

**SHELTON BOARD OF EDUCATION
FINANCE COMMITTEE SPECIAL MEETING
October 30, 2007**

Chairman Win Oppel called the meeting to order at 6:00 p.m.

IN ATTENDANCE: Committee Members: Arlene Liscinsky, Win Oppel, and Tom Minotti.

ABSENT: Paula Ellis

Also in Attendance: Allan Cameron, Director of Finance; Robin Willink, Superintendent of Schools; Susan Attard-Kollet, Director of Human Resources; Board of Education Members Gene Kierce and Carla Sullivan (6:35); and Francis MacIlvain,

It was the purpose of this meeting to review the proposed 2008-2009 Foundation Budget. Five Year History of Expenditures by Object and Summary of 2008-2009 Foundation Budget were handed out by Allen Cameron. The Committee proceeded to discuss each family of accounts

Certified Salaries accounts include salaries and other contractual payments for Certified individuals, which include teachers, administrators, substitutes, and tutors. Teacher salaries are expected to increase 3.3% plus an increment. The net increase to the Certified Account is 3.55%.

Support Staff (Classified Staff) includes all non-certified support staff: secretaries, custodians, maintenance trade workers, security personnel, nurse, paraprofessionals, reading and math assistants, other Merit System employees and a reserve for negotiations. Secretaries, Custodians, Maintenance and Security, and Merit and Supervisor contracts are up for renegotiation this year.

Benefits accounts include Health, Dental, and Life Insurance, Social Security and Medicare, contribution to Money Market Pension Plan, Workers' Compensation and other benefits. A 12% increase in Health Insurance and a 10% increase in Dental and Life Insurance are expected. No other increases in this family were expected.

Instructional Materials include consumable instructional supplies, textbooks, and workbooks, library books, periodicals, instructional software, testing materials, and Internet access. Last year's reallocation of funds in this account continues. \$60,000 is recommended to support additional software licenses.

Discussion followed regarding whether or not technology should be a separate family rather than scattered in separate line items. It was recommended that the software piece stay with instructional materials. Getting the opinion of the technology director is being considered. Mr. Cameron is to bring a compilation of all of the various technology components to the meeting for further discussion on consolidation.

Finance Committee
Special Meeting
October 30, 2007
Page 2

Allan Cameron told the Committee that 2.4 was the inflation factor used in the budget process was provided by the Department of Labor.

Program Improvement showed no increase.

Tuition increases were due to cost increases for VoAg, Aquaculture and Adult Education.

Student Transportation is out to bid.

Administrative Expenses have risen largely due to cost of parental notifications.

Heat and Utilities contracted prices are expected to hold until the end of the year. The BOE is getting ready to go out to bid for energy efficient lighting. Natural gas prices are expected to rise. Aquarian is looking to increase water prices.

Building and Equipment Services include building repair and maintenance, supplies, purchased services and rentals, equipment repair and gasoline for BOE vehicles. Selective 2.4% increases were recommended in this family.

BOE Support Services include attorney's fees, OT and PT therapists, payroll services, labor negotiations, and other professional services required by the Board. The foundation budget was increased to address expected increases in these areas.

Equipment items include those that are expected to last more than one year and are repaired rather than replaced.

Maintenance of the turf on the all purpose field and summer painting were discussed.

Books will be available for handout at the next meeting.

A Summary of 2008-2009 Foundation Budget Estimate by % change was handed out and discussed.

ADJOURNMENT Arlene Liscinsky moved to adjourn the meeting. Tom Minotti seconded the motion. A vote was taken with all in favor. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Faith B. Hack
Recording Secretary

