

Application For Use of the HUNTINGTON GREEN, Shelton, CT

Sponsoring Agency or Person: _____

Address: _____

Street *City* *Zip Code*

Home Phone: _____ Business Phone: _____

Date Requested: _____ From: _____ To: _____

Purpose of Event: _____

Estimated Number of Persons Attending: _____

Sponsor or Sponsoring Agency Information:

1. It is the sponsor's responsibility to obtain written permission for the event from the Parks & Recreation Commission or their agents, the Parks and Recreation Director or Assistant Director.
2. The rental fee required shall be \$100.00 (one hundred dollars).
3. A certificate of insurance must be provided with payment 30 days prior to the rental date.
The following limits of liability are required: \$1,000,000 each occurrence
\$50,000 property damage
4. Only residents, taxpayers and civic organizations from the City of Shelton will be considered sponsors for the use of the Green.

Conditions Governing Use of Green:

1. All ordinances governing the use of Parks and Playgrounds and the conducting of festivals, exhibitions, craft fairs, flea markets and/or picnics must be adhered to by the sponsor or sponsoring agency.
2. Requests for usage should be in the Recreation Department Office 30 (thirty) days prior to the date requested.
3. All arrangements for preparation for the use of the Green is the responsibility of the sponsoring agency.
4. Sponsoring agency is responsible for leaving the Green in the same condition it was prior to the event.
5. Permit is good only for the day or rain date requested. One rain date only is given in advance by the Recreation Department.
6. No vehicles are allowed on the Green either as a display for commercial purposes or for display area in conjunction with a show or exhibition, unless the Parks and Recreation Commission or Agent gives approval.
7. Cooking or fires are not allowed on the Green unless approved by the Parks & Recreation Commission or Agent.
8. A minimum of two policemen must be hired for safety and traffic control.
9. A maximum of 110 spaces for vendors can be rented. Certain areas marked out in paint, by the Parks Department, will not be available for usage as rental spots.

I _____, representing _____
of _____ (City) take full responsibility to follow the above rules for
usage of the Green. I furthermore understand that if my group does not comply with the rules, we may
lose the privilege of future use. I also understand that I/we will be responsible monetarily for any abuse
or damage incurred during our usage.

Signature of Authorized Agent: _____ Date: _____

cc: Police Dept.
Chairman, Parks & Recreation Commission