



**CITY OF SHELTON  
ENERGY MANAGEMENT BUILDING COMMITTEE  
SPECIAL MEETING  
Thursday, February 21, 2008**

**7:00 PM Shelton City Hall Auditorium**

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**Roll Call**

Those present:

Alderman John Jack Finn, Chairman  
Joseph Ballaro,  
Nancy Minotti,  
William A. Cote  
Art Gaughan

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**Call of the Meeting to Order**

Chairman Finn called the Regular Meeting of the Energy Management Building Committee to order at 7:00 pm. Everyone present stood and recited the Pledge of Allegiance.

A quorum is present.

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**PUBLIC PORTION**

No one from the public is present so bypass the public portion.

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## 1. APPROVAL OF MINUTES

Nancy Minotti MOTIONED TO waive the reading and approve the Minutes of November 15, 2007 as submitted. Seconded by Joe Ballaro. A voice vote was taken. Motion passed 4-0.

## 2. Punch List from Clough Harbor

Police Department Boiler – RCMS noticed on the walk through that locker room was too cold and what they did was raise the temperature one degree in the basement area and found out that up in the detective’s room the temperature was raised and to solve this problem they turned the radiator off in the detective’s room. There are no CO2 sensors installed or connected to the DDC system. There is no input to the DDC system from the chiller or associate pumps.

Also when Art Gaughan did a walk through noticed a broken and leaky flang joints one of the circulators. Art is suggestion for the Building Department or some one from Maintenance contact Bell & Gossett, who is the manufacturer of the circulator, to get a new part. When this was installed there were no leaks.

Plumb Library – There were concerns about the new section in the children’s section it is nice and warm and up in the adult section is colder than the first floor. There are no CO2 sensors installed or connected to the DDC system. There is no domestic hot water input to the DDC system

Echo Facility – There is no outside air temperature sensor install or connected to the DDC.

City Hall - There are no Co2 sensors installed or connected to the DDC system. Boiler #n is not specifically controlled. There is no outside air temperature sensor installed or connected to the DDC system. The exhaust fan operation is not being controlled.

Senior Center - There is only one zone temperature in put connected to the DDC system versus the four specified.

Community Center - There is no AC-10 controls installed or connected to the DDC system. AC-7, 9, 24, 25 references AC-24 as typical yet the specific controls reference AC-7.

Training for identified employees of the City staff has not been completed.

The O & M manuals meet the intent of the specification and no exception is taken.

The construction is essentially in compliance with the contract performance specification per contract. The City should submit the final paper word to the United Illumination in order to complete the requirements for the rebate as they relate to the energy saving modifications.

**William Cote MOTIONED TO get a proposal for one year service contract from RCMS. Seconded by Art Gaughan. A voice vote was taken. MOTION PASSED. 4-0**

**Joe Ballaro MOTIONED to adjourn the meeting. Seconded by Nancy Minotti. A voice vote was taken. MOTION passed. 4-0.**

Meeting adjourned at 7:45pm.

Respectfully submitted,

Denise M. Domorod,

Clerk

One side of one tape on file with the City Clerks office.