

City of Shelton

April 10, 2008

Board of Apportionment and Taxation

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Full Board



CITY OF SHELTON
BOARD OF APPORTIONMENT AND TAXATION
SPECIAL MEETING
April 10, 2008 @ 7:00 pm
SHELTON CITY HALL
AUDITORIUM

Roll Call

Mark Holden, Chairman, present

Judson W. Crawford, present

Charlotte Madar, present

Vinny Capece, absent

Greg Kodz, absent

Nancy Dickal, present

Other Persons Present:

Captain Michael Madden - Police Department

Detective Sargent Kevin Ahern - Police Department

Ron Herrick - Director of Parks and Recreation

Call to Order and Pledge of Allegiance

Full Board

Chairman Mark Holden called the meeting to order at 7:30 pm. All present rose and pledged allegiance to the flag. Tonight's meeting was held in the auditorium at Shelton City Hall, 54 Hill Street, Shelton, Connecticut.

Approval of Minutes

CHARLOTTE MADAR MOTIONS TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 18, 2008. SECONDED BY NANCY DICKAL. A VOICE VOTE WAS TAKEN. MOTION PASSED 4-0.

Reports

Chairman Report - No report as of this time.

Contingency Account Report - waive the reader

Note in our packet from Sharon stating they are still having problems with the computer but she was able to get some reports to print that have current and accurate information.

Old Business

Request from Maintenance to Transfer \$8,500 from Regular Payroll to Part Time Payroll.

To cover cost of new hire part time employee in Building Maintenance for remainder of

fiscal year 2007-2008.

Discussion: Judson Crawford states we are going to transfer \$8,500 from regular payroll to part time payroll, what is the need for it with the balance of \$ 26,663? We are not far enough into the year where it will cover under the part time payroll states Mark Holden. Perhaps they have some up coming payouts. Judson Crawford states we need more back up documentation for transfers such as this.

CHARLOTTE MADAR MOTIONS TO APPROVE THE \$8,500 TRANSFER FROM ACCOUNT # 001-4800-716-10.01 REGULAR PAYROLL TO ACCOUNT #001-4800-716-10.02 PART TIME PAYROLL IN THE AMOUNT OF \$8,500. SECONDED BY JUDSON CRAWFORD. A VOICE VOTE WAS TAKEN. MOTION PASSED 4-0.

Request from Maintenance to Transfer \$6,000 from Regular Payroll to Equipment Maintenance

To cover cost for remainder of fiscal year for the following; sprinkler system inspection at senior center, water treatment service calls at community center, fire extinguisher.

CHARLOTTE MADAR MOTIONS TO APPROVE THE \$6,000 TRANSFER FROM ACCOUNT # 001-4800-716-10.01 REGULAR PAYROLL TO ACCOUNT #001-4800-716-65.10 EQUIPMENT MAINTENACE IN THE AMOUNT OF \$6,000. SECONDED BY NANCY DICKAL. A VOICE VOTE WAS TAKEN. MOTION PASSED 4-0.

New Business

Intra-Departmental Transfers

Request from Parks and Recreation to transfer \$1,400 from Regular Payroll to Overtime.

Will need monies for additional costs with City Hall office moves and spring outdoor work concentrating on fields for school and recreational teams.

CHARLOTTE MADAR MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-1000-622-10.01 REGULAR PAYROLL TO ACCOUNT # 001-1000-622-10.07 OVERTIME IN THE AMOUNT OF \$1,400. MOTION WAS SECONDED BY JUDSON CRAWFORD. A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 4-0.

Request from Parks and Recreation to transfer \$3,000 from Regular Payroll to Field Supplies.

Supplies for athletic fields including additional fertilizer, seed and infield mix.

Discussion: This will be \$3,400 from regular payroll to other accounts, is this sufficient and why do you think that amount should be transferred asked Judson Crawford.

Ron Herrick states that our Regular Payroll has the funds and we have

three positions that available that will not be filled within the rest of the year.

CHARLOTTE MADAR MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-1000-622-10.01 REGULAR PAYROLL TO ACCOUNT #001-1000-622-40.03 FIELD SUPPLIES IN THE AMOUNT OF \$3,000. MOTION WAS SECONDED BY NANCY DICKAL. A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 4-0.

Request from Police Department to transfer \$100,000 from Regular Payroll to Operations Overtime.

The Police Overtime budge was based on having the majority on the budgeted personnel in place. We are still operating with unfilled, budgeted positions.

Discussion: Nancy Dickal asks why this amount. We spoke at the budget hearings and states that our real problem has been with the State Police Academy where we were promised the spaces for new trainees and those positions did not come through as promised states Kevin Ahern. We are putting two new recruits into the Bridgeport Police Academy and two new recruits into Meriden and this should cover the overtime.

CHARLOTTE MADAR MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-2500-511-10-01 REGULAR PAYROLL TO ACCOUNT #001-2500-511.10-07 OPERATIONS OVERTIME

**IN THE AMOUNT OF \$100,000. MOTION WAS SECONDED BY NANCY DICKAL. A VOICE
VOTE WAS TAKEN. MOTION WAS PASSED 4-0.**

Finance Committee Report

We have opened several bids. Also awarded several bid with some rejections.

Adjournment

**MARK HOLDEN MOTIONED TO ADJOURN THE MEETING. SECONDED BY NANCY DICKAL. A VOICE
VOTE WAS TAKEN. MOTION PASSED. 4-0**

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Denise M. Domorod, Clerk

Board of Apportionment & Taxation

Tape on File at City Clerks office 1 side one tape.