

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING**

OCTOBER 16, 2007

Chairman Musante called to order the Regular Meeting of the Economic Development Commission at 6:00 PM, Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, CT 06484.

The following Commissioners were present to constitute a quorum:

Fred Musante, Chairman
Fred Ruggio, Vice Chairman
Dr. Robert Burlison

Members Absent: Karen McGovern
Kate Marks

MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)

APPROVAL OF MINUTES OF SEPTEMBER 18, 2007 REGULAR MEETING:

Commissioner Ruggio moved to approve the minutes of the Regular Meeting held September 18, 2007. Commissioner Burlison seconded the motion. Vote 2-0-1 (Commissioner Burlison abstained). Motion carried.

REPORT OF JAMES RYAN, PRESIDENT, SEDC:

Mr. Ryan said David Grant will be receiving the Platinum Award at the Chamber of Commerce Gold Seal Awards Dinner on November 1 at John J. Sullivan's Restaurant. Commissioners planning to attend should contact SEDC. All commissioners are invited to the grand opening of Birmingham Condos on October 18 at 5 p.m.

Mr. Ryan discussed the two applications submitted for federal funding for cleanup of Axton Cross and Rolfite sites. Decisions will be made by March. Expected within the next month is a grant of engineering services of about \$75,000-\$100,000 for Axton Cross. Within two weeks, we will have the four alternative treatments for Canal Street. Community involvement meetings will follow. Discussion of parking and traffic issues as well as extension of Constitution Boulevard.

Mr. Ryan said the commission won two awards from the New England Economic Development Association for Shelton Life Annual Report and Newsletter.

REVIEW AND UPDATE OF ONGOING PROJECTS:

Community/Business Newsletter

Distribution of the newsletter is on target for November 14, just after the election. This issue will include a mission statement for Shelton Life. Information on the Portuguese Cultural Association will be included. The committee will meet on October 25 at noon at SEDC.

Annual Report

Chairman Musante said we will include this in our next budget.

Flag Day Picnic

The date has been set for June 13, 2008.

Main Event

There are no details at this point but an event is planned.

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Website Video

Chairman Musante said it has been concluded that there is nothing the company can do for us that we cannot do for ourselves. Discussions will take place with the city webmaster about including a live message from the Mayor on our website. The commission can prepare the script to be updated periodically.

BUDGET REVIEW:

Commissioner Ruggio stated the budget has not changed since last meeting. The previous discrepancy was resolved with the city. The balance remains at \$38,583. Discussion of creating a purchase order for work done by SEDC. This will be continued at next meeting.

AREA PROJECTS:

Valley Transit District

Chairman Musante commented that VTD struggles but continues to make progress under the direction of Mayors Lauretti and Della Volpe.

Long Range Plan

Chairman Musante commented that the plan was mentioned frequently during the recent Chamber meeting. Planning and Zoning is cognizant of the long range planning and efforts are being made to observe it.

Suggestion was made to send a letter to Allan Cribbins thanking him for his service to the city.

Commissioner Burlison moved to accept the following resolution:

Be it resolved, that the Shelton Economic Development Commission acknowledges the substantial contribution made by Allan J. Cribbins to the City of Shelton through his volunteerism, and in particular for his tenure as Chairman of the Planning and Zoning Commission of the City of Shelton;

Be it further resolved that the Shelton Economic Development Commission hails the enduring values of teamwork, thoughtful study and planning, and unselfish service which Allan J. Cribbins has generously contributed to his community and wishes him all the best in his future endeavors.

Commissioner Ruggio seconded the motion. Vote 3-0. Motion carried.

NEW BUSINESS:

There will not be a regular meeting in December. Plans for a December special meeting will be discussed next month. Non-collusion affidavit policy will be a topic for next meeting. Clerk will set meeting dates for next year to be voted on next month.

ADJOURNMENT:

There being no further business, Commissioner Burlison moved to adjourn at 6:37 PM. Commissioner Ruggio seconded the motion. Vote 3-0. Motion carried.

ATTEST: Diane Luther, Clerk
Economic Development Commission

DATE APPROVED BY MEMBERS:

11/20/07

THE NEXT REGULAR MEETING WILL BE HELD ON TUESDAY, NOVEMBER 20, 2007, AT 6:00 PM, SHELTON ECONOMIC DEVELOPMENT CORPORATION.