

Animal Shelter Building Committee
Meeting
March 8, 2007

The regular meeting of the Animal Shelter Building Committee was called to order by Chairperson Roberta Reynolds at 7:06 p.m. in Room 204 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Thursday, March 8, 2007.

The following members were in attendance: Roberta Reynolds, Gerry Craig, Linda Hooper, Steven Martino, A. J. Grasso, Anthony Minopoli, William Bures, and Irene McCoy.

1. Pledge of Allegiance

Recited

2. Public Participation

None

3. Approval of Minutes from February's meeting.

Gerry Craig motioned to accept the minutes of the February 8, 2007 meeting. It was seconded by Irene McCoy. It passed unanimously.

4. Communications

Bill Bures presented a real estate listing sent in by Mickey Feinman referring to 2 parcels of land on Blacks Hill Rd and Cots Street. Roberts Reynolds received a return call from Atherton Realty, confirming that the property at 74 Todd Rd is still for sale at \$2million.

5. Reports

AJ Grasso presented a map from Alan Shephard showing the current property. A discussion took place covering topics of the flood plan, possible grading costs, size of property, square footage of building, and potential cost of boarding the animals during construction. AJ will check with Mayor on access and availability of property.

6. Old Business

Gerry Craig read the draft of the RFQ. A discussion followed and minor changes were made. Irene McCoy will contact Sheryl Taylor for the number of dogs impounded in 2006.

A motion was made by Tony Minopoli to accept the RFQ with discussed changes. Irene McCoy seconded it. It passed unanimously.

As required, the RFQ will be sent to the following architects:

Blue Sky Collaborative Architecture
4 Federal Street
Beverly, MA 01915
1-978-232-0326
Atten: Stephen Jensen AIA

Shelter Planners of America
533 Cedar Drive
Watsonville, CA 95076
1-831-722-3253
Atten: Bill Meade, Founder/Director

Sean O’Kane, Architect, PC
412 Main Street
Ridgefield, CT
203-438-4208
Atten: Sean O’Kane AIA

Roberts Reynolds will contact Bob Wilcox, the acting Purchasing Agent to submit the RFQ.
AJ Grasso recommended possibly advertising in the Dodge Report, a trade publication.

7. New Business

The potential for boarding the dogs during construction was discussed. Gerry Craig volunteered to research alternative boarding, such as FEMA trailers/kennels.

Roberta Reynolds discussed the LOCIP Grant. She will check on the possibility.

A general discussion took place on finances, fees, accessing monies, time frame for construction, and shelter needs.

Tony Minopoli volunteered to check references of applicants.

It was decided that a list of questions for applicants should be developed.

It was suggested that each member bring 2 questions to next meeting.

8. Adjournment

A motion to adjourn was made by AJ Grasso and seconded by Irene McCoy. All agreed. The meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Gail S. Craig

Clerk

Audiotape will be submitted to City/Town Clerk next week.