

**Animal Shelter Building Committee
Meeting
January 11, 2007**

The regular meeting of the Animal Shelter Building Committee was called to order by Chairperson Roberta Reynolds at 6:04 p.m. in Room 204 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Thursday, January 11, 2007.

The following members were in attendance: Roberta Reynolds, Gerry Craig, Linda Hooper, Steven Martino, A. J. Grasso, Anthony Minopoli, William Bures, and, Irene McCoy.

1. Pledge of Allegiance

Recited

2. Public Participation

None

3. Gail Craig was named clerk/recording secretary.

4. Approval of Minutes from December meeting.

Tony Minopoli motioned to accept the minutes of the December 14, 2006 meeting. It was seconded by Gerry Craig. It passed unanimously.

5. Mayor Lauretti

Mayor thanked everyone for their participation on the committee. He asked for an update on accomplishments. Roberta Reynolds explained the research into possible building sites. Mayor mentioned property on RT110. Bill Bures asked about property on RT 108. Discussed possibility of Pink Elephant. Gerry Craig presented RFP proposals for an architect. AJ Grasso presented site plans for existing shelter. He spoke about size of building to determine needed land. Tony Minopoli asked about how to approach bid process. Mayor said that we need to ask for seed money and explained the process. Bill asked for final date to submit request for money. Mayor answered May 15th. AJ reported that Alan Shephard volunteered his services. Mayor's advice, "build what we need and prepare for the future". He also said "the project will go faster if we use the same location". Rehabilitation of existing building does not seem to be an option. This will be a subject of the consultant's report. Discussed flood plain.

Mayor left at 6:55 p.m.

6. Communications

Roberta Reynolds reported there were none.

7. New Business

Gerry Craig discussed the need for a consultation by an architect. Linda Hooper discussed procedure for procuring money.

A motion was made by Steve Martino to request seed money in the amount of \$16000. It was seconded by Gerry Craig. It passed unanimously.

A motion was made by AJ Grasso to retain Alan Shephard of Nowakowski, O’Bymachow, and Kane for site feasibility contingent upon budget approval. It was seconded by Gerry Craig. It passed unanimously.

A motion was made by Gerry Craig to request qualifications of Steve Jensen of Blue Sky Collaborative Architecture. It was seconded by AJ Grasso. It passed unanimously.

Gerry Craig will contact Steve Jensen of Blue Sky Collaborative Architecture.

Roberta Reynolds volunteered to research the property known as Valley Veterinary Hospital on Todd Road.

8. Adjournment

A motion to adjourn was made by Gerry Craig and seconded by Roberta Reynolds. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Gail S. Craig
Clerk

Minutes done from notes. Tapes determined to be inaudible, but will be submitted to City/Town Clerk next week.

