

**SHELTON HIGH SCHOOL  
RENOVATION COMMITTEE MEETING  
FUSCO TRAILER – ON SITE  
120 MEADOW STREET  
OCTOBER 10, 2007**

Chairman Anthony Simonetti called the meeting to order at 6:04 PM.

The Pledge of Allegiance was led by Chairman Simonetti.

Roll Call:

Marty Coughlin

John Fitzgerald

Michelle Kawalautzki

Freda Keklik, absent

Joe Pereira, excused

Anthony Savignano

Anthony Simonetti

Raymond Sullivan, absent

Sean Sullivan

A quorum of 6 present and 3 absent

Others in attendance:

Bill Banfe, Operations Manager

Dan Casinelli, Fletcher – Thompson, Associate Principal

Doug Shearer, Fusco – Project Manager

Robin Willink, Superintendent of Schools

Timothy Walsh, Chairman of the Board of Education

Colleen Holler, SHS - PTSO

Patricia Lilling, Recording Secretary

**Anthony Savignano made a motion to accept the minutes of the regular meeting of September 12, 2007, seconded by Michelle Kawalautzki, vote 6 – 0, motion carried.**

At this time, Anthony Simonetti requested Doug Shearer to present the progress reports. Doug Shearer stated the following after distributing a construction update:

- Faculty area finishes have been completed. Flooring material for the ramp is to be installed along with one miscellaneous piece of countertop
- Flooring and millwork in the nurse's area continues
- Athletic Director's office and Security office are ongoing
- Girls Locker area on third and fourth floor is also under construction

- New support steel for elevator has been installed with the elevator operational by the end of October
- Family and Consumer Science area millwork, painting, cleaning, and appliance hook up continue

Discussion took place regarding the auditorium floor, and it was reported that the new masonite will be installed next week. It will not be painted, remain as is. Doug stated the contractor is installing under protest. If the floor buckles again, they will want to be paid for the work.

Anthony Simonetti asked about the boilers, one is in and on. The other two will be shut down, cooled, and removed and replaced, and by mid-November all three will be up and running.

A question came up regarding the diffusers which have been mostly removed and turned over to Ken LaCroix for painting and will be reinstalled during the Thanksgiving/Holiday recess. Anthony Simonetti suggested that the classrooms be addressed first and follow up with other areas after.

Chairman Simonetti reminded the committee that the expense to address the control panels will come before the Board of Aldermen tomorrow evening.

Chairman Simonetti also added that two items had come to his attention:

- 1 Steve Kutash requested a ramp be installed by the doors of the auditorium to ease the transportation of equipment. The committee felt this could be done and discussed the options. Mr. Kutash also requested that the storage area also be addressed, perhaps new doors. Chairman Simonetti will report back to Mr. Kutash.

**Marty Coughlin made a motion to authorize the design/pricing of a ramp for doors leading to the rear corridor of the auditorium, seconded by Sean Sullivan, (discussion followed with John Fitzgerald suggesting a pre made rubberized ramp to be used), vote 6-0, motion carried.**

- 2 A letter he received from Jim Orazetti, Chairman of the AdHoc Security Committee for the Board of Education with concerns regarding the safety and security of the high school. He listed concerns as follows: the lack of a door alarm on Stairwell A, missing handrail in Stairwell D, and information as to how the funds allocated for security by the renovation committee will be used.

Chairman Simonetti left the discussion to the committee. Bill Banfe added that two cameras are definitely needed as both are crucial covering two main entries to the building. It was clarified that the project has not added any cameras; however, there are cameras as part of the base project. Doug Shearer believed that there was a budget in mind and that Fletcher - Thompson had designed to

that amount of money. Doug also added that two additional cameras are now needed where the former BOE wing was due to the increase of the computers in the area. This brings the total cameras needed to four, however, these four cameras have overridden the amount of cameras the head end can accept which means the head end will have to be expanded from 16 to 32. There is also an existing security system in place with 32 cameras on it that needs to be relocated to the new security office. There will be additional costs to move those cameras to the new location with all cameras coming into a central location and change the head end to perhaps 64 to handle all cameras. He is hopeful that all security issues will be addressed at once. Marty Coughlin said that on May 29<sup>th</sup> his sub committee laid out 6 items including doors and cameras. Since that date, Marty has requested a response from both FT and Fusco, yet he has no response. Dan Casinelli said he is trying to minimize costs yet address the issues. Dan reviewed each of the issues and where he sees the progress. The committee did not want to wait one month for an update on the security issues in question. Chairman Simonetti will send a letter to Mr. Oraziotti regarding security.

**Anthony Savignano made a motion to authorize the design team of Fletcher – Thompson to review the entire scope of the security issue as discussed with proper coordination between existing system and the new system with a report to be delivered to the committee at a special meeting if necessary, seconded by John Fitzgerald, vote 6-0, motion carried.**

There was mention that a ledger review would be necessary at the next regular meeting.

Chairman Simonetti also addressed the issue of the television studio.

**Marty Coughlin made a motion to authorize pricing not to exceed \$6000 for Fletcher – Thompson to design a TV studio, monies coming from project contingency, seconded by Michelle Kawalautzki, vote 5-0-1, abstention Anthony Savignano, motion carried.**

Marty Coughlin also asked what the status of the appliances was, Bill Banfe stated that the majority had been delivered, Fusco hooking them up, however a couple are commercial pieces and may need service prior to installation done professionally.

Marty Coughlin wished to know what the status of the trailer area would be when the project is completed. The issue is on the Buildings and Grounds Committee agenda and will be discussed at the full Board meeting at the end of the month. Robin Willink stated she thought there was \$25,000 in the project now to complete the area and what were the ideas to complete. Bill Banfe and Anthony Savignano stated that parking is needed and perhaps paving is necessary. John Fitzgerald suggested the area be done professionally with Bill Banfe suggesting

the treed area and the grass area be left as is. He added that he felt 30 parking spaces would be added with the paving of the staging area.

Anthony Savignano said he believed preliminary drawings are already with Ken LaCroix.

Marty Coughlin also asked about a new set of doors for the interior entry. Dan Casinelli said that was being priced as well as the set of stairs from the third floor roof to the fourth floor roof.

Bill Banfe questioned the rest of the exterior doors not covered by the project. Some have been replaced over the years, but not all. If all doors are not addressed, security will be lacking. Marty Coughlin said this item is included in the scope of work to be reported on in two weeks.

**John Fitzgerald made a motion to approve the payment of invoices received by the Office of Operations as read at the meeting, seconded by Anthony Savignano, vote 6-0, motion carried.**

The project is approximately 85% complete, and Fusco is hopeful they will be completing the project one month ahead of schedule.

**Anthony Savignano made a motion to adjourn the meeting, seconded by Michelle Kawalautzki, vote 6-0, motion carried. Meeting adjourned 7:15 PM.**

**Respectfully submitted,**

**Patricia Lilling  
Recording Secretary  
Shelton High School Renovation Committee  
October 16, 2007**