



EMERGENCY MEDICAL SERVICES
EMS Commission

Minutes of the Regular Meeting
November 28, 2005

Chairman McGorty called the regular meeting of the EMS Commission to order at 7:30 p.m. All those present rose and pledged allegiance to the flag.

Roll Call

Commissioners Present

Noreen McGorty, Chairman

Marty Coughlin

Jay Francino-Quinn

Karynn Krill-Weinstein

Absent

Jason Perillo, Chief EHAC

Public Portion – None

Minutes for Approval

MOTION made by Commissioner Coughlin to approve the Minutes of September 19, 2005 as prepared and distributed, seconded by Commissioner Francino-Quinn and passed unanimously.

Correspondence

Request for meeting dates from the Town Clerk office for 2006. Chairman McGorty asked the Commissioners if they were still in agreement to hold the meetings on the 3rd Monday of the month. In the case of a holiday, meetings would be on the 4th Monday.

MOTION made by Commissioner Coughlin to accept the meeting dates for 2006, seconded by commissioner Krill-Weinstein and passed unanimously.

Copy of Roberts's rules of order.

Letter from John Gustafson, CMED re: the meeting of CMED consultants

MMA Consulting Group to be held Wednesday November 16, 2006 to discuss systems, finances and quality of operations.

Chairman McGorty attended the meeting, which went well. It was well attended and many important issues were discussed. She found the meeting very worthwhile. MMA will report back with the results. This is the first review since CMED began in 1976.

Commissioner Francino-Quinn explained how CMED began in a very small room in the VA Hospital in West Haven and how far they have come since then.

Commissioner Francino-Quinn asked if the CMED board and consultant will work through the issues.

Chairman McGorty stated she believes it will. The consultant took a lot of notes and will be meeting with many people. The groups they met in were small and she felt very comfortable speaking up.

Resignation letter from Commissioner Marty Coughlin. Please see letter attached to the minutes in the Town Clerks office.

Chairman McGorty thanked Commissioner Coughlin for all his years of service and all he has accomplished. Marty will be missed by all and we wish him the best.

Commissioner Coughlin asked about the status of the new Commissioner Jim Higgins.

Chairman McGorty stated she will be contacting him this week to welcome him and see when he will be starting.

The November 14 Budget Worksheet.

Update from EHAC

Chairman McGorty stated that Chief Perillo was unable to attend tonight's meeting, but had prepared an update. Please see the report attached to the minutes on file in the town Clerks office for details.

Chairman McGorty stated that in re: to the Homeland Security Grant, EHAC request has been submitted to the Public Safety Council for review and has been approved. The request has now been submitted to the State.

Chairman McGorty stated that she would like to request from EHAC a list of the vehicles they have and their functions.

Commissioner Coughlin asked if EHAC had plans to update the fly cars.

Chairman McGorty stated that she thought they did.

Commissioner Coughlin stated that maybe that would be something the Foundation could be used for.

Update from VEMS- None

Chairman McGorty stated she will request an update for the next meeting, especially now that we have funds that are put into VEMS.

Commissioner Francino-Quinn stated he feels that the one place EMS in general falls short is in public education on what happens when an ambulance is called.

Chairman McGorty stated that there are several opportunities at the EHAC Open House and the Emergency Services Day for the public to learn.

Commissioner Coughlin stated that maybe there could be a one page flyer sent to the public to explain how the system works.

Old Business-None

New Business- sees discussion of CMED meeting under Correspondence

Payment of Bills

Invoices for the Water Co., \$219.27 and Yankee Gas, \$187.38. Both are customary of past charges.

SBC—we are past due 3 months for a total of \$1269.77. Finance will be contacted re: the overdue amounts. It seems there is always a problem with past due amounts and SBC.

EHAC-Chairman McGorty stated that we owe \$5,000 for October and \$5,000 for November for the First Responder program for a total of \$10,000.

MOTION made by Commissioner Coughlin to approve payment of the EHAC Invoices for the months of October and November for a total of \$10,000, seconded by Commissioner Francino-Quinn and passed unanimously.

CMED- Chairman McGorty stated that we owe for the months of September, October and November 2005 for a total of \$15,470.55.

MOTION made by Commissioner Coughlin to pay CMED invoice in the amount of \$15,470.55, seconded by Commissioner Francino-Quinn and passed unanimously.

New England Communication Systems and Northeastern Communications, Inc.

Invoice from New England Communications is in the amount of \$2606.10. Chairman McGorty stated we need to compare the invoices to Purchase Orders and verify the charges.

Northeastern Invoices are for \$3277.00, \$318.00, \$1000.00, \$1450.08 and \$1172.00. Chairman McGorty stated we will need to meet with EHAC to verify the purchase orders and invoices. The bills will only be paid pending the reconciliation of the charges.

MOTION made by Commissioner Coughlin to pay New England Communications and Northeast Communications Inc. pending reconciliation by the secretary and Chairman, seconded by Commissioner Francino-Quinn and passed unanimously.

CMED Dispatch Reports

Chairman McGorty stated that we have the months of September and October to look at. If anyone has any questions, she will forward them to Chief Perillo for response.

Commissioner Coughlin stated that the source of the call (911, outside line, etc.) is new to the report. What do they mean? 911 is self explanatory, but what about the others, such as commercial ambulance?

Commissioner Francino-Quinn stated that it could have been a call that came in from a cell phone to the State Police who in turn called AMR. AMR then after finding out where the incident occurred may have called for EHAC to cover the call.

Commissioner Krill-Weinstein questioned what KILO means.

Chairman McGorty stated that she would ask Chief Perillo for the next meeting.

Chairman McGorty stated that one concern many people had at the CMED consultant meeting was being able to get the data in a format that can be manipulated in order to pinpoint calls that need to be looked at.

Commissioner Krill-Weinstein questioned what AICD means.

Commissioner Francino-Quinn stated that it stands for Automated Internal Cardiac Defibrillator. They are implanted in a patient to control their heart rhythms.

Commissioner Krill-Weinstein questioned what is considered an acceptable response time?

Chairman McGorty stated that 80% of the calls have to be within the states mandated 13 minutes. EHAC operates well within those standards.

Commissioner Francino-Quinn asked if the Shelton Police department has a CMED radio in their vehicles.

Chairman McGorty stated she thinks they do, but will verify that information.

Commissioner Krill-Weinstein questioned if there is ever a time that EHAC does not have coverage.

Chairman McGorty stated that it should be slim to none that that should ever happen. There may be a time they have only one crew available, but with the current staffing, they should always have a crew. She will inquire with Chief Perrillo as to finding out on a monthly basis if that ever happens.

Commissioner Francino Quinn questioned what the Law Enforcement Problem code would stand for.

Commissioner Coughlin stated that maybe an officer called for a transport during a traffic stop.

Report of Chairman

Chairman McGorty stated that on November 22 the City of Shelton distributed Flu Shots at the Senior Center and in conjunction with that, the Public Safety Council and Valley Health ran a test of the Emergency Operations Center. The test was not publicized, it was just to test getting the Emergency Operation Command center together, and how did it work, what didn't work. The report should be finalized in 2 weeks.

Commissioner Francino-Quinn stated that there is a great website, www.janes.gov that has a lot of information on training and seminars for those types of instances.

Report of Commissioners

Commissioner Krill-Weinstein stated that she had read an article about a program for entering all of the patient information in a hand held pda which could send the information to the hospital.

Commissioner Francino-Quinn stated that people can enter ICE in their cell phone directory and the person listed would be contacted in case of an emergency and would have all of the patient's pertinent medical history.

Commissioner Coughlin stated that may be something we could communicate to the public.

Commissioner Krill-Weinstein expressed her concern over what would be done if there ever were a major outbreak and would like to see our community have more control over what to do. Would the information actually be handed down?

Chairman McGorty stated that there are many avenues in place for those cases and they are tested many times and do work. The protocols that are in place by the State have to be followed. Chairman McGorty stated she goes to many Public safety meetings and reports back to the EMS Commissioners monthly on what has transpired. It is the responsibility of the Commissioners to understand that information in case people ask them what is going on Public Safety wise and relay that those processes and procedures do currently exist.

Chairman McGorty asked Commissioner Krill-Weinstein if she had recently been to a South Central meeting recently.

Commissioner Krill-Weinstein stated that there hadn't been one since July. The next one is scheduled for December.

Chairman McGorty asked Commissioner Krill-Weinstein to send her an agenda if she gets one.

Adjournment-

MOTION made by Commissioner Coughlin to adjourn the meeting at 9:00 p.m., seconded by Commissioner Krill-Weinstein and passed unanimously.

