

Animal Shelter Building Committee
Meeting
February 8, 2007

The regular meeting of the Animal Shelter Building Committee was called to order by Chairperson Roberta Reynolds at 7:00 p.m. in Room 204 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Thursday, February 8, 2007.

The following members were in attendance: Roberta Reynolds, Gerry Craig, Linda Hooper, A. J. Grasso, William Bures, and Irene McCoy. Absent: Steven Martino and Anthony Minopoli. Also attending was Sheryl Taylor.

1. Pledge of Allegiance

Recited

2. Public Participation

None

3. Approval of Minutes

Gerry Craig motioned to accept the minutes of the January 11, 2007 meeting. It was seconded by Irene McCoy. It passed unanimously.

4. Communications

Roberta Reynolds reported that a letter was sent to the Board of Aldermen asking for seed money in the amount of \$16,000. It will be presented to the Board of Aldermen tonight.

5. Reports

A.J. Grasso reported on discussion with Alan Shephard of Nowakowski, O'Bymachow, and Kane pertaining to the feasibility of using the land to the left of the existing shelter. Mr. Shephard felt that the land could be graded and that the size of the area would accommodate a building to fit our needs.

Gerry Craig discussed the qualifications of 2 architects:
Blue Sky Collaborative Architecture, Beverly, MA
Shelter Planners of America of CA
Roberta Reynolds presented another architect for consideration
Sean O’Kane of Richfield, CT

A discussion followed on site location pertaining to property in the immediate area of the existing shelter. AJ Grasso will check with Mayor Lauretti on property across the street from shelter and Linda brought up property to the right of the pink elephant building.

6. Old Business

Linda Hooper proposed that the mission statement be amended. A discussion followed pertaining to the wording.

A motion was made by A.J. Grasso to amend the mission statement. It was seconded by Gerry Craig. It passed unanimously. See attached mission statement.

A motion was made by Gerry Craig to accept old business. It was seconded by Bill Bures. It passed unanimously.

7. New Business

Roberta Reynolds presented a sample of a Process for Request for Proposal. A discussion took place on the wording. Linda Hooper volunteered to get a sample RFQ specific to Shelton.

A motion was made by A.J.Grasso to have Gerry Craig write the first draft of an RFQ. It was seconded by Irene McCoy. It passed unanimously.

Roberta Reynolds presented the real estate listing of the property located at 74 Todd Rd. It is listed at \$2 million by Atherton Associates Realty. Ms Reynolds attempted to make contact 3 times. No return call from the firm was received. A discussion took place on the fact that it is not necessary to purchase property when there is city owned land available. Sheryl Taylor brought up that the building itself is not suitable and the land behind it is almost inaccessible.

A motion was made by Bill Bures to eliminate the Todd Rd property from consideration due to cost. It was seconded by Gerry Craig. It passed unanimously.

Linda Hooper discussed LOCIP Eligibility-grant money.

6. Adjournment

A motion to adjourn was made by Irene McCoy and seconded by Linda Hooper. The meeting was adjourned at 8:30p.m.

Respectfully submitted,

Gail S. Craig
Clerk

Audio Tape will be submitted to City/Town Clerk this week.