

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING**

NOVEMBER 20, 2007

Chairman Musante called to order the Regular Meeting of the Economic Development Commission at 6:00 PM, Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton, CT 06484.

The following Commissioners were present to constitute a quorum:

Fred Musante, Chairman
Fred Ruggio, Vice Chairman
Dr. Robert Burlison
Karen McGovern
Kate Marks (arrived 6:03 PM)

Also Present: James E. Ryan, President, SEDC

MEETING ON TAPE, ON FILE, CITY/TOWN CLERK'S OFFICE (1 TAPE)

APPROVAL OF MINUTES OF OCTOBER 16, 2007 REGULAR MEETING:

Commissioner Ruggio moved to approve the minutes of the Regular Meeting held October 16, 2007. Commissioner Burlison seconded the motion. Vote 4-0. Motion carried.

NOTE: *Commissioner Marks arrived.*

REPORT OF JAMES RYAN, PRESIDENT, SEDC:

Mr. Ryan stated that SEDC will end the year in sound financial condition. He reported on the status of the grant applications for federal funding of the Rolfite and Axton Cross clean-up projects. Mr. Ryan talked about the progress of Canal Street; Phase 2B and Phase 3; river walk extension; Cornell Street parking lot. SEDC did a board survey that will be shared with the Commission. Commissioners are invited to attend a joint meeting of the 18 Town Strategy Group and SEDC's Board of Directors at the Chamber.

REVIEW AND UPDATE OF ONGOING PROJECTS:

Community/Business Newsletter

The November issue was published and distributed and has been well received with numerous compliments.

Annual Report

As previously mentioned, this will be included in our budget for the next fiscal year.

Flag Day Picnic – June 13, 2008

Chairman Musante referenced the recent appointment of Mayor Lauretti as Ringmaster of the Barnum Festival, and a first draft of a poster was shown and discussed. There was suggestion of the possible integration of our Flag Day Picnic and the Barnum Festival promotion. This will be discussed with the Mayor.

Chairman Musante reported on his meeting with Sue Weir, Art Department Chair for Shelton Public Schools. The following categories will be established for the annual Art Contest:

Grades: 2-4
5-6
7-8
9-10
11-12

Each category will be awarded total prizes of \$225 as follows:

1st Prize \$100
2nd Prize \$50

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3 Honorable Mentions \$25 each

Flag Day Picnic – June 13, 2008 (Continued)

Commissioner Ruggio was requested to earmark a total of \$1,125 in our budget for this purpose. The Art Department is very enthusiastic about the contest and would like to use the same theme of “People, Places and Events in Shelton.” The Board of Education will consider including the participation of Shelton’s two parochial schools.

Main Event

This could possibly be incorporated into the Barnum effort.

Website Video

It was decided at previous meeting not to pursue outside vendor and that a video message could be handled internally. This item will be removed from future agenda.

BUDGET REVIEW:

Commissioner Ruggio distributed an update of our current budget. There has been no change since our last meeting, leaving a balance of approximately \$38,000. Depending on the Commission’s involvement with the Barnum, we may have to request additional funds.

As soon as our budget packet is provided by the City, work will begin on our budget for next fiscal year. It is possible to have work completed and ready for a vote at our next meeting.

AREA PROJECTS:

Valley Transit District

Chairman Musante commented on the continuous progress of VTD.

Long Range Plan

Chairman Musante commented that Planning and Zoning respects the plan. He feels it would be wise to have an ongoing committee in place to ensure direction for a new plan in the future.

NEW BUSINESS:

The next scheduled meeting of December 18 will be cancelled and replaced with a Special Meeting on December 11.

The Commission will meet on the third Tuesday of each month in 2008. Meetings will be held at Shelton Economic Development Corporation, 475 Howe Avenue, Suite 202, Shelton and will begin at 6:00 PM.

January 15	July 15
February 19	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16

Commissioner Ruggio moved to accept the Schedule of Meeting dates for 2008. Commissioner Marks seconded. Vote 5-0. Motion carried.

The Clerk will send notification to the Town Clerk.

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ADJOURNMENT:

There being no further business, Commissioner Ruggio moved to adjourn at 6:46 PM. Commissioner McGovern seconded the motion. Vote 3-0. Motion carried.

ATTEST: Diane Luther, Clerk
Economic Development Commission

DATE APPROVED BY MEMBERS:

***THE NEXT SCHEDULED REGULAR MEETING ON DECEMBER 18, 2007 IS CANCELLED.
A SPECIAL MEETING WILL BE HELD ON TUESDAY, DECEMBER 11, 2007, AT 6:00 PM, AT
THE OFFICE OF SHELTON ECONOMIC DEVELOPMENT CORPORATION.***