

Animal Shelter Building Committee  
Meeting  
September 13, 2007

Chairperson Roberta Reynolds called the regular meeting of the Animal Shelter Building Committee to order at 7:05 p.m. in Room 204 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Thursday, September 13, 2007.

The following members were in attendance: Roberta Reynolds, Gerry Craig, Linda Hooper, Bill Bures, Anthony Minopoli, Steve Martino, and AJ Grasso. Irene McCoy was absent.

**1. Pledge of Allegiance**

Recited

**2. Public Participation**

None

**3. Approval of Minutes from previous meeting.**

**Tony Minopoli motioned to accept the minutes of the August 9, 2007 meeting. Gerry Craig seconded it. It passed unanimously.**

**4. Communications**

Bert presented a letter (attached) that she is sending to Wiles Architects to put them on hold for the time being until we secure a site and discuss the budget with the Mayor.

**5. Old Business**

The draft of Wiles contract was discussed. Concerns were raised.

**A motion was made by AJ Grasso to send the draft to Corporate Council for review. Steve Martino seconded it. It passed unanimously.**

**Gerry Craig made a motion to adopt municipal lot 24 as the future site of the Shelton Animal Shelter and Adoption Center (SASAC). Tony Minopoli made a second motion. All agreed.**

Bert presented a draft of a letter to be sent to the Board of Aldermen to adopt municipal lot 24. The committee worked together to edit the letter.

Gerry Craig discussed a conversation he had with Sandy Nesteriak pertaining to the procedure for procuring funds and setting a budget for approximately 1.75 million.

Linda Hooper, Steve Martino, AJ Grasso, and Tony Minopoli volunteered to attend a meeting with the Mayor on 9-14-07 at 8:30 AM to discuss a budget of 1.75 million and the site.

A discussion followed on ways to trim costs.

## **6. New Business**

Two invoices from Wiles were presented in the amount of \$10,500 and \$325.95(attached).

**Linda Hooper made a motion to table the invoices from Wiles Architects in the amounts of \$10,500 and \$325.95. Tony Minopoli seconded it. It passed unanimously.**

**A motion was made by Tony Minopoli to table the draft of the Executive Summary from Wiles Architects. AJ Grasso made a second motion. All were in favor.**

## **8. Adjournment**

**A motion to adjourn was made by Linda Hooper and seconded by Steve Martino. All agreed. The meeting was adjourned at 8:25 p.m.**

Respectfully submitted,

Gail S. Craig  
Clerk

Audiotape will be submitted to City/Town Clerk this week.

