

March 28, 2008
Board of Education Central Office
382 Long Hill Avenue
Shelton, CT 06484

Present: Allan Cameron
John Anglace
Cathy Araujo
Edmond Conklin

Absent: Arlene Liscinsky
Lou Marusic
Timothy Walsh

Ex-Officio: Lorraine Rossner
Dana Urban

Agenda Item #1 Call to Order

Chairman Cameron called the meeting to order at 8:00 A.M.

Agenda Item #2 Pledge of Allegiance

Pledge of Allegiance was recited.

Agenda Item #3 Public Portion

Chairman Cameron asked anyone from the public if they would like to speak. No one come forward. Chairman Cameron closed the public portion.

Agenda Item #4 Approval of the Minutes from the Special Meeting of March 7

Cathy Araujo moved to approve the minutes for the Special Meeting of March 7. Ed Concklin seconded the motion. A vote was taken and passed 4-0.

Agenda Item #5 Status Report on Specifications for Media Center Software and Hardware

Dana Urban said that the spec is out and the due date is April 10th. There has been a fair amount of interest.

Agenda Item #6 Review and Possible Motion to Approve the Bid Specifications for the Laptop Computers, Imaging Services, etc.

Dana Urban gave the committee a copy of the bid spec for the laptops. (A copy of the bid is included in the attachments.) Cathy Araujo moved to approve the spec and send it out for bid. John Anglace seconded the motion. A vote was taken and passed 4-0.

Agenda Item #7 Review of the Gantt Chart

Dana Urban gave an update on the Gantt Chart Phase 3. Dana received a list of requests from the high school. This list is being discussed to determine priority.

Agenda Item #8 Building Committee Issues

Dana Urban reported that he met with Dan Casanelli, Doug Shearer and electricians from DC Electric to discuss previous requests made at the high school. Our specifications have been submitted. Dana reported that he has gone through the building to make sure the requests are being met.

Dana Urban reported at the 5/6 School,(Perry Hill School), that he met with Dan Casanelli to discuss the data drawings. The drawings contained estimated placement of the data cabling. Dana met with Bill Banfe to discuss this and also spoke with Dan Casanelli and new drawings will be sent to Dana. A letter was sent to Sean Sullivan to explain that the plan calls for a teacher station, 4 student work stations and 1 printer per room. The cabling requirement called for 2 network drops and an additional one for the phone for the front of the room and in the back of the room 4 network drops. Dana requested that the 4 network jacks be converted to 6.

End of Side 1

Dana Urban reported he has the information for the media center distribution for the elementary school. This has not been approved.

The conduit for the science rooms at the high school, was run between the projector and the teacher's workstation area, the conduit was unpopulated. In December Dana met with Doug Shearer and reviewed what was to be in the conduit and submitted the requirements. Dana inspected the conduits recently and the wire that was installed was not compatible with our equipment. Dana is currently working with the Dan Casanelli and Doug Shearer to rectify this. Lorraine Rossner said that the security cameras are not live to the security office. New cameras have been ordered and it will be live to the security office.

Agenda Item #8C Network Storage

Dana Urban requested that we add to the agenda a request for a storage area network solutions to increase the ability of teachers and students to store to the network. Dana has drawn up a specification for this. The specification is for two storage units, one for

disk to disk backup and the other for people to be able to store on. Dana handed out the ISCI San Solution bid spec. (A copy of the bid spec is included in the attachments.)

John Anglace moved to add this to the agenda as Item #8C, Network Storage. Cathy Araujo seconded the motion. A vote was taken and passed 4-0.

Chairman Cameron asked the committee to review the bid and it will be discussed at our next meeting.

Agenda Item #9 Chairman's Report

Chairman Cameron reported that the committee was featured in "Shelton Life". Also, the presentation to the Executive Council of the PTA has not been scheduled. Chairman Cameron said that he would speak with Nadine Howard to schedule this.

Agenda Item #10 Adjournment

Chairman Cameron asked for a motion to adjourn. Cathy Araujo moved to adjourn. John Anglace seconded the motion. A vote was taken and passed 4-0.

Chairman Cameron adjourned the meeting at 9:25 A.M.

Respectfully Submitted,

Christine Johnston
Recording Secretary

*Tapes and attachments are on file at the City Hall Town Clerk's Office. Attachments are not included with minutes on website.