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A. Call to Order 1
B. Public Portion 1
C. Review of Quotation from Swenson Granite Works 1
 1. *Swenson Granite Works, Work Order # 7-601264 dated 2008/Sep/3.* 1
D. Adjournment 2

Call to Order

Present: Tom Harbinson, Chairman
Bill Dyer, Vice-Chairman
Hank Lauriat, Commissioner
Ed McCreery, Commissioner
Jim Tate, Commissioner

The Commission currently has 6 active members.

A. Call to Order

Chairman Harbinson called the meeting of the Conservation Commission, held at 175 Shelton Road, Monroe, CT to order at 12:00 PM.

B. Public Portion

None

C. Review of Quotation from Swenson Granite Works

1. Swenson Granite Works, Work Order # 7-601264 dated 2008/Sep/3.

Chairman Harbinson started discussion over the work order Commissioner Tate obtained from Swenson Granite Works September 5th. The work order is:

- A) (5) 8in x 8in x 6ft granite posts, 2 sides as “rock face” finish, 2 sides with engraved art-work of the Shelton Lakes Greenway logo.
- B) (8) 8in x 8in x 6ft granite posts, 4 sides as “rock face” finish.
- C) Art work setup charge, and delivery included.
- D) Total is \$4718.20

Chairman Harbinson stated that he had already visited the Finance Dept and obtained the correct sales tax exemption form for Conservation Agent Gallagher to submit with any paperwork and that there is no tax-id# issued by the City, but rather a form signed by Sharon Scanlon in the Finance Dept. is how sales tax exemption for the municipality is addressed.

Given the set-up charge and art work unique to our order the subject of a deposit to the vendor was discussed.

Commissioner Dyer MOVED to authorize the payment of \$2,500 as deposit for the Swenson Granite Works Work Order as presented, with initial funding to come from the \$2500 grant (“Beldon” grant), and for the balance (\$2,218.20) of the order to be paid when due from the Conservation Commission budget line item for Land Improvements (001-1300-414.60-01). SECONDED by Commissioner McCreery. All were in Favor. MOTION PASSED

D. Adjournment

Next regularly scheduled meeting will be Wednesday, October 1, 2008.

Vice Chairman Dyer MOVED to adjourn. SECONDED by Commissioner McCreery. MEETING ADJOURNED at 12:30 PM.

Respectfully submitted,

Thomas Harbinson
Chairman, Conservation Commission

NOTE: A tape recording of the meeting was unable to be accomplished.
Disregard such message in the footer of these minutes.