

**SHELTON HIGH SCHOOL
RENOVATION COMMITTEE MEETING
FUSCO TRAILER – ON SITE
120 MEADOW STREET
AUGUST 8, 2007**

Chairman Anthony Simonetti called the meeting to order at 6:06 PM.

The Pledge of Allegiance was led by Chairman Simonetti.

Roll Call:

Marty Coughlin

John Fitzgerald, arrived at 6:14 PM

Michelle Kawalautzki

Freda Keklik, absent

Joe Pereira (VC)

Anthony Savignano

Anthony Simonetti

Raymond Sullivan, absent

Sean Sullivan, absent

A quorum of 5 present and 4 absent at the time of the call to order, at 6:14 PM, a quorum of 6 present and 3 absent

Others in attendance:

Bill Banfe, Operations Manager

Don Ramia, SHS, Headmaster

Doug Shearer, Fusco – Project Manager

Brian Calvert, Fusco

Cyndy Fredrickson, Fusco

Matt Holst, Fletcher – Thompson

Joe Wright, Fletcher - Thompson

Robin Willink, Superintendent of Schools

Tim Walsh, Chairman Board of Education

Patricia Lilling, Recording Secretary

Marty Coughlin made a motion that the building committee go into executive session, seconded by Anthony Savignano, vote 5-0, motion passed.

Executive session began at 6:08 PM. Only the Building Committee members remained in the room. The regular meeting was reconvened at 6:12.

At this time, Chairman Simonetti requested Bill Banfe to review the project ledger with the committee.

Mr. Banfe distributed a copy of the ledger to all committee members. He reviewed the ledger highlighting the budgeted amount with expenditure for the roof project with \$23,286,070 remaining. Also reviewed were line items with each line indicating original allocation, amount expended, and balance. The project is 70% complete. Construction costs were \$19,000,000 with \$12,000,000 expended and \$6,000,000 available. Bill Banfe discussed several of the items including construction management fee. Mr. Banfe brought up the Consultants and Professional Services item which is in arrears. He explained that since starting the project last summer, there was abatement in the auditorium for two weeks, abatement at Christmas, February, and March as well, which meant state involvement. Having students be allowed in the building while such abatement was taking place meant constant monitoring. He said we are headed toward the end of the abatement process within the next week or two. Mr. Banfe also mentioned the Professional and Technical Services (-30,000) and Testing, Inspections & Special Inspections (-35,000) in arrears but feels as the project progresses there will be overages to cover from other areas, primarily in the Moving, Storage, and Cleaning allocation.

Marty Coughlin made a motion to accept the project ledger dated July 18, 2007, seconded by Michelle Kawalautzki, vote 6-0, motion carried.

Michelle Kawalautzki made a motion to approve the minutes of the regular meeting of July 11, 2007 seconded by Marty Coughlin, vote 6-0, motion carried.

Marty Coughlin made a motion to approve the minutes of the finance sub committee meeting of August 2, 2007 seconded by Michelle Kawalautzki, vote 6-0, motion carried.

At this time, Doug Shearer reviewed the construction update as follows:

- Roof – all handling units running,
- Mezzanine science rooms are being final cleaned for occupancy, completing punch lists
- Fourth floor science area work ongoing with expectation to be done and ready for occupancy

The committee mentioned rumors heard at this time regarding the opening of school to which Doug Shearer responded that school will open on time. The construction crew will remain on location for eight more months. They will be working in the school in areas not occupied. He continued with the update:

- Third floor ceiling rework is ongoing. Areas of abatement are the lecture hall, faculty area, Youth Service area, and nurse's office
- New lockers installation began today

- Second floor science rooms have been abated, masonry completed and ceilings, paint, and flooring starting
- New elevator being installed
- First floor demolition work is ongoing with the family & consumer science area not ready for the start of school
- Auditorium stage floor samples will be in and the test will begin shortly with everything else in the auditorium completed

Doug Shearer added that he had toured the facility with the fire marshal and building inspector and that they were pleased with what they saw. The Fire Marshal will return to check the new fire alarm system next Friday. The alarm system is all new. The electrical inspector is there on an ongoing basis. He added that the new front doors are installed.

Bill Banfe added that West End Moving and Storage will be needed to move furniture at the last minute to the proper location. It may also be necessary to double/triple shifts in order to get the school cleaned and ready for occupancy. Those funds will come out of the Cleaning, Moving, and Storage line item. Fusco is responsible for leaving the building "broom" clean but the city will be responsible for the rest. Painting has been done in over 30 rooms as well as halls and stairwells. Mrs. Willink inquired about the science room furniture, and Mr. Ramia said he had spoken to John Lord and that the furniture would be in on schedule.

At this time, Doug Shearer presented several change orders for the committee to discuss as follows:

1. Labor and material to remove (8) miscellaneous curbs and pads located throughout the building. **Marty Coughlin made a motion to accept the change order for labor and material to remove curbs and pads as discussed throughout the building in the amount of \$1761.52 with funds to be deducted from construction contingency, seconded by Michelle Kawalautzki, vote 6-0, motion carried.**
2. Quotation for the relocations of transformers RP4 and PR 4C in mechanical room on the fourth floor. **Marty Coughlin made a motion to accept the change order for the relocation of the transformers to their permanent location in the amount of \$2191.42, funds to come from construction contingency, seconded by Michelle Kawalautzki, vote 6-0, motion carried.**
3. Relocation of existing return registers and supply diffusers. The documents didn't call for relocation of existing diffusers. The estimate listed was by unit price. 164 supply diffusers and 54 returns which will need the work completed totaling \$61,463.16. The committee discussed this process questioning the hard duct as opposed to the flexible ductwork. An existing diffuser was available as an example. In

addition Doug Shearer explained to the committee the look of the diffuser against new tiles. Chairman Simonetti asked if the diffusers could be painted to which Doug replied yes. Discussion continued with the manner in which the process would take place, removal, painting, and replacement. Mrs. Willink asked questions regarding the diffusers and their effectiveness. Chairman Simonetti wanted to get this item on the agenda for the Board of Alderman to approve. Mrs. Willink suggested notifying staff and students that this type of work will be done during school time. Marty Coughlin asked if city employees could possibly do this type of work. Doug Shearer said that the air would be coming from an open space while the diffuser is out of the ceiling. Many diffusers have come down or needed to come down with the replacement of ceilings. Mrs. Willink and Mr. Walsh discussed hiring the painters already contracted to do this work. **Marty Coughlin made a motion to accept the change order to complete work regarding the registers and supply diffusers not to exceed \$61,463,16 with money to be taken from construction contingency, seconded by Michelle Kawalautzki, vote 5-0 (Joe Pereira left at 6:50 PM), motion carried.** Item to be presented to Board of Alderman.

4. Electrical work needed for the added supports and fire stopping of existing above ceiling electrical work, required by local inspector in order to obtain certificate of occupancy. **Marty Coughlin made a motion to accept change order to add supports and fire stopping of existing above ceiling electrical work in order to obtain certificate of occupancy based on local electrical inspector, not to exceed \$21,921.89 with money to come from construction contingency, vote 5-0, motion carried.**
5. Quotation regarding the new vacuum pump with work considered a scope increase and cost applied to project contingency. **Michelle Kawalautzki made a motion to accept the quotation for the new vacuum pump and work totaling \$16,695.68 with funds to be taken from project contingency, seconded by Marty Coughlin, vote 5-0, motion carried.**
6. Quotation regarding the revised floor finishes for the locker rooms and trainer's room. **Michelle Kawalautzki made a motion to accept the quotation for revised floor finishes, seconded by Marty Coughlin, committee discussion called for discussion with Fletcher – Thompson to absorb some of this cost (\$13,697.49) to which Anthony Simonetti requested the item be tabled for revision of cost by Fletcher – Thompson, vote 5-0, motion tabled.**
7. Demolition work for motor control centers located on the fourth floor since these units cannot be in an occupied space. The MCC were originally in a mechanical room and the mechanical room has now become part of a classroom, therefore the items must be removed. This work would cost \$35,465. Discussion by the committee took place and it was felt this should have been addressed prior to now.

Chairman Simonetti felt the committee needed more information to review and wished to table this item. No motion was made.

John Fitzgerald made a motion to accept the invoice from Fusco Corporation in the amount of \$1,821,519.00, seconded by Marty Coughlin, vote 5-0, motion carried.

Bill Banfe interjected that there were two items in the way of security that will be needed. Two security cameras will be needed for future with the relocation of House 1 as well as many classrooms with computers at the lower level. The current estimate was very expensive with no reduction in estimate after revisiting. He wished it to be known there will be no camera at the bus loop or lower level House 1 area which is very important. Rough estimate was approximately \$16,000. Doug Shearer said he will go back to the vendor and ask him to reevaluate. The work will entail not only additional cameras but also the upgrade of monitoring equipment to handle the additional cameras.

Also, Mr. Banfe added that the exterior doors for main entrance and bus loop were city responsibility. Two entry systems currently exist, one card swipe system and one ibutton (speed pass style). The two different systems are being reviewed by Joe Wright so that the card swipe doors will be switched over to the ibutton system. There are 7 locations, 3 on one system, 4 on the other, and Joe Wright said they may be able to just change out the readers. No cost as yet, following the most economical way of course. Joe Wright expected an answer on this tomorrow.

Doug Shearer added that the media management system was to be handled by Tracey Adkins, however he has received no information or direction at this point. Robin Willink said she will be in contact with Ms. Adkins to find out information about this system from her. Doug wanted to know if there should be a deduct change order for the amount to be used for this. Tracey Adkins has left the system to work for Aquarion, however, Mrs. Willink said she will be in touch with her.

Anthony Savignano made a motion to adjourn the meeting, seconded by Michelle Kawalautzki, vote 5-0, motion carried. Meeting adjourned at 7:36 PM.

Respectfully submitted,

**Patricia Lilling,
Recording Secretary, Shelton High School Renovation Committee
August 13, 2007**