

**SHELTON HIGH SCHOOL RENOVATION COMMITTEE
SPECIAL MEETING
SHELTON CITY HALL AUDITORIUM
APRIL 18, 2008**

Note: There was no clerk present. Notes were taken by Chairman Simonetti and typed and submitted by Eileen Victoria of the Shelton Board of Education Office of Operations.

Chairman Anthony Simonetti called the meeting to order at 5:30 PM and led the Pledge of Allegiance.

Roll Call:

Present: Martin Coughlin, John Fitzgerald, Michelle Kawalautzki, Joseph Pereira, Anthony Simonetti, and Anthony Savignano (arrived at 5:45 PM).

Excused: Sean Sullivan.

Absent: Freda Keklik and Raymond Sullivan. Quorum 5 present and 4 absent until arrival of Anthony Savignano; Quorum then became 6 present and 3 absent.

Others in attendance: None.

Approval of Minutes for the Meeting of April 9, 2008: Item was tabled.

Discussion of letter of April, 2008 sent to Chairman Simonetti and tour of Shelton High School on April 16th at 8:00 a.m. with committee members Chairman Simonetti and Martin Coughlin, Shelton School Administration and Fusco Corporation representative Doug Shearer:

Chairman Simonetti and Martin Coughlin related the tour of Shelton High School with staff as the letter of April, 2008 was vague in some areas and needed clarification.

- Staff was questioned as to why these items were not brought to the Committee for review until now, when the project is about to conclude.
- Reviewed freight elevator for wear/tear/damage* - requested emergency work order/changes from K. LaCroix (Custodial/Maint. Supervisor).
- Reviewed wiring for fourth floor computers that were disconnected* - requested invoice from D. Urban (Director of Technology).
- Reviewed top of oil tank crack, curb missing from water pipe placement in rear of school* - Doug Shearer of Fusco noted same.
- Discussed re-cleaning/finishing of rooms* - no inventory of specific rooms cited per K. LaCroix.
- Discussed diagnosis of circuit overload in computer room* - requested invoice from K. LaCroix.
- Discussed request for funds for use of electricity during project* - Chairman Simonetti contacted Fletcher-Thompson for engineering input.
- Discussed diagnostic work regarding HVAC by Shelton Maintenance during construction* - requested invoices from K. LaCroix.
- Discussed lost/removed slop sinks—Fletcher-Thompson working on replacement.
- Discussed food spoilage during construction-Fusco to recoup funds from contractor and reimburse Board of Education.

- Possible Energy Management System shut off. Is there an EMS? – Fletcher-Thompson to review with Fusco.
- Discussion of efficiency of new HVAC equipment with regard to claim for reimbursement for additional electrical cost in relation to moving more air which needs to be heated/cooled, thus costing more to operate due to State-mandated air changes – Fletcher-Thompson and Fusco to be advised to discuss with K. LaCroix.

The committee did a careful review of the above items and agreed that all items should be forwarded to Fusco Corporation by the Shelton Board of Education as a claim for damages. The Shelton High School Renovation Building Committee is not responsible for these items, and it is regrettable that the items were not brought to the attention of the committee in a more timely manner to facilitate the repair/replacement, etc. before the conclusion of the project. It was noted that representatives from the Shelton High School Administration and Shelton Public Schools Administration were invited and present at committee meetings but did not make claims of damages.

Chairman Simonetti reported he had contacted the City's Corporation Counsel and was directed to contact the Bond Counsel in Hartford. Bond Counsel had never heard of a claim for electrical reimbursement that was not directly part of a contract and a request for \$103,000 would be scrutinized as out of the scope of the bond issued.

Executive Session:

No Executive Session was held.

Martin Coughlin made a motion, SECONDED by Michelle Kawalautzki, to instruct the Chairman to draft a letter to Robin Willink and the Board of Education reflecting the findings of the Committee regarding the damages in the letter of April 2008. Vote 6-0, motion carried.

Michelle Kawalautzki made a motion to adjourn the meeting, seconded by Martin Coughlin, vote 6-0, motion carried.

Chairman Simonetti adjourned the meeting at 6:40 PM.

Respectfully submitted,

Eileen Victoria

Eileen Victoria
Secretary, Office of Operations
April 23, 2008