



**CITY OF SHELTON  
BOARD OF APPORTIONMENT & TAXATION  
FINANCE COMMITTEE**

**MINUTES OF THE REGULAR MEETING  
6:30 PM Thursday, February 26, 2009  
SHELTON CITY HALL  
54 HILL STREET  
Room 104  
SHELTON, CT 06484**

---

**Roll Call**

Mark Holden, Chair, present  
Gene Sullivan, Purchasing Agent  
Judson Crawford, present

Other Persons Present:

Edward Zynko, A. Anastasio & Sons Trucking, New Haven, CT  
Norman Ray, Thompson Fab/CAW  
Ben Perry, CT Waster Transfer, Shelton  
Rafael Sotil, All American Waste LLC, Enfield, CT  
Chris Conti, Amec Carting LLC, Norwalk, CT  
Rick Kowaleski, Stamford Wrecking Co., Trumbull, CT

**Call to Order**

The meeting was called to order with the Pledge of Allegiance at 6:30 p.m. on February 26, 2009 by Chairperson Mark Holden.

**Add-On**

Judson Crawford motions to add-on to the agenda/old business the following award bids:

**AWARD BID #29-65 ARCHITECTURAL & ENGINEERING DESIGN SERVICES FOR  
LONG HILL ELEMENTARY SCHOOL ROOF REPLACEMENT  
MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Approval of Meeting Minutes**

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE MINUTES FROM THE 2/5/09 REGULAR MEETING. MARK HOLDEN SECONDS. A VOICE VOTE WAS TAKEN. MOTION PASSED 2-0.**

**New Business**

**Open RFP #29-69 Bulky Waste Removal and Disposal – 6 Bids**

AMEC Carting LLC of Norwalk, CT submits their non-collusion affidavit and their bid for May 15, 2009 – June 30, 2010 - \$475; July 1, 2010 – June 30, 2011 - \$485; July 1, 2011 – June 30, 2012 - \$495. They also provide a bid bond.

CT Waste Transfer of Shelton CT submits their non-collusion affidavit and their bid in the amount of \$459 for the period ending June 2010; \$469 for the period ending June 2011; \$479 for the period ending June 2012.

Stamford Wrecking Co. of Trumbull, CT submits their non-collusion affidavit and their bid in the amount of \$479 for the period ending June 2010; \$488 for the period ending June 2011; \$497 for the period ending June 2012. They provide a bid bond and additional back-up material.

Trash Master LLC of East Haven, CT submits their non-collusion affidavit and their bid in the amount of \$575 for the period ending June 30, 2010; \$603 for the period ending June 30, 2011; \$633 for the period ending June 30, 2011. They provide a bid bond and additional back-up materials.

All American Waste LLC of Enfield, CT submits their bid in the amount of \$474 for the first term, \$483 for the second term and \$492 for the third term. They provide a non-collusion affidavit that is not notarized. Chairman Holden notes that an unnotarized form will result in disqualification.

A. Anastasio & Sons of New Haven, CT submits their non-collusion affidavit and their bid in the amount of \$485 for the year ending June 30, 2010; \$499 for the year ending June 30, 2011; \$514 for the year ending June 2012.

Judson Crawford indicates that six bids have been received for RFP #29-69 Bulky Waste Removal & Disposal. One of the bids received from All American Waste LLC of Enfield, CT did not provide a notarized non-collusion affidavit and should be disqualified.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE SIX BIDS RECEIVED FOR RFP#29-69 BULKY WASTE REMOVAL & DISPOSAL. ONE OF THE BIDS RECEIVED FROM ALL AMERICAN WASTE LLC OF ENFIELD CT DID NOT PROVIDE A NOTARIZED FORM AND IS DISQUALIFIED. HE MOTIONS TO TURN ALL OTHER BIDS OVER TO HIGHWAYS & BRIDGES FOR THEIR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Open Bid #29-73 Equipment for (3) 2009 New Police Cruisers – 1 bid**

MHQ Municipal Vehicles of West Hartford, CT submits their bid in the amount \$17,206.50 with a detailed breakdown. They submit a non-collusion affidavit.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 1 BID FOR BID #29-73 EQUIPMENT FOR (3) 2009 NEW POLICE CRUISERS AND TURN IT OVER TO THE POLICE DEPARTMENT FOR THEIR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Open Bid #29-70 International Truck Engines for the Highway Department – 2 bids**

Park City Truck Equipment LLC of Bridgeport, CT submits their non-collusion affidavit. Under Item 1, Quantity 1 they bid \$7,170.24 + \$1700 as a core charge. On Item 2, Quantity 2 they bid 7,611.87 + \$1700 core charge per unit.

Hine Bros. Inc. of Southbury, CT submits their non-collusion affidavit. Their bid is \$6,370.24 + \$1700 core charge for Item 1. Their bid for Item 2 is \$6,811.87 each + a \$1700 core charge each.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE TWO BIDS FOR BID #29-70 INTERNATIONAL TRUCK ENGINERS FOR HIGHWAY DEPT. AND REFER THEM TO THE HIGHWAY DEPARTMENT FOR THEIR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Open Bid #29-71 Eight New Combination Sink /Toilet for Police Department – 3 Bids**

Oatley Plumbing of Oxford, CT submits their bid of \$32,320; however, they do not provide a non-collusion affidavit. Chairman Holden notes that this

Barker Plumbing and Heating of Oxford, CT submits their bid in the amount of \$28,168.26 and they provide the non-collusion affidavit.

County Plumbing and Heating of Seymour, CT submits their bid in the amount of \$25,550 and they provide the non-collusion affidavit.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS FOR BID #29-71 AND REFER THEM TO THE POLICE DEPT. FOR THEIR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

\*Judson Crawford notes that 1 bidder, County Plumbing and Heating, per their letter forwarded to the Purchasing Department, indicate that, if awarded, taxes are not applicable because this is for the City of Shelton.

\*Additionally, the first bidder, Oatley Plumbing of Oxford, CT is disqualified because they did not provide a non-collusion affidavit with their bid.

**Open Bid #29-72 Used SUV's for Police Department**

D'Addario Buick Inc. of Shelton, CT submits their non-collusion affidavit and indicated that the price of a similar '05 Envoy is \$15K each and the price of similar '06 is \$16,500 each.

Partyka Chevy of Hamden, CT provides a non-collusion affidavit and offers a 2008 Chevrolet Trailblazer which includes the balance of the warranty for \$19,265. This vehicle has 5,522 miles on it.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #29-72 USED SUV'S FOR POLICE DEPT AND TURN THEM OVER TO THE POLICE DEPT. FOR REVIEW AND RECOMMENDATION. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Old Business**

**Award Bid #29-45 Printing of Annual Report 2009-2010**

Per the recommendation from Fred Musante, the award should be given to Graphic Images Inc. They met the bid specifications at \$11,780, and they are the lowest bidder by \$6.00.

**JUDSON CRAWFORD MOTIONS TO AWARD BID #29-45 PRINTING OF THE ANNUAL REPORT 2009-2010 TO GRAPHIC IMAGES INC. OF MILFORD, CT MEETING ALL SPECIFICATIONS AND LOWEST BIDDER IN THE AMOUNT OF \$11,780. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSED 2-0.**

**Award Bid # 29-66 Pre-Production & Design of Annual Report 2009-2010**

**JUDSON CRAWFORD MOTIONS TO AWARD BID #29-66 TO Q COMPANY COMMUNICATIONS OF SHELTON, CT IN THE AMOUNT OF \$4,400 WITH THE NOTATION THAT THEY WERE A SINGLE BIDDER. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN 2-0.**

**Award RFP #29-65 Architectural & Engineering Design Services for Long Hill & Elizabeth Shelton Elementary Schools**

**JUDSON CRAWFORD MOTIONS, PER THE LONG HILL SCHOOL BLDG COMMITTEE RECOMMENDATION, TO AWARD #RFP 29-65 ARCHITECTURAL & ENGINEERING DESIGN SERVICES FOR LONG HILL & ELIZABETH SHELTON ROOF REPLACEMENT TO SILVER/PETRUCELLI & ASSOCIATES. THEY WERE THE MOST QUALIFIED BIDDER. MARK HOLDEN SECONDS. A VOICE VOTE IS TAKEN 2-0.**

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:06 p.m.

Respectfully submitted,

*Karin C. Tuke*

Clerk, Board of Apportionment and Taxation

Tape (1) on File with the City Town Clerk's Office.