

**ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING**

**SEPTEMBER 18, 2007**

Chairman Musante called to order the Regular Meeting of the Economic Development Commission at 6:00 PM, Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, CT 06484.

The following Commissioners were present to constitute a quorum:

Fred Musante, Chairman  
Fred Ruggio, Vice Chairman  
Karen McGovern

Members Absent: Dr. Robert Burlison (illness)  
Kate Marks (out of country)

**MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)**

**APPROVAL OF MINUTES OF AUGUST 21, 2007 REGULAR MEETING:**

*Commissioner Ruggio moved to approve the minutes of the Regular Meeting held August 21, 2007. Commissioner McGovern seconded the motion. Vote 2-0-1 (Commissioner McGovern abstained.) Motion carried.*

**REPORT OF JAMES RYAN, PRESIDENT, SEDC:**

Mr. Ryan reported on a meeting held today with Senator DeBicella to review plans for downtown and funding for Phase 3. The Senator enthusiastically agreed to pursue the efforts of the late Rep. Richard Belden. He will make it a top priority and will meet with the Governor's office and Economic Development officials.

Mr. Ryan said he will present information relative to a plan change to SEDC's Executive Committee in early October. There was discussion about an article that appeared in The Hartford Courant that mentioned Chromium Process as an environmental issue. There was further discussion about Spongex, Samarius, Rolfite and Axton Cross parcels. Mr. Ryan reported that DeCarlo & Doll's contract has been authorized for preliminary engineering, and they are in the initial study phase for upper Canal Street. They should be submitting findings within the next 45-60 days.

The Mayor continues to negotiate the purchase or lease of the municipal parking lot. Northeast Utilities/Yankee Gas will be responsible for cleaning up the coal tar issue on the site by 2012.

Regarding the Riverwalk extension, engineering has been authorized (Rotundo Engineering), and the study phase will start shortly. Community meetings will be held in October or November, and results of the study phase will be available by the end of the year. Mr. Ryan suggested using Shelton Life newsletter to present issues, options and images.

*Commissioner Ruggio moved to endorse the City of Shelton applications (two separate) for federal assistance for the cleanup of the Samarius site and for the cleanup of the Axton Cross site, based on their significant relationship to Phase 2 of the Shelton Enterprise and Commerce Park. Commissioner McGovern seconded the motion. Vote 3-0. Motion carried.*

**REVIEW AND UPDATE OF ONGOING PROJECTS:**

**Community/Business Newsletter**

The committee met last week and structured the newsletter. The issue will consist of 32 pages and the cover will be a collage of various artwork on file. There will be one yearly feature to honor a Woman of the Year. Plans to develop a mission statement for the newsletter were discussed. This statement will be published in the November issue. All suggestions for the statement are welcome.

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**Annual Report**

Chairman Musante commented that our next budget will include this project.

**Flag Day Picnic**

*Commissioner McGovern moved to select the date of Friday, June 13, 2008 for the Flag Day Picnic event. Commissioner Ruggio seconded the motion. Vote 3-0. Motion carried.*

**Main Event**

No discussion held.

**Website Video**

As discussed at our last meeting, our concerns are with the advertising. Chairman Musante commented that this needs to be researched thoroughly. Mr. Ryan will schedule a conference call with CGI for clarification.

**BUDGET REVIEW:**

Commissioner Ruggio reviewed the budget and noted there are some discrepancies with the recent report from City Hall. He will contact the Finance Department to resolve.

**AREA PROJECTS:**

**COG (Council of Governments)**

Chairman Musante remarked that COG is a vital part of the plans for the four communities and each town has benefited from this association.

**Valley Transit District**

Chairman Musante commented that the VTD continues to improve.

**Long Range Plan**

Chairman Musante said Planning and Zoning is conducting a survey to make sure their actions are in accord with the plan.

**OLD BUSINESS:**

No discussion.

**NEW BUSINESS:**

Mr. Ryan mentioned that the Mayor, the President of the Board of Aldermen and Terry Jones will be working on an event in memory of Representative Belden. The Commission may be asked to be part of this planning by including an article in the newsletter. This will be a significant event. There are no details at this point.

**ADJOURNMENT:**

*There being no further business, Commissioner Ruggio moved to adjourn at 6:35 PM. Commissioner McGovern seconded the motion. Vote 3-0. Motion carried.*

ATTEST: Diane Luther, Clerk  
Economic Development Commission

DATE APPROVED BY MEMBERS:

*10/16/07*

***THE NEXT REGULAR MEETING WILL BE HELD ON TUESDAY, OCTOBER 16, 2007, AT 6:00 PM, SHELTON ECONOMIC DEVELOPMENT CORPORATION.***