

**SHELTON HIGH SCHOOL
RENOVATION COMMITTEE REGULAR MEETING
120 MEADOW STREET
TEACHER'S WORKROOM
MARCH 12, 2008**

Chairman Anthony Simonetti called the meeting to order at 6:12 PM.

The Pledge of Allegiance was led by Anthony Simonetti.

Roll Call:

Present: Marty Coughlin, John Fitzgerald (arrival 6:45 PM), Michelle Kawalautzki, Anthony Simonetti, and Sean Sullivan; **Absent:** Freda Keklik, Raymond Sullivan, Joe Pereira; **Excused:** Anthony Savignano. There was no quorum until the arrival of John Fitzgerald. At that time there was a quorum of 5 present and 4 absent.

Others in attendance: Robin Willink, Superintendent of Schools, Bill Banfe, Operations Manager, Dan Casinelli, Fletcher – Thompson, Associate Principal, Doug Shearer, Fusco – Project Manager, Donald Ramia, Headmaster, Patricia Lilling, Recording Secretary

The committee went directly to the work session. Chairman Simonetti asked Doug Shearer to proceed with the construction update. Doug reviewed the following items:

- Boys Locker area on the third and fourth floors will be completed this week
- New acoustical ceilings completed in the cafeteria, bus drop, and main lobby
- New floor surface is being completed in auxiliary gym
- Main office upgrades completed
- Security work in progress (expected completion April 2008)
- Preparing to start the TV studio 3/24/08

The instructor currently in this room will be relocated to Room 391 for the two weeks necessary for this project (without computers). Doug continued that the close out period would begin in April through May and would include some training.

The committee questioned Doug Shearer and Dan Casinelli on several items of interest for update. Doug Shearer discussed one of the boilers (#3), and explained to the committee the boiler seemed to have a hotspot where the skin was broken due to the lack of insulation causing black smoke and heat to escape the side of the boiler. The boiler was shut down, taken apart and examined. The boiler was assembled with three separate plates as opposed to one and without ceramic insulation, causing the exterior to become hotter than it should have, and

it buckled. The manufacturer has not been responsive, but the sub contractor wishes to rectify the situation. It appears to be a manufacturer defect. Fletcher – Thompson is requesting that the boiler be replaced and that in lieu of replacement that it is repaired properly with continued warranty (20 years) of boiler for specified time. Dan Casinelli drafted a letter to Fusco and read the letter to the committee. Bill Banfe added that he suspects problems with Boiler #1 (water pump already sent out for repair) and #2. It was also stated that the boilers have not yet been accepted by Fletcher – Thompson. Chairman Simonetti made it clear that he expected everyone to be available and that no responsible party would be leaving the job site until all problems had been rectified.

Additional discussion took place regarding the display case, stairs to the roof, and cages in the locker rooms with access to existing ceiling valves and ductwork with perhaps adjustment of the corridor area.

Doug Shearer presented the committee with 11 change orders. Each change order was discussed in detail. After presentation of the change orders the committee wished to meet in executive session.

Marty Coughlin made a motion to go into executive session at 7:55 PM, seconded by Sean Sullivan, vote 5-0, motion carried.

Marty Coughlin made a motion to resume regular session of the committee meeting at 8:20 PM, seconded by Sean Sullivan, vote 5-0, motion carried, meeting resumed.

At this time the committee wished to recommend the following on the change orders presented.

Marty Coughlin made a motion for the committee to accept the change order dispositions “as read”:

1. quotation for the hot and cold water piping to attach to sink in the teacher’s lounge with drain piping – not to exceed \$5104.08, construction contingency
2. quotation for installation of glycol in the chilled water system – not to exceed \$28797.35, construction contingency
3. quotation for parking area work at the field office location – **TABLED**
4. quotation for quarry tile replacement on 4th floor locker room areas – not to exceed \$4613.50, construction contingency
5. quotation to connect heating water supply and return piping from Suite 407 – not to exceed \$5595.72, construction contingency
6. quotation to install 8’ x 4’ insulated louver blank off panel in mechanical room – not to exceed \$1212.78, construction contingency

7. quotation to provide additional data drops beyond specs for media management system – ***TABLED***
8. combined two quotations – one for removal of existing plaster ceilings in lieu of the contract document noted acoustical ceilings and one for the removal of the existing lockers and locker bases not noted on the contract documents – ***TABLED***
9. quotations for changes associated with the completion of the sprinkler piping at the elevator and in the back hall of the stage area – ***TABLED***
10. quotation for display case installation – not to exceed \$22,321.17, project contingency
11. quotation for addition of new door frame/hardware, new wall at Room 346A and demolition of existing wall at office of 346A and perimeter – ***TABLED***

seconded by Michelle Kawalautzki, vote 5-0, motion carried.

Marty Coughlin stated that as of Bill Banfe's recent ledger presentation there is \$208,000 still allocated in unassigned reimbursables, spent \$32,000+, balance approximately \$175,000. He inquired how much more will be spent between now and the end of the project. Doug Shearer said that some monies would be spent, but he would provide a number for the committee.

Marty Coughlin also made a motion for the chairman to approach corporate counsel to correspond in writing with manufacturer of the boilers and that committee will not accept any of the boilers without an outside concern checking and testing each boiler at the expense of the manufacturer, holding manufacturer responsible and expecting full warranty of the boilers, seconded by Sean Sullivan, no discussion, vote 5-0, motion carried.

John Fitzgerald made a motion to authorize the Office of Operations to expend up to \$100.00 for the dedication ceremony (invitations, mailings, programs), seconded by Marty Coughlin, vote 5-0, motion carried.

John Fitzgerald recommended the committee pay the following invoices: P. Lilling – 166.90, Eagle Leasing - Invoice #RI53256 – 75.00, Invoice #RI57357 – 75.00, Fletcher – Thompson – Application #56 – 9852.70, Application #57 – 6000.00, Application #58 – 8700.00, Fusco Corporation – Application #25 in total amount of 362,624.00 pending all appropriate paperwork, signatures, and approvals, SBOE – Invoice #729 – 384.00, Invoice #736 – 4358.00, West End Moving & Storage Co. – Invoice #12787 – 1455.00 totaling \$393,690.60, seconded by Michelle Kawalautzki, vote 5-0, motion carried.

Michelle Kawalautzki made a motion to approve the regular meeting minutes of February 13, 2008, seconded by Marty Coughlin, vote 5-0, motion carried.

Michelle Kawalautzki made a motion for the committee to adjourn, seconded by John Fitzgerald, vote 5-0, motion carried, meeting adjourned at 8:40 PM.

Respectfully submitted,

Patricia Lilling

Patricia Lilling
Recording Secretary
March 18, 2008