

**SHELTON HIGH SCHOOL  
RENOVATION COMMITTEE REGULAR MEETING  
120 MEADOW STREET  
TEACHER'S WORKROOM  
APRIL 9, 2008**

Chairman Anthony Simonetti called the meeting to order at 6:00 PM.

The Pledge of Allegiance was led by Anthony Simonetti.

Roll Call:

**Present:** Marty Coughlin, John Fitzgerald, Michelle Kawalautzki, Anthony Simonetti, Sean Sullivan, Anthony Savignano (left at 7:30 PM), and Joe Pereira (arrival 6:07 PM)

**Absent:** Freda Keklik, Raymond Sullivan. Quorum 6 present and 3 absent; Quorum after arrival of Joe Pereira, 7 present and 2 absent.

**Others in attendance:** Dan Casinelli, Fletcher – Thompson, Associate Principal, Doug Shearer, Fusco – Project Manager, Donald Ramia, Headmaster, Patricia Lilling, Recording Secretary

**Marty Coughlin made a motion to accept the minutes of the regular meeting of March 12, 2008, seconded by Michelle Kawalautzki, vote 6-0, motion carried.**

The committee began with the work session with Doug Shearer addressing several items including the boilers and an explanation of what happened with the shifting of the insulation allowing for heat escape in Boiler I. Boiler II had a small similar area of issue as in Boiler I, however all boilers are back in operation. Fletcher – Thompson planned to review documents associated with the boiler and visually inspect boilers outside. CT Boiler did some repair work on Boiler #3 with the manufacturer accepting CT Boiler work. The manufacturer completed repairs on Boiler #2 and some re-insulation work with Boiler #3. It was at that time that the manufacturer accepted CT Boiler work on Boiler #3.

Dan Casinelli stated they were going through the punch list with Fusco and answered committee questions. Questions covered were speakers, conduit, ceiling mounted projectors, power requirements for security office. It was stated that the security office system will be operational at the end of April.

**Michelle Kawalautzki made a motion for the committee to leave the workroom to tour the boiler area, seconded by Sean Sullivan, vote 7-0, motion carried. The committee left the room at 6:30 PM.**

The committee went to the boiler room, checked the ceiling replacements in the bus loop, went into the TV station, and observed some damage on the first floor elevator door possibly done by cleaning solution (acid).

**Marty Coughlin made a motion for the committee to resume the regular meeting, seconded by Sean Sullivan, vote 7-0, motion carried. Meeting resumed at 6:50 PM.**

**Anthony Savignano made a motion for the committee to go into executive session upon their return, seconded by Marty Coughlin, vote 7- 0, motion carried. The committee entered executive session with only committee members remaining at 6:51 PM.**

**Marty Coughlin made a motion for the committee to resume regular session, seconded by Michelle Kawalautzki, vote 7- 0, motion carried. The high school renovation committee resumed regular session at 7:07 PM. The chairman stated for the record that no decisions or motions were made during the executive session.**

The committee reviewed items addressed in a letter from Robin Willink, Superintendent of Schools writing as a request from the Board of Education. Most items were tabled to further discussion with Mrs. Willink; however, the committee did address the issue of lost food in the amount of \$26,880.03.

**Michelle Kawalautzki made a motion for Doug Shearer to create a deduct change order in the amount of \$26,880.03 for payment to the committee (who will in turn make payment to the Board of Education), for lost food while power was turned off by sub contractors, seconded by Marty Coughlin, vote 7-0, motion carried.**

**John Fitzgerald made a motion to make payment of the following invoices: P. Lilling (158.95), Eagle Leasing (2 Inv @ 75 each), F/T - Application #59 (9852.70), Fusco – Application #26 (197,160.00), SBOE - Invoice #740 (203.50), Sonitrol – Invoice #32666 (318.50) with a total of \$207,843.65, seconded by Anthony Savignano, discussion of Application #27 (97,000) for Fusco for reduction in retainage, tabled by the committee, vote to recommend payment of invoices totaling (207,843.65) 7- 0, motion carried.**

Committee revisited the letter issued by Robin Willink for additional discussion. Chairman Simonetti said he would speak to Mrs. Willink and report back to the committee on the various expense items listed in the letter.

The committee entered into a discussion regarding the site of the field office. Doug Shearer distributed a change order with new pricing for the committee's review.

**Marty Coughlin made a motion to table the decision on the parking lot/field office site until the next meeting, seconded by Michelle Kawalautzki, vote 5-0, motion carried. (Sean Sullivan was absent from the room at this time).**

**Marty Coughlin made a motion to table the discussion regarding DC Electric for pricing in regard to media management system and increased number of data drops, seconded by Michelle Kawalautzki, vote 5-0.**

**Marty Coughlin made a motion to table discussion regarding change order for THP that would add scope to the locker room areas awaiting more information, vote 5-0, motion carried.**

**Marty Coughlin made a motion to accept change order for SRI Fire Sprinkler Corporation for changes associated with the completion of sprinkler piping at the elevator and in the back hall of stage area in the amount of \$5335.62, monies to come from construction contingency and subject to review and approval by Fletcher – Thompson, seconded by Joe Pereira, vote 5-0, motion carried.**

**Marty Coughlin made a motion to approve change order expenditure for THP and CT Mason for the addition of a new door frame/hardware and new wall at Room 346 A including demolition of the existing wall at office 346 A in the amount of \$4197.34, monies to come from project contingency, seconded by Michelle Kawalautzki, vote 5-0, motion carried.**

Doug Shearer presented an older change order that was discussed previously regarding Suite 407 in the amount of \$5595.72. The change order was approved by the committee but somehow did not make it to the Board of Alderman. Marty Coughlin asked that the Chairman add in this amount to be presented to the Board based on the previous approval of the committee.

A brief discussion took place regarding the THP and DC Electric change order for the card swipes for the elevator. Dan Casinelli wished to have an opportunity to review pricing. Doug Shearer also presented a request from John Niski, Athletic Director regarding the Girls Locker Room stating that the lockers and benches were placed too close together. Doug included a quotation from THP and a sketch showing the revised locker layout. The committee intended to take a look at the locker room after the meeting and also requested more information from Mr. Niski as to the necessity of the change.

The last change order was to add deadbolts to all the doors in the locker areas. No action was taken.

The next meeting of the committee is on May 14, 2008.

**Michelle Kawalautzki made a motion to adjourn the meeting, seconded by Marty Coughlin, vote 6-0, motion carried. Meeting adjourned at 8:00 PM.**

Respectfully submitted,

*Patricia Lilling*

Patricia Lilling  
Recording Secretary  
April 14, 2008