

**SHELTON HIGH SCHOOL
RENOVATION COMMITTEE SPECIAL MEETING
FUSCO TRAILER – ON SITE
120 MEADOW STREET
NOVEMBER 7, 2007**

Chairman Anthony Simonetti called the meeting to order at 12:05 PM.

The Pledge of Allegiance was led by Chairman Simonetti.

Roll Call: A quorum of 5 present and 4 absent

Marty Coughlin, excused	Anthony Savignano
John Fitzgerald	Anthony Simonetti
Michelle Kawalautzki	Raymond Sullivan, absent
Freda Keklik, absent	Sean Sullivan, absent
Joe Pereira	

Others in attendance:

Board of Education: Bill Banfe, Operations Manager

Fletcher-Thompson, Inc.: Daniel Casinelli

Fusco Corporation: Cyndy Fredrickson, David Santello, Douglas Shearer

Tomlinson Hawley Patterson: Rob Aichelman, Bob Rzepko

Work Session:

Elevator Issue: Fusco and Fletcher-Thompson gave a briefing on the problem with the upgrades to the elevator mechanical room. The Otis Elevator installer informed them that the room needed a new door frame, a new door, and ceiling drywalled to fire code, as well as moving the main breaker/disconnect electrical panel to the other side of the room because the hydraulic equipment could not be installed below the existing electrical box. Fletcher-Thompson explained that we could forego bringing the room up to code but we would be taking a chance that the State elevator inspector would demand upgrades later that would be more costly. Dan Casinelli admitted that the engineering in this room was not done properly.

A motion was made by Anthony Savignano to go forward with the work and code upgrades; seconded by John Fitzgerald. Discussion: The Committee requested Fusco and THP to contact Otis Elevator to begin their work while the code upgrade is in progress. **Vote 5-0. Motion passed unanimously.**

Fusco and THP presented a cost sheet of \$9,568.53. The Committee reviewed the costs and discussion ensued. The Committee felt the quote was extremely high for painting and other areas considering this room is very small. Anthony Simonetti requested THP to explain the additional work that was requested by Fletcher-Thompson to bring the room up to code. Rob and Bob gave a description of work to be done and agreed to complete the work under the terms of the quote that was given to all attendees as a guaranteed price to do it at time and materials. THP wants to start the upgrade on Thursday, November 8th, to have the room ready for Otis Elevators on Tuesday, November 13th. Anthony Savignano noted that our contract with Fusco and Fletcher-Thompson was for a finished product/building that was up to standards and codes.

Bill Banfe presented the Board of Education's request for the immediate need for the elevator. Special Education students are now being bused from one side of the school to the other at BOE expense until the elevator is installed and certified by the State of CT. A student who has used the "freight" elevator has been caught in the elevator on two occasions, and his parents are very concerned. The elevator was scheduled to be completed by the end of September. The elevator is now over two months late. The Committee wants no delay in getting the elevator in working condition as soon as possible. Fletcher-Thompson will review the cost proposal with THP to define and refine the same.

A motion was made by Anthony Savignano to authorize Fusco to upgrade the Elevator Mechanical Room immediately. Fletcher-Thompson and the Chairman will review the respective costs for labor and materials. The Committee will reserve the right to forward disagreement to City Counsel if cost for Fletcher-Thompson's Error and Omission cannot be negotiated with the Committee. Motion was seconded by John Fitzgerald. Vote 5-0. Motion passed unanimously.

Security Briefing: Dan Casinelli discussed the cost of the door lock changes for classrooms. It was determined there were over 120 door locks that would need changing. Chairman Simonetti asked if any other vendors were sought to price this project request. Dan Casinelli said no. Anthony Savignano suggested local suppliers be offered the opportunity to review the request. Dan Casinelli requested they contact Donald Ramia and Ken LaCroix directly for door count and equipment needs.

A motion was made by John Fitzgerald to have the Chairman contact several local vendors to see if they were interested in the project and if so to have them contact Shelton High School administrative staff; seconded by Michelle Kawalautzki. Vote 5-0. Motion carried.

Contingency Fund Update: Bill Banfe gave the Committee an update on the balance in the Contingency accounts: \$700,500 and \$97,979. John Fitzgerald suggested an area on Meadow Street adjacent to the trailer location that could be finished with sidewalks to protect students and staff who use the area. He also requested from Bill Banfe the pleasure of the Board of Aldermen with regard to the final finish for the area that is now occupied by the Fusco and other work trailers. Bill Banfe said the Building & Grounds Committee met on November 1st and that he understood they agreed with making it into a parking lot for dietary and ancillary staff. Joseph Pereira requested that an electronic drawing of the site be forwarded to him and he would provide the Committee with some ideas.

Adjournment: **Anthony Savignano made a motion to adjourn the meeting, seconded by Michelle Kawalautzki, vote 5-0, motion passed unanimously.** Chairman Simonetti adjourned the meeting at 1:07 p.m.

Respectfully submitted,

**Anthony Simonetti, Chairman
Shelton High School Renovation Committee
November 9, 2007**