

**Animal Shelter Building Committee  
Meeting  
March 13, 2008**

The regular meeting of the Animal Shelter Building Committee was called to order by Chairman Anthony Minopoli at 7:05 p.m. in Room 204 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Thursday, March 13, 2008.

The following members were in attendance: Anthony Minopoli, Gerry Craig, Linda Hooper, Steven Martino, A. J. Grasso, William Bures, and Irene McCoy. Roberta Reynolds was absent.

**1. Pledge of Allegiance**

Recited

**2. Public Participation**

None

**3. Approval of Minutes from February meeting.**

Gerry Craig motioned to accept the minutes of the February 14, 2008 meeting. It was seconded by Irene McCoy. All were in favor. It passed unanimously.

**4. Communications**

Linda Hooper gave everyone a copy of the updated committee list. She also passed out a copy of a newspaper article pertaining to the building of the Easton Animal Shelter.

It was stated that there has been no response from Atty. Welch. The authority of the committee to hire LEA at a cost of \$2480 for Phase 1 Evaluation remains in question. A discussion took place on the lack of ability to move forward.

**5. Old Business**

Tony volunteered to write a letter to the Mayor inquiring about how to proceed with hiring LEA, signature pages, who signs, and the authority of the committee to spend funds under \$5000. He will also write a letter to Atty. Welch inquiring about the status of the contract with Wiles Architects.

## **6. New Business**

Gerry Craig and Steve Martino discussed the RFP for a contractor that they wrote. A copy was furnished to the committee. Tony and AJ had reviewed it prior to the meeting and agreed that it was complete.

Gerry passed out a list of web sites pertaining to design/ build contractors for the committee to review.

Everyone agreed that the Phase 1 Evaluation is on hold until answers are received. The committee decided to invite Atty. Welch to the next meeting in order to attempt to get answers.

## **7. Adjournment**

A motion to adjourn was made by Gerry Craig and seconded by AJ Grasso. All were in favor. The meeting was adjourned at 7:35p.m.

Respectfully submitted,

Gail S. Craig  
Clerk

Minutes done from notes and audiotape. Tape will be submitted to City/Town Clerk this week.