

August 29, 2008  
Board of Education Central Office  
382 Long Hill Avenue  
Shelton, CT 06484

Present: Allan Cameron  
John Anglace  
Cathy Araujo  
Edmond Conklin  
Arlene Liscinsky  
Timothy Walsh

Absent: Lou Marusic

Ex-Officio: Dana Urban  
Tina Henckel  
Lorraine Rossner

**Agenda Item #1 Call to Order**

Chairman Cameron called the meeting to order at 8:08 A.M.

**Agenda Item #2 Pledge of Allegiance**

Pledge of Allegiance was recited.

**Agenda Item #3 Public Portion**

Sean Sullivan spoke stating that the Perry Hill Building Committee Technology Sub Committee has opened bids for the GC and the budget is tight. The committee would like to meet with this committee to discuss what is needed. That meeting will be scheduled at a later date. Also, there are still no computers in the computer rooms at the intermediate school.

Chairman Cameron asked if anyone else from the public would like to speak. No one come forward, Chairman Cameron closed the public portion.

**Agenda Item #4 Approval of the Minutes from the Regular Meeting of July 25**

Tim Walsh moved to approve the minutes of July 25. Cathy Araujo seconded the motion. A vote was taken and passed 4-0. John Anglace abstained from the vote.

**Agenda Item #5 Approval of Invoices**

Cathy Araujo handed out copies of the invoices. Cathy Araujo moved to approve Apple Invoice #9285102283 in the amount of \$743.60. This is for Mac software that we have received. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve CDW-G Invoice #LSV3055 in the amount of \$840.00. This is installation of the switches and this is complete. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve Dell Invoice #XCRDG8611 in the amount of \$10,115.52, Dell Invoice #XCRD973D3 in the amount of \$10,115.52, Dell Invoice #XCRD6WT99 in the amount of \$5,740.00, Dell Invoice #XCRDC8398 in the amount of \$10,115.52, Dell Invoice #XCRDJ2175 in the amount of \$9,184.00, Dell Invoice #XCRDJ2116 in the amount of \$10,115.52, Dell Invoice #XCRDJ2343 in the amount of \$10,115.52, Dell Invoice #XCRDJ2327 in the amount of \$10,115.52, Dell Invoice #XCRDJ2319 in the amount of \$9,184.00, Dell Invoice #XCRDJ21W3 in the amount of \$9,184.00, Dell Invoice #XCRDMPTW4 in the amount of \$8,851.08, Dell Invoice #XCRDN9717 in the amount of \$9,184.00, Dell Invoice #XCRD97865 in the amount of \$9,184.00 for of a total \$121,204.20. All of these invoices are for the desktops at the intermediate schools. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve The Ergonomic Group Invoice #604223 in the amount of \$19,140.00 for monitors; this will have a remaining balance of \$156.00. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve The Ergonomic Group Invoice#604360 in the amount of \$156.00. This invoice has been corrected. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve The Ergonomic Group Invoice #604883 in the amount of \$14,133.00. This is for hardware for the library media management system. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Cathy Araujo moved to approve The Ergonomic Group Invoice #608231 in the amount of \$98,846.25. This is for the thin clients that will go into the first second grades and some to the high school. Tim Walsh seconded the motion. A vote was taken and passed 5-0. (Copies of the invoices are included with the attachments.)

Cathy Araujo handed out a copy of the Appropriations and Balance sheet. (A copy of the sheet is included in the attachments.)

Cathy Araujo reported that a letter was sent to City Hall asking to close Purchase Order #282118 in the amount of \$30,520.00 for The Ergonomic Group for printers that are no longer available. (A copy of the letter is included in the attachments.)

**Agenda Item #6 Report on Previously Approved Purchase Orders**

Cathy Araujo reported that we have been waiting on two purchase orders for laptop computers. Cathy Araujo spoke with Gene Sullivan and Gene Sullivan told Cathy that the purchase orders have not been created because City Hall needs more information. Cathy emailed the information that City Hall needed.

**Agenda Item #7 Update and Possible Motion to Recommend Awards on Bids of Cisco Switches, Servers, LCD Monitors and LCD Projectors**

Dana Urban handed out a summary (a copy of the summary is included in the attachments.) Bid 29-00 Servers two met our specifications and The Ergonomic Group was the lowest bidder. Cathy Araujo moved to award the bid to The Ergonomic Group. Tim Walsh seconded the motion. A vote was taken and passed 5-0.

Dana Urban reported on Bid 29-01 Monitors that will replace the CRTs at the intermediate school. The lowest bidder was SR Systems with an Acer model. Tim Walsh moved to award the bid to SR Systems. Ed Conklin seconded the motion. A vote was taken and passed 5-0.

Dana Urban reported on Bid 29-03 Switches, M&M was the lowest bidder. Dana checked their reference and they were highly recommended. Tim Walsh moved to award Bid 29-03 for switches to M&M. Ed Conklin seconded the motion. A vote was taken and passed 5-0.

Dana Urban reported on 29-04 Projectors, CDW-G was the lowest bidder. Tim Walsh moved to award Bid 29-04 to CDW-G, in the amount of \$8,125.00. Arlene Liscinsky seconded the motion. A vote was taken and passed 5-0.

End of Side 1 Tape 1

**Agenda Item #8 Review and Update of the Gantt Chart**

Dana Urban reported that the only change to the Gantt Chart was the percentage of completion. Dana Urban reported that the biggest summer project was that there is now a single domain structure. The students now have a profile and can use any computer in the school. The hardware for the library management system has been installed. The Macs have been deployed into the Graphic Arts Department. The spam filter has been updated.

Dana also spoke concerning the white paper with HP. Chris Adams has been working with HP on that and Dana has a draft copy that needs he needs to review.

**Agenda Item #9 Building Committee Issues**

Shelton High School Renovation Building Committee – Lorraine Rossner said that the Chairman Simonetti did a review of the renovations to the Board of Education. The technology requirements are being reviewed.

Perry Hill School Building Committee – Dana Urban reported that he has reviewed the drawings and his comments have been sent to the committee.

Tim Walsh moved to have Chairman Cameron write a letter to the Perry Hill School Building Committee to address that all efforts should be made to purchase technology through the Perry Hill School Committee. John Anglace seconded that motion. A vote was taken and passed 5-0.

**Agenda Item #10 Chairman's Report**

Chairman Cameron said that a new release will be written and sent out to the committee for review.

**Agenda Item #11 Adjournment**

Tim Walsh moved to adjourn. Cathy Araujo seconded the motion. A vote was taken and passed 5-0.

Chairman Cameron adjourned the meeting at 10:00 A.M.

Respectfully Submitted,

Christine Johnston  
Recording Secretary

\*Tapes and attachments are on file at the City Hall Town Clerk's Office. Attachments are not included with minutes on website.