commissioner Sekelsky to accept the minutes of the May 2, 2006 Regular Meeting as printed and distributed. Seconded by Commissioner Chase and approved unanimously.

Communications

Chairman Araujo reviewed the following communications with the Board:

- VFIS Benefits
- Touch a Truck Benefit

Additions to the Agenda

MOTION made by Commissioner Sekelsky to add under Old Business Item #3 Communication Report and Item #4 Vehicles, and to add under New Business Item #4 VFIS Benefits and #5 Computer Access to Firehouse Facilities. Seconded by Commissioner Chase and approved unanimously.

Old Business**F1 – Physicals and Mandatory Requirements**

Chairman Araujo asked if the Commissioners had received a list of names from their Company Captain of whom should be removed from the active list. Commissioner Sekelsky submitted his company list which included 26 members being removed, and Commissioner Chase submitted his company list which included 9 members being removed. Commissioner Sabatino stated that his Company was all set and Commissioner Kosowsky was just waiting to hear on a few individuals at his Company to see if they needed to be removed from the list or not. Chairman Araujo asked that a letter be sent to the keeper of records along with the names from Co.#1 and Co.#3 to have those members removed from the active list.

Chairman Araujo would like this placed on the agenda for the second meeting in June. He would like to set up a work session with Fran Jones prior to the second meeting to discuss some issues in reference to the above.

F2 – Job Descriptions

MOTION made by Commissioner Sabatino to approve the job descriptions of the Fire Chief and Deputy Fire Chief. Seconded by Commissioner Chase and approved unanimously.

Chairman Araujo asked that a work session be set up for next week to discuss the appointment process.

F3 – Communication Report

Commissioner Kosowsky stated that he had the opportunity to speak to the people who are doing the radio study, and that they would like to have a meeting sometime in June. Commissioner Kosowsky said that he really needs the questionnaires back. Chairman Araujo suggested placing this item on the agenda for the second meeting in June. Commissioner Kosowsky was going to see if that would be ok with them.

F4 – Vehicle

Commissioner Sekelsky wanted to know if the Fire Department lost its Jeep. Chairman Araujo stated that he had spoken to the Mayor this morning and that the Fire Marshals Jeep had been given to the Building Department. Commissioner Sekelsky wanted to know if the Fire Marshals Office is not part of the Fire Department? Chairman Araujo suggested having a meeting with the Mayor and asking him. Commissioner Sekelsky stated ok.

New Business**G1 – Use of Echo Hose by Connecticut DEP**

Chairman Araujo asked that a letter be sent to Chief Millo asking him what the agreement is, what the hold harmless is, and what the criteria for use or movement of the vehicle or equipment inside is, and he would like this information for the next Board meeting.

G2 – Hydrant Requests

MOTION made by Commissioner Sekelsky to table the Sanford Drive hydrant request until the next meeting until the Board can receive a clearer map. Seconded by Commissioner Kosowsky and approved unanimously.

MOTION made by Commissioner Sekelsky to approve the hydrant requests for Walnut Tree Hill Road (2 hydrants) and Rocky Rest Road (1 hydrant). Seconded by Commissioner Sabatino and approved unanimously.

G3 – Building Maintenance, Co.#3

Commissioner Chase had a request for funding to finish up the coffee room at Huntington Co.#3. He was requesting \$1436.75 for tiles to complete the work.

MOTION made by Commissioner Sekelsky to take \$1436.75 out of the Building Maintenance Account to allow Company #3 to have their coffee room finished. Seconded by Commissioner Kosowsky and approved unanimously.

G4 – VFIS Benefits

MOTION made by Commissioner Kosowsky to put this on the agenda for the first meeting in July. Seconded by Commissioner Sekelsky and approved unanimously.

G5 – Computer Access to Firehouse Facilities

Commissioner Chase is interested in having computer card access to the firehouses. Chairman Araujo suggested putting together a bid spec.

MOTION made by Commissioner Sekelsky to have Commissioner Chase and Commissioner Sabatino along with Captain Hongo work on a bid spec and come back to the Board in the next few months. Seconded by Commissioner Sabatino and approved unanimously.

Remarks/Comments for the Good of the Commission

Relay for Life is being held on June 3rd & 4th

Adjournment

MOTION made by Commissioner Sekelsky to adjourn at 8:15 P.M. Seconded by Commissioner Chase and approved unanimously.

Minutes submitted by Michele Lewis