



CITY OF SHELTON
BOARD OF APPORTIONMENT AND TAXATION
FINANCE COMMITTEE

MINUTES OF THE SPECIAL MEETING

6:30 PM MONDAY, January 10, 2008

SHELTON CITY HALL

54 HILL STREET

Room 104

SHELTON, CT 06484

Roll Call

Mark Holden, Chair, present

Greg Kodz, present

Gene Sullivan, Acting Purchasing Director

Other Person Present:

David Frassinelli

Mike Bowman

Dave West

Joe Ambrosini

Brian Holmes

Vin Capece

Bill Banfe

Call to Order

The meeting was called to order at 6:30 p.m. on January 10, 2008, by Chairperson Mark Holden.

All those present rose and pledged allegiance to the flag.

Approval of Meeting Minutes

The approval of the Regular Meeting Minutes from December 27, 2007, was tabled.

Add on:

Greg Kodz **MOTIONED TO** add on under old business the awarding of Bid # 28-58 Tax Bills and Delinquent Notices. A voice vote was taken. **MOTION PASSED. 2-0**

New Business

A. Open Bid # 28-56 Nike Site and Community Center Roof Repairs

Gold Seal Roofing & Sheet Metal, Inc of Torrington, CT submits their bid in the amount of \$169,650 for the Nike Site with various subparts with deductions for different materials including bid bond and the non collusion affidavit.

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On Community Center \$134,800 for base bid one and \$87,100 is for base bid two and alternate bid one is \$40,500 alternate bid two is for \$8,500 including bid bond and the non collusion affidavit.

New Britain Roofing Company, Inc of Newington, CT submits their bid in the amount of \$129,700 for the Nike Site for bid A alternate is \$6,400 with various subparts and including the non collusion affidavit and bid bond. Community Center \$127,700 alternate bid a \$21,000 and alternate bid 1 is \$173,000 and alternate bid 2 \$ 16,500 with bid bond and non collusion affidavit.

Silktown Roofing of Manchester, CT submits their bid in the amount of \$ 131,600 on Nike site with alternate bid \$14,600 including the non collusion affidavit and bid bond. Community Center \$166,200 base bid 2 11,500 alternate bid in the amount of \$179,000 alternate bid 2 is \$ 8,500 including the non collusion affidavit and bid bond.

Barrett Roofing of Danbury, CT submits their bid in the amount of \$156,000 as base bid on Nike Site with deduction of stress free mineral tact sheet is \$6,200 alternate bid is \$8,200 deduction for mineral tact sheet is \$400 with various subparts and including the non collusion affidavit and bid bond. Community Center \$176,300 base bid 1 and base bid 2 is \$12,300 alternate bid 1 is \$174,000 and alternate bid 2 is \$20,300.

Allied Restoration of East Hartford, CT submits their bid on the Nike Site in the amount of \$181,361 deduction for mineral tact sheet \$5,102 alternate roof replacement is \$22,419 deduction for mineral tact sheet is \$150 and including the non collusion affidavit and bid bond. Community Center base bid 1 is \$162,440 base bid two is \$32,185 with an alternate bid one \$156,433 alternate bid two is \$23,938 with non collusion affidavit and bid bond.

Greg Kodz **MOTIONED TO** accept the five bids and submit them to the Parks and Recreation Department. A voice vote was taken. **MOTION PASSED. 2-0**

B. Open Bid # 28-60 Construction Management Services for Upper Elementary School Renovations

Gilbane Building Company of Glastonbury, CT submits their bid in the amount of 2.4% CMA \$768,000 and general conditions \$1,375,463, reimbursables \$187,765 liability insurance \$17,797. Under CMC is 2.5% construction management fee us \$800,000, general conditions and labor is \$1,418,909 reimbursables is \$187,765 bonding is \$220,700 liability insurance is \$239,040 with a contingency of \$1,280,000 and with inclusion of the non collusion affidavit and the bid bond.

Fusco Corporation of New Haven, CT submits their bid in the amount of CMA 1.65% of total project general conditions is \$1,700,000, reimbursables is \$110,000 bonding is \$8.35 per \$1,000 of contract, insurance no charge, contingency not applicable. If chosen for manager on phase

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If they will issue phase I construction under no charge. Under CMC the management fee is 1.75% of the total project. General conditions \$1,700,000, reimbursables is \$110,000 bonding is \$7.25 per \$1,000 of contract and umbrella insurance is .0025 of CM contract. The contingency is at 4% when the guidelines are acceptable this bid does include a non collusion affidavit and bid bond.

Konover Construction Corporation of Farmington, CT submits their bid in the amount of CMA \$382500 cost as a lump sum , general condition fee is \$904,000 reimbursables \$73,500. CMA performance bonds \$15,000. CMA insurance is \$15,000. Under CMC fee is 2% of contract value, general conditions \$1,055,000, reimbursables \$183,500. CMC performance payment bonds .80% and CM insurance is .85% with a bid bond and the non collusion affidavit included.

Savin Engineers of Danbury, Ct submits their bid in the amount only under the CMA provisions. The CMA provisions are \$869,000 their reimburseables 1.5% of actual expense. The construction phase is \$1,512,000 with the bid bond and the non collusion affidavit.

O & G Construction of Torrington, CT submits their bid in the amount of for the CMA 1.85% general conditions \$ 1,079,400, reimburseables \$159,440, including non applicable for bonding, insurance is included in the fee, contingency is non applicable. CMC fee 1.85% the general conditions \$1,079,400 their reimburseables \$1594000 bonding of construction cost is 6% of cost, insurance is 6.5% of cost with inclusion of bid bond and non collusion affidavit.

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Turner Construction of Milford, CT submits 2.25% CMA general conditions is 3.9%, reimburseables is estimated at .5%-.75% bonding is non applicable, insurance is .29% contingency is non applicable, hourly rate is \$70.00 based on abatement. CMC 3.00%, general conditions is 4.19% reimburseables is estimated at .5%-.75%, bonding is 1.05% and insurance 1.15%, contingency is 4% and hourly rate is \$70.00 based on abatement inclusion with bid bond and non collusion affidavit.

Greg Kodz **MOTIONED TO** accept the six bids and submit them to the Upper Elementary School Building Committee for their review and recommendation. A voice vote was taken. **MOTION PASSED. 2-0**

C. Open Bid #28-61 Repairs to a 1985 Ford Rescue Truck for Fire Department

DattCo Sales & Service of New Britain, CT submits their bid in the amount of \$ 12,849.34 with a non collusion affidavit.

Twin Lights of Milford, CT submits their bid in the amount of \$13,782.50 with a non collusion affidavit.

Turnpike Motors Inc of Newington, CT submits their bid in the amount of \$11,585.85 with a non collusion affidavit

Greg Kodz **MOTIONED TO** accept the three bids and submit them to the Fire Department for their review and recommendation. A voice vote was taken. **MOTION PASSED. 2-0**

D. Open Bid #28-62 Same Day Mailing Services to include #10, flats, certified registered as well as other services and preparation

Corporate Mailing Services of Shelton, CT submits their bid in the amount of various prices which breaks down to \$.06 per item with a discounted rate including a non collusion affidavit.

Greg Kodz **MOTIONED TO** accept the one bid and submit it to the Administrative Assistant for her review and recommendation. A voice vote was taken. **MOTION PASSED. 2-0**

*Chairman's note: single bidder consider rebid.

OLD BUSINESS

A. Awarding of Bid #28-58 Tax Bills and Delinquent Notices

We have a letter from Debbie Ondercko stating to award this bid to The Firm Advantage of Shelton, CT in the amount of \$27,255, this is not the lowest bidder but feels we should go with The Firm Advantage due to previous experience.

Greg Kodz **MOTIONED** to accept the recommendations of the Tax Collector award this to The Firm Advantage due to their expertise. A voice vote was taken. **MOTION PASSED. 2-0**

ADJOURNMENT

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:20 pm.

Respectfully submitted,

Denise M. Domorod

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Clerk, Board of Apportionment and Taxation

Tape on File with City Clerks Office 2 sides of 1 tape.