



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
FINANCE COMMITTEE – JANUARY 27, 2009

Call to Order / Pledge of Allegiance

Alderman Stanley Kudej, Chairman, called the meeting to order at approximately 8:10 p.m., immediately following two Public Hearings and a Special Meeting of the full Board of Aldermen.

Roll Call - Finance Committee

Alderman Stanley Kudej, Chairman, present
Aldermanic President John F. Anglace, Jr. - present
Alderman Anthony Simonetti – present

Public Session

Judson Crawford, 8 Jordan Avenue

I was astonished at the special meeting of the Finance Board for the issue that was brought up having to do with Webster Bank. The problems brought out having to do with the taxes and our Tax Collector is having due problems crediting the individual accounts. Thank you Alderman Simonetti because I spoke to you requesting, and I didn't want to step on anybody's toes here, but I explained my situation to him and he said "Go forth." I have a friend very high up in Webster Bank and I went to him and I told him of the situation and he told me, "Give me a week or so and I will research this and I'll get back to you." It didn't go through him and stay on one level. This went to the office of the president. I have their card here, and what I would like to find out, 1) what has transacted between the City of Shelton and Webster Bank. I was told people from Webster are coming to speak to the City. I was astonished at what was happening. In today's technology nothing like this should be happening. If you can find out I would appreciate the information as to what has transacted.

- 1) We are almost ready to generate the next collection of taxes, and
- 2) What is the percent that is collected here in Shelton of the taxes.

I hope this will be corrected. I'm waiting for your answer to come from me.

I read over the information that was proposed by the Democratic Registrar of Voters and I weighed both sides, but in any time we've had money come back to the City of Shelton it always had to go through you, the Board of Aldermen, to add that to the general fund and then make a separate proposal to increase certain line items. I don't know I'd like to see the paperwork that came down from Sharon Scanlon that's being able to change the way it was going to be done this year. Thank you for your time.

Alderman Anglace stated, Webster Bank has taken very seriously the information that we brought out at the last Finance Committee meeting. As you say correctly, this did go through the office of president – he was involved. There have been several meetings between representatives of Webster Bank – I wasn't party to them but I understand our Tax Collector and others. They're working it out and Webster will come back with proposals to straighten out the issues that we brought out at that last Finance Committee meeting. They feel very comfortable that they can do this. The Tax Collector told me that she will get back to us when they conclude and make their presentations and that she is satisfied, things are going good and she'll get back to us either directly by coming or giving us a letter or something, but assuring us that all the issues that she brought out have been corrected.

Alderman Kudej asked if any other member of the public wished to address the committee. Being none, Alderman Anglace MOVED to close the public session; SECONDED by Alderman Simonetti. A voice vote was taken and the MOTION PASSED 3-0.

1. Approval of Minutes

Alderman Simonetti MOVED to waive the reading and approve the minutes of the Special Finance Committee meeting of December 22, 2008; SECONDED by Alderman Anglace. A voice vote was taken and the MOTION PASSED 3-0.

2. February Statutory Refunds

Alderman Simonetti MOVED to recommend to the Full Board that the report of the Tax Collector relative to the refund of taxes for a total amount of \$12,599.02 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the tax collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00; SECONDED by Alderman Anglace. A voice vote was taken and the MOTION PASSED 3-0.

3. Reimbursement for Registrar of Voters Office for Democratic Primary of August 12, 2008; Mandated Audit by the State on August 28, 2008; Presidential Election of November 4, 2008 and Mandated Audit of Presidential Election on November 19, 2008

Extensive discussion between the Finance Committee and the two Registrars of Voters, Mr. Finn and Mr. Pavone. Alderman Anglace distributed and discussed the following:

REGISTRAR OF VOTERS/ "ELECTIONS" BUDGET
Finance Committee Meeting – 1/27/09

Registrar of Voters Jack Finn had submitted a list of suggested transfers at our December 23, 2008 Finance Committee Meeting - Does he wish to speak to those suggested transfers or modify his request in any way. That should be the first order of business.

The latest budget run adjustment dated January 21, 2009 is available – (Distribute copies)

RECEIPT OF REVENUES:

The City has received State Reimbursements applicable to the Elections Budget. Those must be dealt with first:

\$5,000 was received for Audit costs and was put directly into the Elections, Poll Workers account by the accounting department. No further action is necessary.

\$7,415.88 was received for the Presidential Ballot Printing. We need to take the following actions to receive it on the Revenue side and appropriate it to the Expenditures side of the budget:

- Move to increase the **MISCELLANEOUS REIMBURSEMENTS ACCOUNT** 001-381.34-00 BY \$7,415.and
- Move to increase **the ELECTIONS PRINTING AND ADVERTISING EXPENDITURES ACCOUNT** 001-0500-413.30-07 by \$7,415.

That manages the state reimbursements.

ADJUSTMENTS NECESSARY TO ELECTIONS BUDGET:

The January 21, 2009 budget run for the Elections Department shows deficits in three accounts – Poll Workers, Mileage and Printing & Advertising.

However, the Part Time Employees account, while containing \$7,053 will not have enough money to finish the year in the black. We need to add \$3,100 to replace what was spent because of the unexpected primary to finish the year in the black.

We need to add \$8,475 to the Poll Workers account to finish the year in the black.

We need to add \$183 to the Mileage account plus another \$100 to finish the year in the black; a total of \$283.

And, we need to add \$7,693 to the Printing & Advertising account.

This adds up to a total of \$19,551 but since \$7,415 was already credited to the Printing & Advertising account from revenue receipts, the amount needed from the Contingency – General account to balance the Elections budget is \$12,136.

So, a motion would be in order to transfer \$12,136 from the Contingency – General account (001-9900-900-00 to the following Elections expenditures accounts:

PART TIME EMPLOYEES (001-0500-413.10-02)	\$ 3,100
POLL WORKERS (001-0500-413.10-04)	\$ 8,475
MILEAGE (001-0500-413.11-01)	\$ 283
PRINTING & ADVERTISING (001-0500-413.30-07)	\$ 278

OTHER FINDINGS:

We spent \$10,364 for the Democrat Primary

We found accounts submitted with wrong code classifications

- The Data Pro Mailing for the Democrat Primary was incorrectly classified as Poll Workers instead of Printing & Advertising and,
- The police private Duty was incorrectly classified as Poll Workers instead of Miscellaneous Services.

BOTTOM LINE:

All negative balances associated with the Elections budget will be adjusted with \$1,000 left in the Printing & Advertising account where we have one additional bill pending for \$400 to be paid.

JOHN F. ANGLACE, JR.

Alderman Anglace **MOVED** to recommend to the full Board to increase the Miscellaneous Revenues Account 001-381.34-00 by \$7,415; and further,

MOVED to increase the Elections Printing and Advertising Expenditures Account 001-0500-413.30-07 by \$7,415; **SECONDED** by Alderman Simonetti. A voice vote was taken and the **MOTION PASSED 3-0.**

Alderman Anglace **MOVED** to recommend to the full Board to transfer \$12,136 from Contingency General Account #001-9900-900.99-00 to the following Elections expenditures accounts:

Part-time Employees	001-0500-413.10-02	\$3,100
Poll Workers	001-0500-413.10-04	\$8,475
Mileage	001-0500-413.11-01	\$283
Printing & Advertising	001-0500-413.30-07	\$278

SECONDED by Alderman Simonetti. A voice vote was taken and the **MOTION PASSED 3-0.**

Discussion. May 12th will most likely be the date of the referendum.

4. Estimated Repairs for Damaged Fire Truck

Discussion with Assistant Chief Ed Tevolitz. The Fire Department has received repair estimates of \$190,000 versus the cost of \$367,644 for a new tanker. If repaired, some improvements will have to be done to address safety issues with the truck. There is more work to be done. No action at this time.

5. Appropriation of Funds for consulting Services for Consideration by the State to Place the Canal and Locks onto the National Register of Historic Places

No discussion, no action at this time.

Adjournment

At approximately 9:10 p.m. Alderman Simonetti MOVED to adjourn; SECONDED by Alderman Anglace. A voice vote was taken and the MOTION PASSED 3-0.

Respectfully submitted,

Patricia M. Bruder
Clerk, Board of Aldermen