

**ECONOMIC DEVELOPMENT COMMISSION  
SPECIAL MEETING**

**JANUARY 22, 2008**

Chairman Musante called to order the Special Meeting of the Economic Development Commission at 6:00 PM, Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, CT 06484.

The following Commissioners were present to constitute a quorum:

Fred Musante, Chairman  
Dr. Robert Burlison  
Karen McGovern  
Kate Marks

Member Absent: Fred Ruggio (excused)

**MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)**

**APPROVAL OF MINUTES OF DECEMBER 11, 2007 SPECIAL MEETING:**

*Commissioner Burlison moved to approve the minutes of the Special Meeting held December 11, 2007. Commissioner Marks seconded the motion. Vote 4-0. Motion carried.*

**REVIEW AND UPDATE OF ONGOING PROJECTS:**

**Community/Business Newsletter**

Chairman Musante reported that the committee met earlier today, and the newsletter is coming together well. There was discussion of a possible article on how senior citizens can seek help for repairs in their homes. The next meeting will be on February 6 at noon.

**Annual Report**

Chairman Musante stated the work on the Annual Report will start in the fall, beginning with writing the specifications of the book. The format will be the same. There was discussion of bid process.

**Flag Day Picnic – June 13, 2008**

The approach for the picnic will be to have the same arrangement of tents and provide for 50 extra portions due to possible involvement with the Barnum Festival. Aleta is working on obtaining the calliope.

**Main Event**

There are no plans at this time.

**BUDGET REVIEW:**

Commissioner Ruggio will report on the current budget at our next meeting. The budget request for fiscal year 2008-09, which has already been submitted to Finance by required date, was reviewed in detail. Chairman Musante explained the increase for Part-Time Employees includes not only the clerk but also the services of SEDC. An error was noted on this page and clerk will notify Finance to revise. Mileage is increased by \$100. Meetings, Travel and Conferences is increased by \$400. Printing and Advertising is increased by \$4,800 to cover the higher costs associated with the newsletter. If the full request is not allowed, the number of issues may have to be cut back. Annual Report increase of \$1,500 is justified based on the higher costs of printing and postage.

*Commissioner McGovern moved to accept the budget request for fiscal year 2008-2009 as amended. Commissioner Marks seconded the motion. All were in favor. Motion carried.*

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**AREA PROJECTS:**

**Valley Transit District**

Chairman Musante reported that there has been difficulty in getting a quorum of three of the four communities. The next meeting is scheduled for February 1.

**Long Range Plan**

Chairman Musante said the Long Range Plan seems to hold and the more it is followed, the better.

**OLD BUSINESS:**

**SEDC Annual Meeting**

Commissioners were reminded of the event taking place on Tuesday, January 29, at Il Palio Restaurant.

**NEW BUSINESS:**

**SEDC 25<sup>th</sup> Anniversary**

Discussion ensued of the event to be held in May at Brownson Country Club. More details will follow.

**ADJOURNMENT:**

*There being no further business, Commissioner McGovern moved to adjourn at 6:21 PM. Commissioner Burlison seconded the motion. Vote 4-0. Motion carried.*

ATTEST: Diane Luther, Clerk  
Economic Development Commission

DATE APPROVED BY MEMBERS:

***THE NEXT SCHEDULED REGULAR MEETING WILL BE HELD ON FEBRUARY 19, 2008,  
AT 6:00 PM, AT THE OFFICE OF SHELTON ECONOMIC DEVELOPMENT CORPORATION.***