

**SHELTON HIGH SCHOOL
RENOVATION COMMITTEE MEETING
FUSCO TRAILER – ON SITE
120 MEADOW STREET
JANUARY 9, 2008**

Chairman Anthony Simonetti called the meeting to order at 6:00 PM.

The Pledge of Allegiance was led by Anthony Savignano.

Roll Call:

Present: Marty Coughlin, John Fitzgerald, Michelle Kawalautzki (left meeting at 7 PM), Anthony Savignano, Anthony Simonetti, Sean Sullivan **Absent:** Freda Keklik, Raymond Sullivan; **Excused:** Joe Pereira. **A quorum of 6 present and 3 absent**

Others in attendance: Bill Banfe, Operations Manager, Dan Casinelli, Fletcher – Thompson, Associate Principal, Doug Shearer, Fusco – Project Manager, Cyndy Fredrickson, Fusco, Lorraine Rossner, Assistant Superintendent of Schools, Donald Ramia, Headmaster, Lauren Brown, PTSO representative, Patricia Lilling, Recording Secretary

Marty Coughlin made a motion to accept the minutes of the regular meeting of December 12, 2007, seconded by Michelle Kawalautzki, vote 5-0-1 abstention (Sean Sullivan - excused from December meeting), motion carried.

Work Session:

Doug Shearer distributed the most recent construction update which included the completion of the girls' locker area on the third floor, demolition of the boys' locker area on the third and fourth floors in preparation for underground piping, elevator installed and running, as well as main office ceilings and window installation completed during the holiday recess. There was some discussion about the elevator and access either using keypad or card swipe. Donald Ramia preferred the card swipe access. Dan Casinelli has pursued with Otis Elevator but has had difficulty making contact. He will continue to work on this resolution.

Anthony Simonetti asked about Room 315 and the open ceiling, lack of diffusers, and cool temperatures. Doug Shearer said he would look into it tomorrow morning.

Mr. Simonetti also asked about the teacher's lounge and the need for furniture. Mr. Ramia stated that there was no furniture and no money at this time to purchase furniture.

There was some discussion of the punch list to which Dan Casinelli replied that most of the spaces have been signed off; however, Fusco is in the process of preparing additional spaces for a walk-through, and once their initial is completed, Fletcher-Thompson will go through and add their comments.

The goal now is to have the boys' locker area turned over as the last area completed in the middle of March with the rest of the building punch lists completed as well.

Anthony Simonetti mentioned the door locks on the new doors on the fourth floor. The door can be in locked position yet be able to exit the door.

Dan Casinelli distributed an updated scope list. Several items were listed with the most recent action taken and some pricing. Discussion took place regarding ceiling replacement in lobby, bus loop, main entrance, and cafeteria as well as security, interior vestibule doors, auditorium upgrades (manual curtain machine is fine), front fill speakers, trailer area construction, parking lot paving, and several other items. It was brought up that the move of the door was not done, but Dan Casinelli would call APG the next day. Most of the items for discussion are not reimbursable from the state.

Donald Ramia stated that he had spoken to Robin Willink regarding parking lot paving. He asked that this item remain the last on the additional scope list in that there are other items inside the building more necessary at this time. He added that a new floor was needed in the mini gym, perhaps saving the money from the vestibule doors in the main lobby and using the funds for the gym flooring, caging needed to separate locker areas for different sports. Discussion also included main office upgrades and hall pipe covering.

Anthony Simonetti stated that as we near the end of the project with decisions regarding expenditures still to be made, the need for costs of scope items are necessary to make these decisions. Marty Coughlin asked about the contingency monies. Bill Banfe responded that there is \$97,000 left in project contingencies and \$694,000 in construction contingency with approximately 90% of the required work complete.

Anthony Savignano restated that anything costing over \$5,000 would need to go to bid. The committee had a discussion concerning project bidding and that all existing laws regarding bidding and prevailing wage have been met. It was determined that corporate counsel should be consulted regarding the additional scope items. Anthony Simonetti said he would call corporate counsel the next day to have this information clarified.

Doug Shearer suggested that in two weeks he would be able to produce pricing for the TV studio and security items on the additional scope list. Anthony

Simonetti suggested calling a special meeting in two weeks to discuss this information.

Marty Coughlin made a motion to move the committee into executive session at 6:50 PM, seconded by Sean Sullivan, vote 6-0, motion passed. Committee went into closed door session asking Donald Ramia, Lorraine Rossner, and Bill Banfe to remain.

Michelle Kawalautzki left the meeting at 7:00 p.m.

At 7:05 PM, Marty Coughlin made a motion for the committee to resume the open meeting, seconded by Sean Sullivan, vote 5-0, motion carried, meeting resumed.

John Fitzgerald made a motion for the committee to approve payment of 7 of the 9 invoices listed (excluding and tabling Application #54 Fletcher – Thompson, Application #22 Fusco Corporation), seconded by Anthony Savignano, vote 5-0, motion carried.

Anthony Simonetti asked that on the additional scope list items that need to be addressed: items #1, security system and #8, boiler room updates, #11, ramp at stage door, #13, TV studio, and adding items to the list of the existing 16 items were #17, mini gym flooring and #18, caging in locker rooms, and #19, hall pipe covering.

Anthony Simonetti called for a special meeting to be held on January 23, 2008 at the same time (6 PM) to be held at the high school in the Teacher's Workroom.

Marty Coughlin made a motion to adjourn the meeting, seconded by Anthony Savignano, vote 5-0, motion carried. Meeting adjourned at 7:15 PM.

Respectfully submitted,

Patricia Lilling

Recording Secretary
January 14, 2008