

**SHELTON BOARD OF EDUCATION  
REGULAR MEETING  
SHELTON INTERMEDIATE SCHOOL  
MEDIA CENTER  
675 CONSTITUTION BOULEVARD NORTH  
SHELTON, CONNECTICUT  
August 22, 2007**

Chairman Timothy Walsh called the meeting of the Board of Education to order at 7:18 p.m.

Roll Call: (alpha order)

Paula Ellis

Eugene Kierce

Arlene Liscinsky

Thomas Minotti

Win Oppel

James Orazietti

Bernard Simons

Carla Sullivan

Timothy Walsh, Chairman

A quorum of 9 present and 0 absent

Board of Education Administration present:

Superintendent of Schools, Robin Willink

Assistant Superintendent of Schools, Lorraine Rossner

Director of Finance, Allan Cameron

Director of Human Resources, Susan Attard-Kollet

Director of Special Education, Valentina Parchin

Operations Manager, William Banfe

(1 tape on file in City/Town Clerk's Office)

Board Member Arlene Liscinsky led the Pledge of Allegiance. Chairman Walsh called for a moment of silence in memory of State Representative Richard Belden.

**Public Hearing:**

**Kate Kutash, 275 Beardsley Road**, member of Shelton Band Parents Association, spoke about the Fall Blast 2007, an evening of marching, maneuvering, color and sound on October 13, 2007 at 6 p.m. at Shelton High School. Board members were invited to attend the competition and participate in the presentation of awards

Chairman Walsh asked three times if anyone else wished to address the Board. The Public Session was closed.

**Thomas Minotti made a motion for the Board to approve the agenda; seconded by Win Oppel; vote 9-0; motion carried.**

**Arlene Liscinsky made a motion for the Board to approve additional item VII. D. 21 to the addendum; seconded by Thomas Minotti; vote 9-0; motion carried.**

**Eugene Kierce made a motion for the Board to approve the addendum, seconded by James Orazietti; vote 9-0; motion carried.**

**Win Oppel made a motion for the Board to approve the minutes of the regular meeting of the Board dated July 25, 2007; seconded by Thomas Minotti; vote 9-0; motion carried.**

**Presentations:**

Pat Tarasovic from United Way and three Shelton High School students spoke about the Youth Leadership Program and a new Middle School Community Leadership Program. Also discussed was a program conducted by the Corporate Volunteer Council, which is in its 13<sup>th</sup> year and this year will supply backpacks and clothing for 206 Lafayette and Sunnyside students. Also mentioned was the Council's Harvest House project.

Pat Banfe, who recently retired, was honored for her many years of service to the Shelton Public Schools. Several colleagues spoke in recognition of Pat's numerous contributions to the students of Shelton.

Susan Attard explained the process of teacher tenure and Robin Willink read the names of those who achieved tenure as of July 1, 2007.

**Communications to the Board:**

Robin Willink referred to an enclosure on "Facts about Connecticut Public Schools" and read excerpts from a letter to the Board from Joan Shaw.

**Resignations:**

**Paula Ellis made a motion for the Board to accept the resignation of Angela Gentile, English teacher at Shelton High School, effective immediately, after one year of service; seconded by Thomas Minotti; vote 9-0; motion carried.**

**Resignations: (continued)**

Eugene Kierce made a motion for the Board to accept the resignation of Debbie Gregory, Paraprofessional at Booth Hill School, effective immediately, after six years of service; seconded by Paula Ellis; vote 9-0; motion carried.

**Retirements:**

Arlene Liscinsky made a motion for the Board to accept the retirement of Barbara Sullivan, Paraprofessional at Mohegan School, effective immediately, after 21 years of service; seconded by Carla Sullivan; vote 9-0; motion carried.

**Appointments:**

Win Oppel made a motion for the Board to approve the appointment of David Presutto to the position of Housemaster at Shelton High School, effective November 1, 2007, due to a transfer; seconded by Thomas Minotti; vote 9-0; motion carried.

Paula Ellis made a motion for the Board to approve the appointment of John Skerritt to the position of Business/Technology Department Chairperson at Shelton High School, due to an opening; seconded by Arlene Liscinsky; vote 9-0; motion carried.

Carla Sullivan made a motion for the Board to approve the appointment of Mildred Perez to the position of School/Office Secretary I in the Office of Special Education, replacing an employee who was promoted; seconded by Arlene Liscinsky; vote 9-0; motion carried.

Paula Ellis made a motion for the Board to approve the appointment of Susan Jensen to the position of School/Office Secretary II in the Office of Instruction, replacing an employee who was promoted; seconded by Thomas Minotti; vote 9-0; motion carried.

Win Oppel made a motion for the Board to approve the appointment of Diane Klepacky to the grant-paid position of School/Office Secretary I in the Special Education Department at Shelton High School; seconded by Eugene Kierce; vote 9-0; motion carried.

Thomas Minotti made a motion for the Board to approve the appointment of Desiree Conway to the position of Media Specialist at Mohegan School, due to a retirement; seconded by Arlene Liscinsky; vote 9:0; motion carried.

Paula Ellis made a motion for the Board to approve the appointment of Nicole Sul to the position of Grade 1 teacher at Mohegan School, due to a leave; seconded by Thomas Minotti; vote 9-0; motion carried.

**Appointments: (continued)**

James Oraziotti made a motion for the Board to approve the appointment of Shellie Lee to the position of Special Education teacher at Shelton High School, due to an opening; seconded by Arlene Liscinsky; vote 9-0; motion carried.

Paula Ellis made a motion for the Board to approve the appointment of Jaclynn Maklari to the position of Special Education teacher at Booth Hill School, due to a transfer; seconded by Eugene Kierce; vote 9-0; motion carried.

Arlene Liscinsky made a motion for the Board to approve the appointment of Laureen Goncalo to the position of Special Education teacher at Elizabeth Shelton School, due to a transfer; seconded by Carla Sullivan; vote 9-0; motion carried.

Win Oppel made a motion for the Board to approve the appointment of Kari Glidden to the position of Speech and Language Pathologist at Lafayette School and Sunnyside School, due to an opening; seconded by Paula Ellis; vote 9-0; motion carried.

Eugene Kierce made a motion for the Board to approve the appointment of Jessica Swiatek to the position of Language Arts teacher at Shelton Intermediate School, due to a transfer; seconded by Thomas Minotti; vote 9-0; motion carried.

Paula Ellis made a motion for the Board to approve the appointments of the following:

- Lisa Castle to the position of Special Education Paraprofessional at Mohegan School, due to a retirement;
- Theresa Dimas to the position of Special Education Paraprofessional at Lafayette School, due to a retirement;
- Ann Lindberg to the position of Special Education Paraprofessional at Lafayette School, due to a retirement;
- Lois Nicholson to the position of Paraprofessional at Shelton High School in the In-School Suspension Program, due to a transfer;
- Patricia Schutz to the position of Special Education Paraprofessional at Shelton Intermediate School, due to a transfer;
- Joanne Seamon to the position of Special Education Paraprofessional at Elizabeth Shelton School, due to a resignation;

Motion seconded by Eugene Kierce; vote 9-0; motion carried.

Carla Sullivan made a motion for the Board to approve the appointment of Kimberly Rossi Lang to the position of English teacher at Shelton High School, due to a resignation; seconded by Win Oppel; vote 9-0; motion carried.

**Appointments: (continued)**

**Carla Sullivan made a motion for the Board to approve the appointment of Sandra Morrill to the position of Enrichment Specialist for the Shelton Public School System; seconded by Thomas Minotti; vote 9-0; motion carried.**

**Thomas Minotti made a motion for the Board to approve the appointment of Valerie Stanske to the position of Art teacher at Mohegan School, due to a transfer; seconded by Eugene Kierce; vote 9-0; motion carried.**

*(Note: Tape 1, Side B – 8:07 p.m.)*

**Superintendent's Reports & Action Items:**

**Instructional Update** – Robin Willink indicated there are concerns about enrollment numbers at Mohegan, Sunnyside and Lafayette. Those numbers will be monitored closely and may necessitate some action. Mrs. Willink cited some information from the School Nurse Annual Reports for 2006-2007 to bring an awareness of how vital the nurses are to our system. She noted that Lorraine Rossner has been in contact with EMS to arrange training for the fall. Mrs. Willink reviewed the meetings and workshops that have taken place this week and expressed confidence that the teachers are ready for the classrooms. Also mentioned was the new law discouraging out of school suspensions.

**School Facilities Report** – Bill Banfe discussed the summer projects, some of which included painting, window replacements, striping parking lots, and electrical service upgrades. At a future meeting, board members will be updated on Tools for Schools, the indoor air quality law that takes effect January 1, 2008, and schooldude.com., an online work order system for maintenance. Shelton High School will open on time in a safe and controlled manner. There is a last-minute push to get the instructional areas ready for occupancy. The scaffolding will be arched so that students can enter and exit the building safely and is scheduled to come down in three weeks. The sensor wiring that was cut accidentally has been repaired, but the lights will be turned on manually until the sensor is replaced. Discussion continued about the high school elevator, which will not be working for a few weeks. Modifications to student schedules and on-campus transportation have been arranged to accommodate special education students. Mr. Ramia confirmed that parents had been notified about the elevator situation last June, and Win Oppel suggested a reminder to those parents. Meadow Street is in the process of being paved. Student IDs came in today with the exception of freshmen, and those photos will be taken on the 27<sup>th</sup> and ready for the following morning.

**5/6 Report** – Bill Banfe reported that verbal approval was received from the State to go out for bid on Phase I (demolition and abatement). He explained plans to reduce the acreage of the property by cutting off the piece toward the front that holds two

**5/7 Report (continued)**

buildings, as directed by the State. The State is reviewing our drawings for Phase 2; more than likely, we will go with third-party review. The Superintendent received the grant commitment notification letter that gives Shelton 42.5% reimbursement, as anticipated

**Items To Be Voted On:**

**Win Oppel made a motion for the Board to approve the following requests for the 2007-2008 school year:**

- **Request of Shelton High School Band Parents Association to conduct fundraisers.**
- **Request of Shelton High School Quarterback Club to conduct fundraisers.**
- **Request of Mohegan School PTO to conduct fundraisers.**
- **Request of Sunnyside School PTA to conduct fundraisers.**
- **Request of Shelton PTA Council to conduct fundraisers.**
- **Request of Shelton High School PTSO to conduct a membership drive.**
- **Request of Shelton Intermediate School PTA to conduct fundraisers.**

**Motion seconded by Thomas Minotti; vote 9-0; motion carried.**

**Reports by Standing Committees:**

**Athletics** - Paula Ellis reported that the committee will meet on September 12 at noon.

**Building & Grounds** – Arlene Liscinsky stated that minutes were given to board members. The next meeting will be on September 20.

**Cafeteria/Transportation** - Meeting minutes were distributed and James Oraziotti recapped activities. Carla Sullivan stated that she objects to printing of bus runs in the newspaper. No other community does it and parents have complained. She feels a better method needs to be found.

**Curriculum/Policies/Technology** – Thomas Minotti discussed the attachment on Career Pathways and Allan Cameron reviewed the summer technology rollout. Mr. Cameron said the BOE Technology Building Committee authorized him to draft and submit a response to a letter to the editor published in the Huntington Herald.

In response to numerous requests for an evening meeting, the committee will meet on Tuesday, September 25, at 7 p.m. at Long Hill School. This meeting will be open to everyone interested in technology and will be an open dialogue with the committee.

**Finance –**

**Win Oppel made a motion for the Board to recommend to the Board of Apportionment and Taxation the award of a contract in the amount of \$99,998 to Edgerton, Inc. of Monroe to furnish and install the heating, ventilating and air conditioning system at the Board of Education Administrative Offices, funds to be drawn from line #5422; seconded by Thomas Minotti; vote 9-0; motion carried.**

**Reports of Special Committees:**

**C.E.S. -** Arlene Liscinsky reported that Thomas Minotti will attend the first meeting on September 6.

**C.A.B.E. –** Carla Sullivan reminded board members to submit their registrations for CABE/CAPSS Convention to Diane Luther as soon as possible.

**NEGOTIATIONS –** No report

**LONG RANGE PLAN AD HOC –** No report

**FUNDRAISING AD HOC –** Win Oppel stated the draft was amended and revised and will be sent electronically to attendees at last committee meeting for comments before a final meeting and submission to the board.

**SECURITY –** James Oraziotti thanked all involved in resolving the issue with the Student IDs.

**ENERGY AD HOC -** Allan Cameron talked about UTC's presentation to Building and Grounds and the Finance Committee on technology for the high school and the 5/6 school. The information was also presented to the 5/6 Building Committee.

Mrs. Willink told the board members that assignments for board buddies will be clarified.

**Paula Ellis made a motion to adjourn the meeting at 8:47 p.m., seconded by Bernard Simons; vote 9-0; motion carried.**

*Diane Luther  
Recording Secretary – Board of Education  
August 29, 2007*