

Thursday, April 5, 2007  
Board of Education Central Office  
Conference Room "B"  
382 Long Hill Avenue  
Shelton, CT 06484

**Present:** John F. Anglace  
Al Cameron  
Lorraine Rossner  
Lou Marusic  
Cathy Araujo  
Arlene Liscinsky  
Steven Dellinger-Pate

**Ex-Officio:** Tim Walsh  
Martin Coughlin  
Robin Willink  
Tracey Adkins

**1. Call To Order**

**2. Pledge Of Allegiance**

**3. Public Portion**

No one was present for the public portion of this meeting.

**4. Motions to approve the minutes of :**

**a. Regular Meeting of March 23, 2007**

Move to table. Motion to accept. First motion: Cathy Araujo.

Second motion: Arlene Liscinsky. All accepted.

**5. Discussion of the Report on the SIS PTA letter**

Arlene was captain of the meeting last night. Joann Papale is co-president of the SIS PTA. People were very happy with the meeting that Steven and the committee presented and hearing that "they will not be left out..."(in terms of technology).

Arlene & Alan accompanied Tracey Adkins to a SIS PTA meeting. Tracey explained the process of how the board got started, procedures, where we are and where we are going.

One parent still not happy but understood the process, seemed tech savvy works in the corporate world. Her concern was that we need to get there a little bit quicker. Explained the Gantt Chart. Big question was once the \$2.5 million is spend then what. Once we get the computers into place, the main item will be maintenance.

**Main idea from the PTA group was that BOETBC needs to reach out and communicate more.** Once there is that infusion of technology into the school the principals may want to do a general announcement reinforcing the use of technology in our schools. One parent commented that he understood that our committee was building the infrastructure first. Will try to have parent join our Technology Building Committee.

**John Anglace commented on the importance of having the community involved and informed.**

Parent asked how the senior citizens are involved and brought on board to understand and use technology. Tracey gave classes to the Senior citizens. Arlene suggested an uplink via the school website that could show a timeline of the technology committee, one that gets updated on a regular basis.

The other concern of the parents was the technology at the 5/6 school and the smart boards and the projectors.

Cathy said that the huge sum of \$2.5 million is a catch up sum and should never come up again. After this we will continue maintaining existing equipment and updating items as needed. Refreshing old computers.

Lorraine said “that Steven and Tracy have gone through all the buildings and we know where the old and new computers are located. As John Anglace said “need to show that our kids made progress with the use of computers.” We need to be able to show in some way that our kids have made progress with the use of technology. As Arlene says no one will hire someone unless they have computer knowledge, a parent looks to the school to get computer knowledge for their child, we the BOE are in charge of making computer technology be part of a child’s education. Lorraine stated that there is a mandatory technology graduation requirement in place.

John and Arlene suggested a updated blog or web page to educate the public on what is currently being done in terms of technology in the school system. A suggestion was made to have administrators sent out a message regarding what technology has been used for in their school and how it has been used by the students. The current alert system used by the schools to make announcements to parents has been met with positive response.

Another example of current technology being used by the students is the use of Power Point to write essays, cutting and pasting images and completing the project via computer rather than on paper. Resumes and essays are now being sent via disk not paper.

Emphasis again on communicating these events to the public. Including the Board of Alderman, showing positive change.

Al felt a news release is a good idea. Telling the media where we were, where we are and where we are going. It was suggested to invite Kate Ramuni from the Huntington Herald to write a feature story. Get together and present her with important technology points to include in a news release.

Discussion ensued about blocs and the use of them. We are in a 'Techno Culture', we as an education system must provide technology to all students. Part of our student population will only have our education system available to them to provide them with a technology experience, they have no other resources available to them.

In summary Al, Steve and Tracey will gather some info on what to talk about at the May 4<sup>th</sup> meeting and what to share with the media. Can also be shared on the website.

## **6. Update Gantt Chart**

Talk about the distribution of computers.

Cathy Araujo said bid spec that is out there for the thin and thick clients has a deadline of April 12<sup>th</sup>. Anyone bidding on it will have to do so by April 12<sup>th</sup>. Had a pre-bid conference, 6 people attended, including Cy System.

An addenda has been issued per Al Cameron.

Steven Dellinger-Pate discussed the general plan for this summer.

Expect a decision by end of April as to which company we will use. Expect computers to come into the district by the end of June.

It will take the summer to deploy all the computers.

### **Computer Breakdown in the School System**

**Elementary Level:** 200 – 240 to replace computers and to add some new ones.

**High School:** 100-150 computers (about 50/50 mix, taking care of recycling old computers out and adding some new ones.

**Intermediate School:** lot of replacement, updating, and a few new ones, the media center will get some computers

Teachers are involved, since they are our constituents, the elementary teachers are helping Steven and Tracey identify which computers are the teacher's computer and which are the student computers. Identified by the use of stickers. This way they can decide which will be a thick or thin client, also in this way we are giving the teachers a heads up on what will happen this summer. As well as getting the intermediate school teachers involved and letting them know what is going to happen this summer and how this will boost their productivity.

Cathy stated that the Wireless Access Point and Installation needs to be voted on soon. Must go to Corporation Counsel before this committee can vote on it. Steven will set start up dates and date of completions regarding computer installations.

Per Al, Tracey will email the final version of the RFP (Wireless Access Points) to all committee members. May vote on it at next meeting.

Need access points in order to have computers work over the summer.

## **7. Ongoing Building Committee Issues**

### **a. SHSRBC**

Renovation committee reviewed structural replacement, i.e. ceiling tiles, painting and peripherals such as LCD projector. The wireless access points have been installed. When a quad is being renovated, the points are installed. However, they are not online only installed at this time. Steven is gathering general information regarding LCD projector. Has spoken to manufacturer Epson, has made some projectors networkable. Everything gets

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monitored from a central site. The price point use to be 3x what it is today. Tested the Epson 1705C and 825 with XGA resolution. A specialized projector for the High School auditorium is being considered which may also be used by city hall for meetings.

*End of Tape 1 Side 1*

*Start of Tape 1 Side 2 (Part of meeting missed on tape)*

Discussion ensued about reevaluation, paying taxes at the banks and not having to wait in line at city hall.

**b. Upper elementary (5-6)**

Had a successful meeting. Are within a 1 or 2% differential. Have consolidated issues. Hovering at \$200,000 to \$300,000. In regards to technology they are looking for innovative ideas. Lorraine said they have been working very hard.

Need to estimate more correctly, take inflation into account when setting estimates. Al did say the State has made a big change towards looking at long term use and high efficiency rather than just lowest price.

Funds will be taken from one pool and rerouted to another item in the Gantt Chart which will enable the school to get reimbursed and give them a 40% bump in reimbursement.

**8. Chairman's Report**

Good positive results regarding communication.

Will invite all newspapers to May 4<sup>th</sup> meeting to talk about technology in our school system. We will have a discussion about tangible examples of things that are happening to improve student achievements through the use of technology in the classroom.

Currently this committee has 5 active members. Are actively recruiting.

Currently have 4 openings. Have 2 possible recruits, the parent from SIS and Bob Sula. John will speak to Bob Sula.

**9. Adjournment**

Motion to adjourn.

First motion – Cathy Araujo.

Second motion – Arlene Liscinsky.

All favor 7-0.

Meeting ended at 9:15 a.m.

Respectfully Submitted

Susanne Keirstead  
Recording Secretary